

INVITATION FOR NEGOTIATED PROCUREMENT
(REFERENCE NUMBER 2022-06-0042)

PARTIAL RENOVATION OF THE ADMINISTRATIVE BUILDING
AT THE CMDF TC CAVITE

*(Pursuant to Section 53.1 of the Revised Implementing Rules and Regulations
of Republic Act No. 9184 on Two Failed Biddings)*

1. In view of the two (2) failed public biddings, the **Construction Industry Authority of the Philippines (CIAP)**, invites contractors to participate in the negotiation for the **Partial Renovation of the Administrative Building at the CMDF TC Cavite**.
2. The CIAP intends to apply the sum of **Three Million Twenty-Six Thousand Pesos (PhP3,026,000.00)**, being the Approved Budget for the Contract to payments under the contract for the **Partial Renovation of the Administrative Building at the CMDF TC Cavite** with Terms of Reference and Project Charters hereof under **Invitation to Bid (IB) No. 2022-06-0042**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
3. Interested parties may obtain further information on this procurement starting **24 June 2022** through CIAP's official website: http://construction.gov.ph/invitation_to_bid/.
4. The **CIAP** now invites interested parties to negotiate the procurement of the aforesaid project on **01 July 2022** at **2:00 PM** through **teleconferencing via Microsoft Teams**.
5. Following completion of negotiations, prospective service providers shall submit in sealed envelope the best proposal based on the technical and financial requirements, including pre-requisite documentary requirements enumerated in Annex A hereof, on **08 July 2022, 1:00 PM** at 4th Floor Room 410, Executive Building Center 369 Sen. Gil J. Puyat Ave., cor. Makati Ave., Makati City. Late bids shall not be accepted.
6. The **CIAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
7. For further information, please refer to:

THE SECRETARIAT

Bids and Awards Committee

CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

4th Floor Room 410, Executive Building Center


369 Sen. Gil J. Puyat Ave., cor. Makati Ave., Makati City

Telephone No.: (02)8896-1829

e-mail: ciapbac@construction.gov.ph

8. You may visit the following website:
For downloading of Bidding Documents: http://construction.gov.ph/invitation_to_bid/

____ *June 2022*

 Digitally signed
by Gacho Doris
Umali
Date: 2022.06.22
17:14:36 +08'00'

DORIS U. GACHO
Chairperson, CIAP Bids and Awards Committee

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- (c) Valid Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Current and Valid Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (g) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (n) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (o) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (q) Cash Flow by Quarter.

TERMS OF REFERENCE

1. **PROJECT TITLE** : Partial Renovation of the Admin Building at the CMDF TC Cavite
2. **PROPONENT** : CIAP-CMDF
3. **PROJECT LOCATION** : Construction Manpower Development Foundation – Training Center (CMDF-TC) Carlos Trinidad Avenue, Bo. Salawag, Dasmarinas, Cavite
4. **APPROVED BUDGET** : Php 3,026,000.00
5. **DURATION** : 1 Month Construction
6. **OBJECTIVE** : To set a parameter as a basis of reference for the construction and renovation of the 2nd Floor Komatsu Room of CMDF TC, for usage as staff room, Conference Room, Executive Director's Room, Senior Staff Office, and the training center's Gate Entrance

7. SCOPE OF WORK AND DELIVERABLES

The Contractor/Supplier shall prepare and submit schedule of activities for approval by the CIAP-CMDF which includes, but not limited to the following:

7.1. Staff Room

- 7.1.1. Supply all construction tools, equipment, and materials that will be used throughout the construction
- 7.1.2. Lay-out, Supply, and Installation of electrical lines with grounding elements, and provisions from sources / areas of supply, to the confines of the room itself.
- 7.1.3. Replacement of existing lights and supply and installation light housings with new energy efficient lights and housings.
- 7.1.4. Lay-out, Supply, and Installation of IT related elements (CAT 6 cables, Routers, Desktop Network Switch, WIFI Repeaters, etc.) from sources / areas of supply, to the confines of the room itself.
- 7.1.5. Testing and commissioning of the installed elements
- 7.1.6. Orientation of CIAP-CMDF to the proper use and care of the installed elements as well as the turnover of original Owner's Manuals, Service Manual's, Receipts, and Proofs of Warranty
- 7.1.7. Supply and Installation of interior dry-wall partitions w/ door, jamb, and lock-set for the Division Chief's area.
- 7.1.8. Demolition of existing tiles, Supply and Installation of Re-Tiling works for entire floor area.
- 7.1.9. Replacement of existing windows, supply and installation of glass and aluminum sliding windows.
- 7.1.10. Supply and Installation of Rolling Venetian Blinds on all windows.
- 7.1.11. Demolition of existing wooden outer walls and Supply and Installation of CHB walls.
- 7.1.12. Supply and Re-painting of all exterior and interior walls, as well as the ceiling.

- 7.1.13. Reinstallation of any and all elements that was temporarily removed due to demolition works.
- 7.1.14. Hauling of all construction debris and waste produced during the construction phase
- 7.1.15. Warranty coverage for all executed works and deliverables for a period of one (1) year.

7.2. Executive Director's Room

- 7.2.1. Supply all construction tools, equipment, and materials that will be used throughout the construction
- 7.2.2. Lay-out, Supply, and Installation of electrical lines with grounding elements, and provisions from sources / areas of supply, to the confines of the room itself.
- 7.2.3. Replacement of existing lights and supply and installation light housings with new energy efficient lights and housings.
- 7.2.4. Lay-out, Supply, and Installation of IT related elements (CAT 6 cables, Routers, Desktop Network Switch, WIFI Repeaters, etc.) from sources / areas of supply, to the confines of the room itself.
- 7.2.5. Testing and commissioning of the installed elements
- 7.2.6. Orientation of CIAP-CMDF to the proper use and care of the installed elements as well as the turnover of original Owner's Manuals, Service Manual's, Receipts, and Proofs of Warranty
- 7.2.7. Demolition of existing tiles and Supply and Installation of Re-Tiling works for entire floor area except the Comfort Room.
- 7.2.8. Replacement of existing windows, supply and installation of glass and aluminum sliding windows.
- 7.2.9. Supply and Installation of Rolling Venetian Blinds on all windows.
- 7.2.10. Demolition of existing wooden outer walls and Supply and Installation of CHB walls.
- 7.2.11. Supply and Re-painting of all exterior and interior walls, as well as the ceiling.
- 7.2.12. Reinstallation of any and all elements that was temporarily removed due to demolition works.
- 7.2.13. Hauling of all construction debris and waste produced during the construction phase
- 7.2.14. Warranty coverage for all executed works and deliverables for a period of one (1) year.

7.3. Senior Staff Room

- 7.3.1. Supply all construction tools, equipment, and materials that will be used throughout the construction
- 7.3.2. Lay-out, Supply, and Installation of electrical lines with grounding elements, and provisions from sources / areas of supply, to the confines of the room itself.
- 7.3.3. Replacement of existing lights and supply and installation light housings with new energy efficient lights and housings.
- 7.3.4. Lay-out, Supply, and Installation of IT related elements (CAT 6 cables, Routers, Desktop Network Switch, WIFI Repeaters, etc.) from sources / areas of supply, to the confines of the room itself.
- 7.3.5. Testing and commissioning of the installed elements
- 7.3.6. Orientation of CIAP-CMDF to the proper use and care of the installed elements as well as the turnover of original Owner's Manuals, Service Manual's, Receipts, and Proofs of Warranty
- 7.3.7. Supply and Installation of interior panel wall partitions for the Admin Assistant area.

- 7.3.8. Demolition of existing tiles, Supply and Installation of Re-Tiling works for entire floor area.
- 7.3.9. Replacement of existing windows, supply and installation of glass and aluminum sliding windows.
- 7.3.10. Supply and Installation of Rolling Venetian Blinds on all windows.
- 7.3.11. Demolition of existing wooden outer walls and Supply and Installation of CHB walls.
- 7.3.12. Supply and Re-painting of all exterior and interior walls, as well as the ceiling.
- 7.3.13. Reinstallation of any and all elements that was temporarily removed due to demolition works.
- 7.3.14. Hauling of all construction debris and waste produced during the construction phase
- 7.3.15. Warranty coverage for all executed works and deliverables for a period of one (1) year.



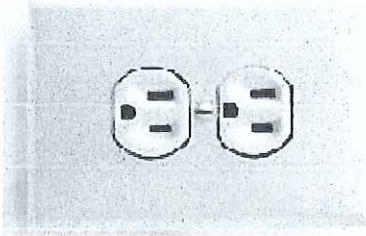
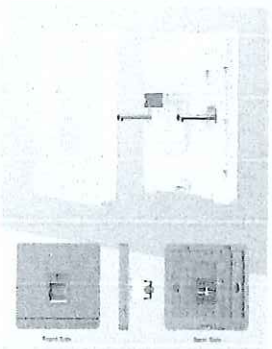


7.4. Conference Room

- 7.4.1. Supply all construction tools, equipment, and materials that will be used throughout the construction
- 7.4.2. Lay-out, Supply, and Installation of electrical lines with grounding elements, and provisions from sources / areas of supply, to the confines of the room itself.
- 7.4.3. Replacement of existing lights and supply and installation light housings with new energy efficient lights and housings.
- 7.4.4. Lay-out, Supply, and Installation of IT related elements (CAT 6 cables, Routers, Desktop Network Switch, WIFI Repeaters, etc.) from sources / areas of supply, to the confines of the room itself.
- 7.4.5. Testing and commissioning of the installed elements
- 7.4.6. Orientation of CIAP-CMDF to the proper use and care of the installed elements as well as the turnover of original Owner's Manuals, Service Manual's, Receipts, and Proofs of Warranty
- 7.4.7. Demolition of existing tiles, Supply and Installation of Re-Tiling works for entire floor area.
- 7.4.8. Supply and Installation of elevated flooring for "Stage Area"
- 7.4.9. Replacement of existing windows, supply and installation of glass and aluminum sliding windows.
- 7.4.10. Supply and Installation of Rolling Venetian Blinds on all windows.
- 7.4.11. Demolition of existing wooden outer walls and Supply and Installation of CHB walls.
- 7.4.12. Supply and Re-painting of all exterior and interior walls, as well as the ceiling.
- 7.4.13. Reinstallation of any and all elements that was temporarily removed due to demolition works.
- 7.4.14. Hauling of all construction debris and waste produced during the construction phase
- 7.4.15. Warranty coverage for all executed works and deliverables for a period of one (1) year.

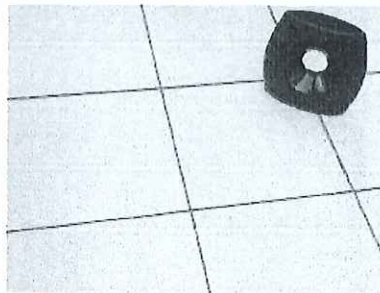
8. TECHNICAL SPECIFICATIONS OF MATERIALS TO BE USED

8.1. The materials to be used in the renovation of the Komatsu room are hereby listed but are not limited to the following:

Table 1.1

Item	Picture
3.5mm THHN stranded Electrical wire	
25 mm x 16mm x 2.4m PVC Electrical Moulding Cover	
1-Gang, 3-pronged Electrical Outlet	
CAT 6 Ethernet Wall Panel	
PVC Outlet/Switch Box	
<i>Panel Wall Partition 1.2m H</i>	

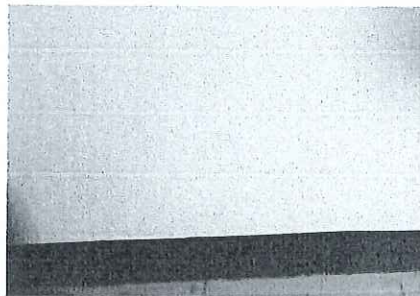
*White Ceramic Floor Tiles
40cm x 40cm*



Semi-Gloss Latex Paint



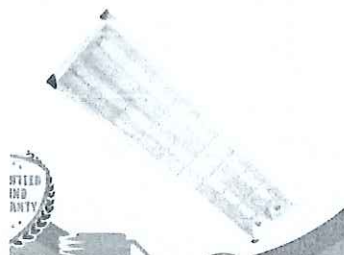
*Paint Baseboard for all
wall finishes*



*Quick Drying Enamel
Paint for Gate*

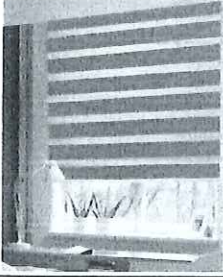

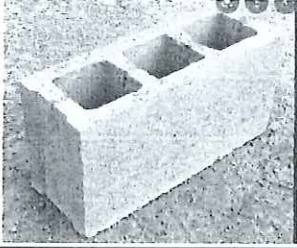
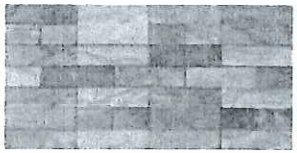







*2x40 Louver Housing
Surface Mount (12"x48")*



T8 Tube light 18W 48"



<p><i>Venetian Duo Roller Blinds</i></p>	
<p><i>Aluminum and Glass, sliding window</i></p>	
<p><i>Concrete Hollow Block 6 in</i></p>	
<p><i>Stone Cladding Concrete Fence Accent</i></p>	
<p><i>Laminated Wood Door, Jamb, and Lockset</i></p>	
<p><i>CAT 6 LAN Cable</i></p>	
<p><i>RJ45 Connector Plug</i></p>	
<p><i>1000 mbps, 8 port Desktop Network Switch</i></p>	

<p>5ghz WIFI Repeater / Range Extender</p>	
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9. SERVICE LEVEL

9.1. The Fit-out contractor shall

- 9.1.1. The service provider, must provide as part of their service to include the following:
- Service deliverables.
 - Process for reporting outages/emergencies.
 - Business continuity and contingency plan.

10. FIT-OUT CONTRACTOR GENERAL CONSIDERATIONS

- 10.1. Must have been a contractor for at **least 3 years**.
- 10.2. With various experiences in fit-out projects such as but not limited to
- Completed and/or continuing similar government contracts
 - Mall / Commercial Establishments
 - Restaurants
 - Technology Shops
 - Services
 - Lifestyle
- 10.3. Must be a **licensed, and at least a small “b”** – (building and industrial plant) contractor with the **Philippine Contractors Accreditation Board - PCAB**

11. PROJECT DELIVERY

- 11.1.1. The installation of Fit-out Contractor should be completed **and operational** within 30 calendar days from the complete receipt of the submission of application form and necessary documents required by the CMDF-TC.

12. LIQUIDATED DAMAGES

If the contractor fails to deliver any or all of the goods and/or to perform the services within the period specified in this contract, the Procuring Entity shall, without prejudice to its other remedies under this contract and under the applicable law, deduct from the contract price as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of unperformed portion of every day of delay. Pursuant to the Section 68 of the aforecited act. The maximum deduction shall be ten percent (10%) of the amount of the contract. Once the maximum is reached, the procuring entity reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

13. CONFIDENTIALITY AND CONFLICT OF INTEREST

The Fit-out Contractor undertakes to treat in the strictest confidence and not make use of or divulge to third parties any information or documents which are linked to the performance of the contract. The Fit-out Contractor shall continue to be bound by this undertaking after completion of the installation.

Prepared By:



EJAY CRAIG D. DE LEON

Senior Trade & Industry Development Specialist, CACD

Reviewed By:



OFELIA R. USIGAN
Division Chief, CACD

Approved By:



RENE E. FAJARDO

Executive Director, CMDF

PROJECT CHARTER

Project Title: CMDF Training Center Cavite – Regular Staff Room

Project Sponsor: CMDF

Date Prepared: 02 December 2021

Project Manager: Ofelia R. Usigan

Project Customer: CMDF Staff

Total Estimated Project Cost: ₱858,340.00

Project Description and Purpose:

The rehabilitation of the Construction Manpower Development Foundation Training Center (CMDF TC) is a vital requisite to the Agency's vision of establishing our country's first-ever Construction Academy.

Responding to the current learning and development needs of the industry, the Academy will employ both virtual and face-to-face learning modalities. Borderless and flexible learning approaches will be employed in leadership and management courses--benefitting Filipino professionals working domestically and overseas. Face-to-face and hands-on learning interventions will be maintained as it is still the most effective and practical way to equip construction workers with essential occupational psychomotor skills. CMDF TC will be the central location for the Construction Academy's physical end.

Banking on Transfer of Technology (ToT) schemes established through years of concerted efforts with key industry partners, the Construction Academy is also being proposed to be the nation's "Center for High-Tech Construction Solutions". It would pioneer the packaged offering of Building Information Modelling (BIM), Unmanned Aerial Vehicles (UAV) or Drone technologies, and Heavy Equipment Electronic Grade Control systems courses to effectively introduce the concept of integrated digital project delivery to Filipino construction firms.

The Construction Academy is also expected to run a wide range of discipline-specific trainings and short courses on construction mechanization and automation in partnership with various organizations in the construction industry. These courses would serve as ladder-type, higher vocational courses that would complement the existing construction-related human resource development (HRD) programs of the Technical Education and Skills Development Authority (TESDA). To this end, a considerable part of the rehabilitation initiative covers the procurement of new training equipment in order to cater to the current and emerging skills training requirements of the industry. This will also be crucial in the Academy's application for TESDA Training and Assessment Center Accreditation.

This bid to revitalize CMDF TC's operations translates to the need for additional staff and office space in the facility. Accordingly, the vacated room by the Komatsu HRD Center Philippines will be repurposed into an office space. Idle rooms in the CMDF TC Admin Building, on the other hand, will be transformed into competency assessment and testing facilities.

High-level Requirements:

- Financial Support
- Commitment of stakeholders
- Availability of contractors

High-level Risks:

- Insufficient funding
- Inefficient coordination of work activities and schedules
- Sustainability concerns
- Sudden increase of community quarantine protocols

Time:

To be completed by mid-2022 (1st week of Sept 2022)

Summary Milestones	Due Date
Contract Bidding	
1. Finalization of quotation for Partial Renovation Phase 1	4 th Week of Dec 2021
2. Budget Approval	2 nd Week of Jan 2022
3. Bid posting for Fit-out contractors on Philgeps	4 th Week of Jan 2022
4. Awarding of contracts	2 nd Week of Jul 2022
Project Execution	
1. Tiling Works	4 th week of Jul 2022
2. Replacement of CHB wall and Installation of Aluminum Windows	1 st week of Aug 2022
3. Installation of Divider	2 nd week of Aug 2022
4. Layout of electrical wires and CAT 5 cables	3 rd week of Aug 2022
5. Painting Works	4 th week of Aug 2022
6. Punch-listing of office fit-out works	1 st week of Sep 2022

Meeting	Date
1 st Draft	December 13, 2021
Final Draft	December 20, 2021

Stakeholder	Role
CMDF	Proponent Agency: responsible for the management of the project.

Project Manager Authority Level**Staffing Decisions:**

The project manager has the authority to assign particular task responsibility to CMDF personnel. CMDF may also seek additional manpower support via hiring of job order and/or regular employees to efficiently execute the activities involve in this mandate expansion.

Proj Name: Staff Room Renovation
 Location: CMDF TC Cavite

SUMMARY OF QUANTITIES

Item	Description	Quantity	Unit
A	Construction Works		
A.1	Demoliton/Hauling (Existing tiles and exterior wood wall)	1.00	lot
A.2	Tiling works	80.00	sq. m.
A.3	Masonry works (Exterior Wall)	35.00	sq. m.
A.4	Aluminum and Glass Sliding Window	12.00	sq. m.
A.5	Painting Works (Exterior Wall)	35.00	sq. m.
A.6	Painting Works (Interior Walls, Ceiling)	180.00	sq. m.
A.7	Dry-wall Partition (DC AREA)	30.00	sq. m.
A.8	Panel Door w/ Lockset (DC AREA)	1.00	pcs
A.9	Venetian Duo Roller Blinds 150cm	6.00	pcs
B	Electrical Works		
B.1	3.5mm THHN stranded electrical wire	1.00	roll
B.2	1in. PVC Moulding Cover	15.00	pcs
B.3	3-G Outlet with Ground	8.00	pcs
B.4	PVC Outlet/Switch Box	8.00	pcs
B.5	2x40 Louver Housing Surface Mount (12"48")	8.00	pcs
B.6	T8 Tube light 18W 48"	8.00	pcs
B.7	Bostik No More Nails Adhesive with Caulking Gun	1.00	pcs
C	Internet Infrastructure Works		
C.1	CAT 6 LAN Cable	1.00	roll
C.2	CAT 6 Ethernet Wall Plug	10.00	pcs
C.3	RJ45 Connector Plug	1.00	box
C.4	8 port Desktop Network Switch	2.00	pcs
C.5	5ghz WIFI Repeater / Range Extender	2.00	pcs

PROJECT CHARTER

Project Title: **CMDF Training Center Cavite – Conference Room**

Project Sponsor: **CMDF**

Date Prepared: **02 December 2021**

Project Manager: **Ofelia R. Usigan**

Project Customer: **CMDF Staff**

Total Estimated Project Cost: **₱996,170.00**

Project Description and Purpose:

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Project Manager Authority Level

Staffing Decisions:

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Proj Name: Conference Room Renovation
Location: CMDF TC Cavite

SUMMARY OF QUANTITIES

Item	Description	Quantity	Unit
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A.1	Demoliton/Hauling (Existing tiles and exterior wood wall)	1.00	lot
A.2	Tiling works (including wooden platform)	100.00	sq. m.
A.3	Masonry works (Exterior Wall)	45.00	sq. m.
A.4	Aluminum and Glass Sliding Window	16.00	sq. m.
A.5	Painting Works (Exterior Wall)	45.00	sq. m.
A.6	Painting Works (Interior Walls, Ceiling)	235.00	sq. m.
A.7	Venetian Duo Roller Blinds 150cm	8.00	pcs
A.8	Built-up Conference Table (7m x 3m)	1.00	pcs
B	Electrical Works		
B.1	3-G Outlet with Ground	8.00	pcs
B.2	2x40 Louver Housing Surface Mount (12"48")	8.00	pcs
B.3	T8 Tube light 18W 48"	16.00	pcs
B.4	Bostik No More Nails Adhesive with Caulking Gun	1.00	pcs
C	Internet Infrastructure Works		
C.1	5ghz WIFI Repeater / Range Extender	2.00	pcs

PROJECT CHARTER

Project Title: **CMDF Training Center Cavite – Executive Director’s Room**

Project Sponsor: **CMDF**

Date Prepared: **02 December 2021**

Project Manager: **Ofelia R. Usigan**

Project Customer: **CMDF Staff**

Total Estimated Project Cost: **₱559,930.00**

Project Description and Purpose:

The rehabilitation of the Construction Manpower Development Foundation Training Center (CMDF TC) is a vital requisite to the Agency’s vision of establishing our country’s first-ever Construction Academy.

Responding to the current learning and development needs of the industry, the Academy will employ both virtual and face-to-face learning modalities. Borderless and flexible learning approaches will be employed in leadership and management courses--benefitting Filipino professionals working domestically and overseas. Face-to-face and hands-on learning interventions will be maintained as it is still the most effective and practical way to equip construction workers with essential occupational psychomotor skills. CMDF TC will be the central location for the Construction Academy’s physical end.

Banking on Transfer of Technology (ToT) schemes established through years of concerted efforts with key industry partners, the Construction Academy is also being proposed to be the nation’s “Center for High-Tech Construction Solutions”. It would pioneer the packaged offering of Building Information Modelling (BIM), Unmanned Aerial Vehicles (UAV) or Drone technologies, and Heavy Equipment Electronic Grade Control systems courses to effectively introduce the concept of integrated digital project delivery to Filipino construction firms.

The Construction Academy is also expected to run a wide range of discipline-specific trainings and short courses on construction mechanization and automation in partnership with various organizations in the construction industry. These courses would serve as ladder-type, higher vocational courses that would complement the existing construction-related human resource development (HRD) programs of the Technical Education and Skills Development Authority (TESDA). To this end, a considerable part of the rehabilitation initiative covers the procurement of new training equipment in order to cater to the current and emerging skills training requirements of the industry. This will also be crucial in the Academy’s application for TESDA Training and Assessment Center Accreditation.

This bid to revitalize CMDF TC’s operations translates to the need for additional staff and office space in the facility. Accordingly, the vacated room by the Komatsu HRD Center Philippines will be repurposed into an office space. Idle rooms in the CMDF TC Admin Building, on the other hand, will be transformed into competency assessment and testing facilities.

High-level Requirements:

- Financial Support
- Commitment of stakeholders
- Availability of contractors

High-level Risks:

<ul style="list-style-type: none"> • Insufficient funding • Inefficient coordination of work activities and schedules • Sustainability concerns • Sudden increase of community quarantine protocols

Time:

To be completed by mid-2022 (1 st week of Sept 2022)

Summary Milestones	Due Date
Contract Bidding	
1. Finalization of quotation for Partial Renovation Phase 1	4 th Week of Dec 2021
2. Budget Approval	2 nd Week of Jan 2022
3. Bid posting for Fit-out contractors on PhilGEPS	4 th Week of Jan 2022
4. Awarding of contracts	2 nd Week of Jul 2022
Project Execution	
1. Tiling Works	4 th week of Jul 2022
2. Replacement of CHB wall and Installation of Aluminum Windows	1 st week of Aug 2022
3. Installation of Divider	2 nd week of Aug 2022
4. Layout of electrical wires and CAT 5 cables	3 rd week of Aug 2022
5. Painting Works	4 th week of Aug 2022
6. Punch-listing of office fit-out works	1 st week of Sep 2022

Meeting	Date
1 st Draft	December 13, 2021
Final Draft	December 20, 2021

Stakeholder	Role
CMDF	Proponent Agency: responsible for the management of the project.

Project Manager Authority Level**Staffing Decisions:**

The project manager has the authority to assign particular task responsibility to CMDF personnel. CMDF may also seek additional manpower support via hiring of job order and/or regular employees to efficiently execute the activities involve in this mandate expansion.
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Proj Name: ED Office Renovation
Location: CMDF TC Cavite

SUMMARY OF QUANTITIES

Item	Description	Quantity	Unit
A	Construction Works		
A.1	Demoliton/Hauling (Existing tiles and exterior wood wall)	1.00	lot
A.2	Tiling works	50.00	sq. m.
A.3	Masonry works (Exterior Wall)	25.00	sq. m.
A.4	Aluminum and Glass Sliding Window	8.00	sq. m.
A.5	Painting Works (Exterior Wall)	25.00	sq. m.
A.6	Painting Works (Interior Walls, Ceiling)	145.00	sq. m.
A.7	Venetian Duo Roller Blinds 150cm	6.00	pcs
B	Electrical Works		
B.1	3.5mm THHN stranded electrical wire	1.00	roll
B.2	3-G Outlet with Ground	5.00	pcs
B.3	2x40 Louver Housing Surface Mount (12"48")	3.00	pcs
B.4	T8 Tube light 18W 48"	6.00	pcs
B.5	Bostik No More Nails Adhesive with Caulking Gun	1.00	pcs
C	Internet Infrastructure Works		
C.1	CAT 6 LAN Cable	1.00	roll
C.2	CAT 6 Ethernet Wall Plug	4.00	pcs
C.3	RJ45 Connector Plug	1.00	box
C.4	5ghz WIFI Repeater / Range Extender	1.00	pcs

PROJECT CHARTER

Project Title: **CMDF Training Center Cavite – Senior Staff Office**

Project Sponsor: **CMDF**

Date Prepared: **02 December 2021**

Project Manager: **Ofelia R. Usigan**

Project Customer: **CMDF Staff**

Total Estimated Project Cost: **₱611,310.00**

Project Description and Purpose:

The rehabilitation of the Construction Manpower Development Foundation Training Center (CMDF TC) is a vital requisite to the Agency's vision of establishing our country's first-ever Construction Academy.

Responding to the current learning and development needs of the industry, the Academy will employ both virtual and face-to-face learning modalities. Borderless and flexible learning approaches will be employed in leadership and management courses--benefitting Filipino professionals working domestically and overseas. Face-to-face and hands-on learning interventions will be maintained as it is still the most effective and practical way to equip construction workers with essential occupational psychomotor skills. CMDF TC will be the central location for the Construction Academy's physical end.

Banking on Transfer of Technology (ToT) schemes established through years of concerted efforts with key industry partners, the Construction Academy is also being proposed to be the nation's "Center for High-Tech Construction Solutions". It would pioneer the packaged offering of Building Information Modelling (BIM), Unmanned Aerial Vehicles (UAV) or Drone technologies, and Heavy Equipment Electronic Grade Control systems courses to effectively introduce the concept of integrated digital project delivery to Filipino construction firms.

The Construction Academy is also expected to run a wide range of discipline-specific trainings and short courses on construction mechanization and automation in partnership with various organizations in the construction industry. These courses would serve as ladder-type, higher vocational courses that would complement the existing construction-related human resource development (HRD) programs of the Technical Education and Skills Development Authority (TESDA). To this end, a considerable part of the rehabilitation initiative covers the procurement of new training equipment in order to cater to the current and emerging skills training requirements of the industry. This will also be crucial in the Academy's application for TESDA Training and Assessment Center Accreditation.

This bid to revitalize CMDF TC's operations translates to the need for additional staff and office space in the facility. Accordingly, the vacated room by the Komatsu HRD Center Philippines will be repurposed into an office space. Idle rooms in the CMDF TC Admin Building, on the other hand, will be transformed into competency assessment and testing facilities.

High-level Requirements:

- Financial Support
- Commitment of stakeholders
- Availability of contractors

High-level Risks:

- Insufficient funding
- Inefficient coordination of work activities and schedules
- Sustainability concerns
- Sudden increase of community quarantine protocols

Time:

To be completed by mid-2022 (1st week of Sept 2022)

Summary Milestones	Due Date
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Project Execution	
1. Tiling Works	4 th week of Jul 2022
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4. Layout of electrical wires and CAT 5 cables	3 rd week of Aug 2022
5. Painting Works	4 th week of Aug 2022
6. Punch-listing of office fit-out works	1 st week of Sep 2022

Meeting	Date
1 st Draft	December 13, 2021
Final Draft	December 20, 2021

Stakeholder	Role
CMDF	Proponent Agency: responsible for the management of the project.

Project Manager Authority Level**Staffing Decisions:**

The project manager has the authority to assign particular task responsibility to CMDF personnel. CMDF may also seek additional manpower support via hiring of job order and/or regular employees to efficiently execute the activities involve in this mandate expansion.

Proj Name: Senior Staff Office Renovation
 Location: CMDF TC Cavite

SUMMARY OF QUANTITIES

Item	Description	Quantity	Unit
A	Construction Works		
A.1	Demoliton/Hauling (Existing tiles and exterior wood wall)	1.00	lot
A.2	Tiling works	50.00	sq. m.
A.3	Masonry works (Exterior Wall)	25.00	sq. m.
A.4	Aluminum and Glass Sliding Window	8.00	sq. m.
A.5	Painting Works (Exterior Wall)	25.00	sq. m.
A.6	Painting Works (Interior Walls, Ceiling)	145.00	sq. m.
A.7	Panel wall Partition	5.00	m.
A.8	Venetian Duo Roller Blinds 150cm	4.00	pcs
B	Electrical Works		
B.1	3.5mm THHN stranded electrical wire	1.00	roll
B.2	1in. PVC Moulding Cover	5.00	pcs
B.3	3-G Outlet with Ground	6.00	pcs
B.4	2x40 Louver Housing Surface Mount (12"48")	3.00	pcs
B.5	T8 Tube light 18W 48"	6.00	pcs
C	Internet Infrastructure Works		
C.1	CAT 6 LAN Cable	1.00	roll
C.2	CAT 6 Ethernet Wall Plug	10.00	pcs
C.3	RJ45 Connector Plug	1.00	box
C.4	8 port Desktop Network Switch	1.00	pcs
C.5	5ghz WIFI Repeater / Range Extender	2.00	pcs



We innovate while staying true to our mandate.

ENGINEER/ARCHITECT:

PROJECT: CMI/DF - TRAINING CENTER

OWNER: CONSTRUCTION MANPOWER DEVELOPMENT FOUNDATION

SHEET CONTENTS

DESIGNED BY:

SHEET NO:

PROJ. NO.:

DATE:

ISS.:

LOCATION:

OWNER:

LOCATION:

OFFICE EXTENSION FLOOR LAYOUT

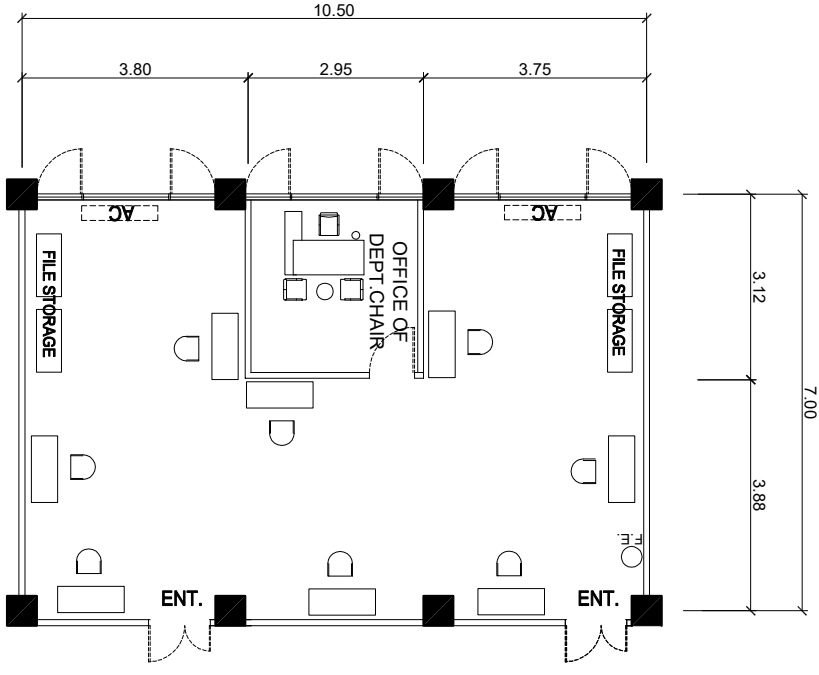
CHECKED BY:

A-2

1
A1

OFFICE EXTENSION FLOOR LAYOUT

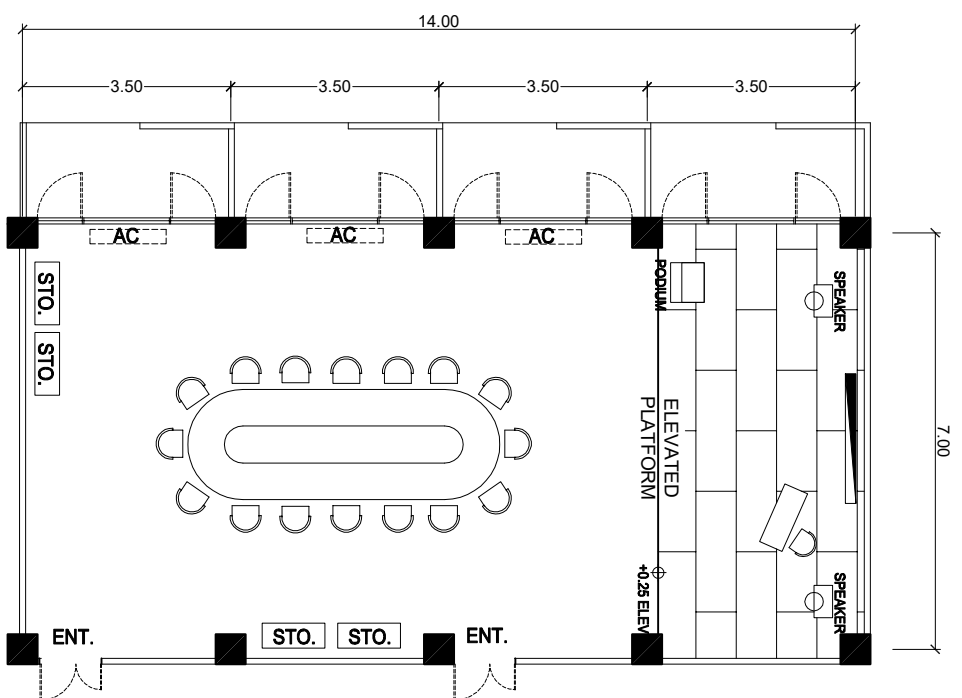
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2
A1

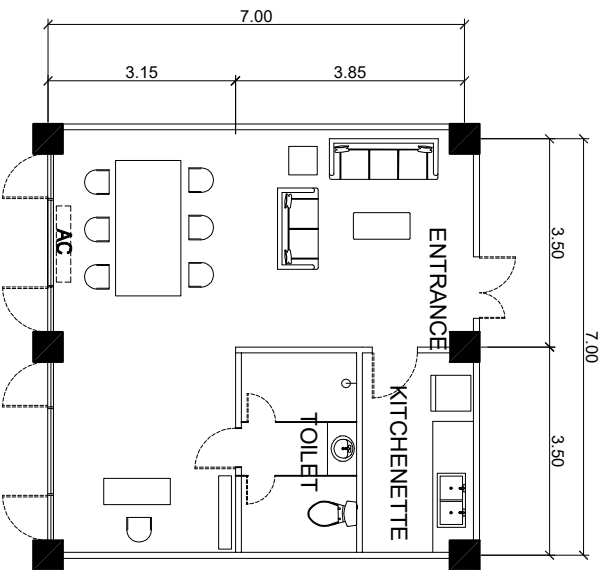
CONFERENCE ROOM FLOOR LAYOUT

SCALE: 1:50 M



LEGEND:

	WHITE BOARD
	PROJECTOR SCREEN
	BLACK BOARD
	PODIUM
	AIRCON (WIN. TYP.)
	AIRCON (SPLIT TYP.)

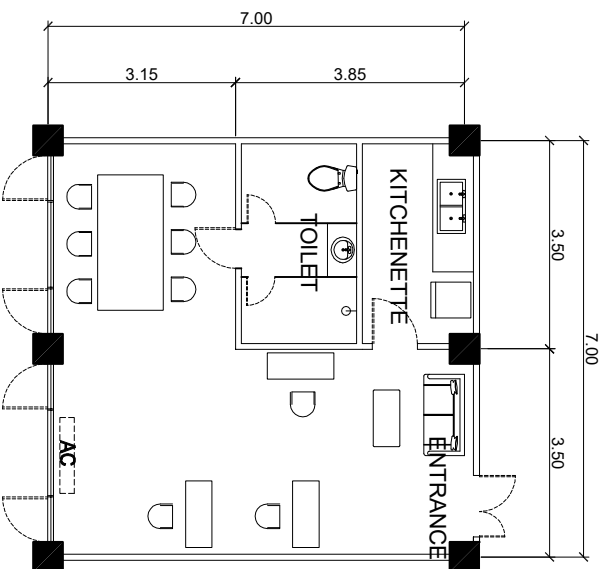


DIRECTOR'S ROOM FLOOR LAYOUT

1
A | 1

SCALE :

1:50 M




SR. STAFF ROOM FLOOR LAYOUT

2
A | 1

SCALE :

1:50 M

LEGEND:	
	WHITE BOARD
	PROJECTOR SCREEN
	BLACK BOARD
	PODIUM
	AIRCON (WIN. TYP.)
	AIRCON (SPLIT TYP.)

 <p>We innovate while staying true to our mandate.</p>		ENGINEER/ARCHITECT: PROJECT: CMDF - TRAINING CENTER		OWNER: CONSTRUCTION MANPOWER DEVELOPMENT FOUNDATION		SHEET CONTENTS: DIRECTOR'S ROOM FLOOR LAYOUT SR. STAFF ROOM FLOOR LAYOUT		DESIGNED BY: CHECKED BY: CAUD BR. DATE:		SHEET NO: A-1	
PROJ. NO.: DATE: PLACE: ISS.:		LOCATION: CARLOS TRINIDAD AQUINO, BO. SALVADORA, DZ. DE LOS BAÑOS, CAYTE		OFFICER: ENGR. RENE E. FAJARDO EXECUTIVE DIRECTOR		LOCATION: 8F Trade and Industry Building, 399 Sen. Gil J. Puyat Ave., Manila					