Construction Industry Authority of the Philippines

JOB ORDER

CIAP-F-PrM-02
Rev. No.: 00

1

Supplier/Provider : **T.J.'s CLEAR ART**

Address: 11 B Felicia St. San Antonio Homes Culiat, Quezon City

Tel. / Fax No.: 8951-3912

TIN: 164-395-423-000

2

P.O. No. : **2026-04-045**
Date : 14 April 2026

P.R. No. 2026-03-039
Date : 19 March 2026

Mode of Procurement: Small Value Procurement (Section 34)

3

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		6	Piece(s)	Customized Office Signages	₱ 3,136.00	₱ 18,816.00
2		35	Piece(s)	Customized Office Door Signages	₱ 3,920.00	₱ 137,200.00
3		15	Piece(s)	Customized Tabletop Nameplate ***Please see attached Terms of Reference/ Technical Specifications conformed by the Supplier for other requirements; One (1) mock sample for for the office signage, office door signage, and nameplate shall be provided within five (5) working days from the date of conforme shall be submitted by the supplier before mass production; Mass production of the items purchased shall be after the approval of the samples. Delivery period shall be within twenty (20) calendar days from approval of the mock samples.	₱ 2,240.00	₱ 33,600.00
				Nothing Follows		

Amount in Words:

ONE HUNDRED EIGHTY NINE THOUSAND SIX HUNDRED SIXTEEN PESOS ONLY

Total **₱ 189,616.00**
*Subject to applicable taxes
Total **₱ 189,616.00**

4

Place of Delivery: CIAP Makati Office
Date of Delivery: -

Payment Term: ☐ Check/ADA Payment; 30 calendar days after complete delivery and acceptance
Delivery Term: ☐ Pick-Up ☐ Deliver within 15 from receipt of this JO by the Supplier

5 Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

T.J.'s CLEAR ART

MELINDA B. BORRES

Authorized Supplier Signature over Printed Name

15 APR 2026

Date

Very truly yours,

ATTY. MARK BRIAN A. DELA CRUZ

Executive Director, CIAP

14-Apr-26

Date

6

Fund Cluster:
Funds Available:

Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. :
Date of the ORS/BURS:
Amount :