



# REQUEST FOR QUOTATION / PROPOSAL

CIAP-F-PRO-003 || Rev. 1 || 24/02/2022

## One Year Renewal of Firewall License for CIAP

P.R. No./Date Received: **23-01002 | 20 December 2022**

RFQ/P No. / Date: **2023-01-002 | 05 January 2023**

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached **Terms of Reference/Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

**The following are the required document/s to be submitted as attachment/s to the quotation/proposal:**

*(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)*

- 1 **Mayor's/Business Permit**
- 2 **PhilGEPS Registration Number**
- 3 **Professional License/Curriculum Vitae for consulting services**
- 4 **Notarized Omnibus Sworn Statement**
- 5 **BIR Certificate of Registration (BIR Form No. 2303)**
- 6 **Signed Terms of Reference or Technical Specifications, if applicable**

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac\_ciap@construction.gov.ph/russellracelis@construction.gov.ph on or before 10 January 2023, 04:00 PM, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306) 5% R-VAT** and **(BIR 2307) 1% (PO) or 2% (JO)** deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: \_\_\_\_\_.

Very truly yours,

**Russell N. Racelis**

Secretariat, Bids and Awards Committee

CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City

Telephone: (+632)8986-4507 / 0917-855-7198 | e-mail: bac\_ciap@construction.gov.ph

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-out by the supplier)		
1	1	₱ 255,780.00	One Year Renewal of Firewall License for CIAP			
			<b>(Please see attached Technical Specifications)</b>			
			<b>xxxxx NOTHING FOLLOWS xxxxxxxx</b>			
<b>Total ABC</b>		<b>₱ 255,780.00</b>		<b>TOTAL Amount</b>		
<b>Delivery and Other Instructions:</b>			Within fifteen (15) days from receipt of Purchase Order by the Supplier			

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone / Fax : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Company Tax Identification Number : \_\_\_\_\_



## TERMS OF REFERENCE

### PROCUREMENT FOR THE RENEWAL OF FIREWALL LICENSE FOR ONE (1) YEAR FOR THE CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

Budget Program : **General Administration and Support**  
Funding Source : **Government of the Philippines –  
General Appropriations Act FY 2023**  
Approved Budget for the Contract: **PhP 255,780.00**

#### I. **Background and Rationale**

Firewall managed services play an important role in the processing of all information and data that are saved and being use within the Construction Industry of the Philippines (CIAP) and its implementing Boards. CIAP need a qualified and competent contractor that will provide management service for firewall operation, administration, monitoring, and maintenance of the firewall infrastructures such as, among others, installing security patches and system updates so that the CIAP network will not be vulnerable to any external threats and exploits.

#### II. **Project Scope**

The scope of the project shall include the renewal of licenses ad warranty and support services of the existing FortiGate-240D Firewall for the CIAP.

#### III. **Approved Budget for the Contract**

The Approved Budget for the Contract (ABC) is **Two Hundred Fiftyfive and Seven Hundred eighty Thousand Pesos (PhP 255,780.00)** inclusive of all applicable government taxes. Bids received in excess of the ABC shall be automatically rejected at the opening of the bids.

#### IV. **Contract Duration**

The contract duration will be for one (1) year from receipt of Notice to Proceed. The engagement may be subject to monthly extension until a new contractor is outsourced.

#### V. **Delivery Date**

With expected full supply, delivery and installation within 15 calendar days upon the receipt of Notice to Proceed.



## VI. Technical Specifications

Quantity	Unit	Item Description
1	Lot	FortiGate-240D UTM Bundle Renewal Includes: <b>24x7 FortiCare</b> (Advanced Hardware Replacement, Firmware and General Updates, Comprehensive Support) plus NGFW (IPS/Application control), AntiVirus, Web Filtering, Antispam, Fortisandbox Cloud.  SN: FG240D4Q16800951

## VII. Other Requirements

Maintenance Service Agreement Period / Technical Support Availability:

- The comprehensive maintenance service agreement shall cover labor and on-site visits during the duration of the contract.
- Maintenance must include license installation/renewal of all firewall security services, firmware updates, software patches, and driver updates, minor and major release, if available.
- Contractor shall replace all defective equipment, connectors, and other accessories with equivalent items of the same quality and specifications within the warranty period. The replacement shall be new or shall at least be functionally equivalent to the item being replaced, never inferior of an older model thereof.
- The maintenance service agreements period of software shall commence upon issuance of certificate of acceptance by the CIAP.
- The contractor must conduct technology update for CIAP ICT Task Force regularly or as needed.
- The license must support the existing solution and must not reach end-of-life or end-of support within the service agreement coverage period.

## VIII. Contractor Qualifications

The following are the minimum qualifications of the contractor:

- The contractor must be a company that has been continually operating for at least five (5) years in the business of Information Technology providing firewall licenses.
- Must have ongoing or past engagement on the similar project (provision of firewall licenses) to at least three (3) private sector or public sector



organizations within the last five years. **Submit Certificate of Acceptance and Certificate of Satisfactory Services for completed projects and/or Copy of Notice of Award/Notice to Proceed for ongoing projects.**

- The contractor must have at least two (2) technical support engineers with appropriate certifications to handle firewall maintenance and technical support, and must be a local and regular employee that have been under the contractor's organization for at least six (6) months prior to the submission of the bids.
- The contractor must submit copies of valid certification documents, CV, and company ID of the two (2) technical support engineers that will be assigned to CIAP. **These documents should be part of their bid proposals.**
- The contractor shall submit a certificate from Fortinet that the contractor's company is an Expert Partner with at least three (3) installed base of proposed solution. **This document should be part of their bid proposals.**

#### **IX. Payment Scheme**

The CIAP shall pay the Contractor upon submission of the statement of account/billing statement within the amount stipulated in the Contract/Job Order subject to existing government auditing and accounting rules and regulations, and subject to the submission of Certificate of Satisfactory Services by the CIAP Authorized End-User Representative and completion of all supporting documents for the processing of payment.

#### **X. Mode of Procurement**

The mode of procurement shall be through Negotiated Procurement – Small Value Procurement in accordance with the provision of Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

#### **XI. Liquidated Damages**

If the contractor fails to deliver any or all of the goods and/or to perform the services within the period specified in this contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of unperformed portion of every day of



delay. Pursuant to the Section 68 of the aforementioned act. The maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

Prepared by:

  
**ANGELINA F. TAJON**  
Officer-in-Charge, PPCMD

Approved by:

  
**DORIS U. GACHO**  
Executive Director-in-Charge, CIAP

**CONFORME:**

*This is to certify that the undersigned, as an authorized representative of the Contractor, confirms and complies with all of the requirements and deliverables needed for the Procurement for the Renewal of Firewall License for One (1) Year for The Construction Industry Authority of the Philippines*

\_\_\_\_\_  
Name and Signature of Authorized Representative of the Contractor

\_\_\_\_\_  
PhilGEPS Registration Number

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Date