Construction Industry Authority of the Philippines

REQUEST FOR QUOTATION/PROPOSAL

CIAP-F-PrM-03
Rev. No.: 00

Supply and Delivery of Various Office Equipment for Official Use of CIAP

P.R. No./Date: **25-08117 | 22 August 2025** RFQ/P No. / Date: **2025-09-100 | 08 September 2025**

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The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached ***Terms of Reference/Technical Specifications*** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

The following are the required document/s to be submitted as attachment/s to the quotation/proposal:
(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)

1. **Mayor's/Business Permit**
2. **PhilGEPS Registration Number**
3. **BIR Certificate of Registration (BIR Form No. 2303)**
4. **Signed Terms of Reference or Technical Specifications, if applicable**

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac_ciap@construction.gov.ph/johnvincentpeduche@construction.gov.ph on or before 15 September 2025, 05:00 PM, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence is required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed ***Terms of Reference/Technical Specifications*** .
10. Payment shall be made through ***check payment (Landbank).***
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: _____.

Very truly yours,
(ORIGINAL Copy Signed)
John Vincent B. Peduche
Secretariat, Bids and Awards Committee
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
3rd Floor, NAPOLCOM Building, No. 371 Sen. Gil J. Puyat Avenue, Makati City
Telephone: 0917-855-7198 | e-mail: bac_ciap@construction.gov.ph

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-out by the supplier)		
1	10 Units	₱ 132,000.00	Hot and Cold Water Dispenser Bottom Loading **See the attached Technical Specifications**			
2	5 Units	₱ 115,000.00	Standard Inverter Refrigerator **See the attached Technical Specifications**			
Total ABC		**₱ 247,000.00**				
Delivery and Other Instructions:			***Within 15 Calendar days upon receipt of NOA/PO.***			

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.

Signature over Printed Name : _____
Designation/Position : _____
Name of Company : _____
Address : _____
Telephone / Fax : _____
E-mail Address: _____
Company Tax Identification Number : _____

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TECHNICAL SPECIFICATIONS

PURCHASE OF REFRIGERATOR & WATER DISPENSER

Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Total Cost
6	Unit	**2-Door Refrigerator** Key Features: • At least 8.2 cu.ft capacity • Inverter Top Freezer Refrigerator • Dimension : L62 x W54 x 146.5cm • Fully Automatic Defrost System • Tempered shelves • Removable Ice box • LED lighting • Energy Efficient Rating: 404 Color: Black Compressor Warranty: 12 years Parts and Labor Warranty : 1 year	**₱23,000.00**	**₱138,000.00**
10	Unit	**Hot and Cold Water Dispenser Bottom Loading** Specifications: **Temperatures:** Hot water : typically heated 85- 90 C Cooled water : cooled to 3 – 10 C **Power consumption** Heating power around 400-700w Cooling power around 80 – 100w **Refrigerant:** Use 134a gas for compressor-based cooling system **Faucet/Spouts:** Bottom loading with 3 faucets for hot, normal and cold **Safety Features:** Child lock on the hot water faucet and overheat prevention device **Indicator Lights:** Pilot lights heating, cooling and when water bottle is empty	**₱13,200.00**	**₱132,000.00**

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Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Total Cost
		Pump: Water pump is used to draw water from the bottle **Low Noise** **Color : Black**		

Reviewed by:

(Original Copy Signed)
DOMINADOR R. DAYO
Supply Officer II, CIAP

Approved by:

(Original Copy Signed)
DORIS U. GACHO
Acting Executive Director, CIAP

CONFORME:

This is to certify that the undersigned, as an authorized representative of the Contractor, confirms and complies with all the requirements and deliverables needed for the Purchase of Refrigerators and Water Dispensers (RFQ No. 2025-09-___)

_____
Name and Signature of Authorized Representative of the Contractor

_____
PhilGEPS Registration Number

_____
Tax Identification Number

_____
Date