



**Construction Industry Authority of the Philippines  
REQUEST FOR QUOTATION/PROPOSAL**

CIAP-F-PrM-03  
Rev. No.: 00

**Procurement of Various IT Office Equipment for CIAP, PCAB and CIAC**

P.R. No./Date: **25-03041,25-03042,25-03043,25-03044,25-03046,25-03048 | 19 Mar 2021** RFQ/P No. / Date: **2025-03-038 | 27 March 2025**

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached **Terms of Reference/Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

**The following are the required document/s to be submitted as attachment/s to the quotation/proposal:**

*(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)*

- 1 **Mayor's/Business Permit**
- 2 **PhilGEPS Registration Number**
- 3 **Signed Terms of Reference or Technical Specifications, if applicable**
- 4 **BIR Certificate of Registration (BIR Form No. 2303)**

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac\_ciap@construction.gov.ph/russellracelis@construction.gov.ph on or before 03 April 2025, 12:00 NN, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence is required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: \_\_\_\_\_.

Very truly yours,  
*(ORIGINAL Copy Signed)*

**Russell N. Racelis**

*Secretariat, Bids and Awards Committee*

**CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES**

4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City

Telephone: 0917-855-7198 | e-mail: bac\_ciap@construction.gov.ph

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-out by the supplier)		
1	1 Unit	₱ 90,000.00	Procurement of 2-in-1 Laptop for CIAP ICT Section (14" wide screen) *See attached for complete Technical Specifications*			
	2 Units	₱ 180,000.00	Purchase of 2 Units Laptop for CIAP-PCAB Employees (15.6" wide screen) *See attached for complete Technical Specifications*			
3	1 lot	₱ 231,000.00	Three (3) units Document Scanner (Desktop Sheet-Fed Scanner) with six (6) pieces Exchange Roller Kit (Consumables) for CIAP-PCAB *See attached for complete Technical Specifications and approved budget for each item*			
4	2 Units	₱ 20,000.00	Portable Wireless Hotspot for CIAP-PCAB Roadshow Events *See attached for complete Technical Specifications*			
5	2 Units	₱ 360,000.00	Purchase of 2 Units of Computer Tablets for CIAP-CIAC Officials *See attached for complete Technical Specifications*			
6	3 pcs	₱ 60,000.00	Purchase of Keyboard for existing Ipad Air 11-inch (M2) *See attached for complete Technical Specifications*			
7	3 pcs	₱ 30,000.00	Stylus Pen for existing Ipad Air 11-inch (M2) *See attached for complete Technical Specifications*			
Total ABC		<b>₱ 971,000.00</b>				
<b>Delivery and Other Instructions:</b>			Within 30 calendar days upon receipt of the Purchase Order by the Supplier.			

*(Please provide **complete** information below)*

*We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.*

*We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.*

*Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.*

**Signature over Printed Name :** \_\_\_\_\_

**Designation/Position :** \_\_\_\_\_

**Name of Company :** \_\_\_\_\_


**Address :** \_\_\_\_\_

**Telephone / Fax :** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Company Tax Identification Number :** \_\_\_\_\_


### TECHNICAL SPECIFICATIONS

Procurement of 2-in-1 Laptop				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
1	Pcs	<p><b>2-in-1 Laptop</b></p> <p><u>Specifications:</u></p>  <p><b>CPU:</b> Intel i7 Processor or Equivalent  <b>RAM:</b> 16GB of RAM or higher  <b>Storage:</b> 1 TB M2.NVMe SSD  <b>OS:</b> Windows 11 Home or Pro  <b>Display:</b> 14" wide screen  <b>Graphics:</b> Integrated Intel® Iris® Xe Graphics or equivalent  <b>Network:</b> Wifi 6E  <b>Battery:</b> Bluetooth 5.1 or higher                      Internal battery, Up to 10 hours or better  <b>Weight:</b> 1.5 kg (3.30 lbs) or less  <b>Others:</b> Microsoft Office Home &amp; Student latest version                      Digital Pen                      Bluetooth Mouse                      Bag</p> <p><b>Warranty:</b> 2 years warranty, 15 days replacement</p>	₱ 90,000.00	₱ 90,000.00

Requested and Reviewed by  
 (for ICT Task Force):

Approved by:

  
**CHARLIE A. BARINQUE**  
 Information Technology Officer I  
 ICT Task Force Member, PPCMD

  
**ATTY. NATALIE P. LABANG**  
 Division Chief, PPCMD

**CONFORME:**

*This is to certify that the undersigned, as an authorized representative of the Contractor, confirms and complies with all the requirements and deliverables needed for the \_\_\_\_\_*

\_\_\_\_\_  
Name and Signature of Authorized Representative of the Contractor

\_\_\_\_\_  
PhilGEPS Registration Number

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Date



### TECHNICAL SPECIFICATIONS

Procurement of Laptop with Standard Support Package Subscription				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
2	Device	<b>LAPTOP</b>  <b>Specifications:</b> <ul style="list-style-type: none"><li>• Operating System: Windows 11 Pro (Genuine Authentication Certificate)</li><li>• Processor: At least Intel Core i7 13<sup>th</sup> Generation/ AMD Ryzen 7 7000 series</li><li>• Display: At least 15.6 inch FHD (1920x1080)</li><li>• Graphics: At least with integrated Graphics/ NVIDIA GeForce RTX 4060</li><li>• Memory: At least 16GB DDR5 (2x8GB)</li><li>• Storage: At least 512GB SSD M.2</li><li>• I/O Ports: HDMI, USB 3.2/2.0, 3.55mm Combo Audio Jack</li><li>• Built-in Audio and Microphone: Included</li><li>• Network Interface: RJ-45 or with adapter</li><li>• Wireless: WiFi 6 + Bluetooth 5.2 combo</li><li>• Keyboard: Backlit with numeric keypad</li><li>• Pointing Device: Touch Pad</li><li>• Camera: At least 720p HD camera with privacy shutter</li><li>• Optical Drive: None</li><li>• Weight: Between 1.40kg to 2.20kg</li><li>• Security: Fingerprint scanner</li></ul> <b>Other Inclusions:</b> <ul style="list-style-type: none"><li>• Wireless Mouse, and Laptop Bag</li><li>• Device Warranty: At least 1 year</li><li>• Microsoft 365 or Microsoft Office 2021 or latest (12 months subscription)</li></ul>	P 90,000.00 <i>22</i>	P 180,000.00 <i>22</i>

Requested by: Digitally signed by  
Mark Lawrence U.  
Muñoz

Date: 2025.01.15  
**MARK LAWRENCE U. MUÑOZ**  
TIDS, PCAB-RID

Reviewed and Approved by:



**CHARLIE A. BARINQUE**  
ICT Task Force Member/ Officer-in-  
Charge, PPCMD

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\_\_\_\_\_  
Date





25-03043

**TATAG**  
**at TAPAT**  
 BUILDING WITH INTEGRITY

**TECHNICAL SPECIFICATIONS**

Procurement of Document Scanner				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
3	Pc	<p><b>Document Scanner</b></p> <p><b>Specifications:</b></p> <p><b>Type:</b> Desktop Sheet-Fed Scanner</p> <p><b>Greyscale:</b> 200 dpi: 45 ppm (Simplex) / 90 ipm (Duplex)            300 dpi: 45 ppm (Simplex) / 90 ipm (Duplex)</p> <p><b>Colour:</b> 200 dpi: 45 ppm (Simplex) / 90 ipm (Duplex)            300 dpi: 30 ppm (Simplex) / 60 ipm (Duplex)</p> <p><b>Scanning Element:</b> Contact Image Sensor (CIS)  <b>Light Source:</b> LED  <b>Scanning Side:</b> Simplex / Duplex  <b>Scanning Modes:</b> Black and White, Error Diffusion, Greyscale, Advanced Text Enhancement, Advanced Text Enhancement II, Active Threshold, Colour</p> <p><b>Scanner Features:</b> Folio Scanning, Double Feed Detection Ignore, 2D / Barcode</p> <p><b>Output Resolution*2:</b> 100, 150, 200, 240, 300, 400, 600 dpi</p> <p><b>Suggested Daily Volume (SDV):</b> 4,000 scans a day</p> <p><b>Media Handling</b></p> <p><b>Document Size</b></p> <p><b>Plain Paper:</b> Width: 50.8 to 216 mm            Length: 54 to 356 mm (Up to 3,000 mm long with Long Document mode)</p> <p><b>Business Card:</b> 50 x 85 mm or larger  <b>Card (ISO Standard):</b> 54 x 86 mm</p> <p><b>Document Thickness and Weight</b></p> <p><b>Plain Paper</b></p> <p><b>Page Separation:</b> 27 to 209 g/m<sup>2</sup> (0.04 to 0.25 mm)  <b>Non-Separation:</b> 27 to 255 g/m<sup>2</sup> (0.04 to 0.3 mm)</p> <p><b>Business Card:</b> 380 g/m<sup>2</sup> (0.45 mm) or smaller  <b>Card:</b> 1.4 mm or smaller</p> <p><b>Auto Document Feeder (ADF) Capacity*3:</b> 60 sheets</p> <p><b>Connectivity &amp; Software</b></p> <p><b>Interface:</b> USB 3.2 / 2.0, IEEE802.11b/g/n, 10Base-T/100Base-TX/1000Base-T</p> <p><b>Software:</b> ISIS / TWAIN / WIA Drivers, CaptureOnTouch, CaptureOnTouch Job Tool</p>	₱ 70,000.00	₱ 210,000.00

6	Pc	<b>General</b> <b>Power Requirements:</b> AC 100 - 240 V (50 / 60 Hz) <b>Temperature:</b> 10 to 32.5°C  <b>Dimensions (W x D x H)</b> <b>When Trays Are Closed:</b> 291 x 247 x 242 mm <b>When Trays Are Opened:</b> 291 x 600 x 378 mm <b>Weight (Approx.):</b> 3.3 kg (Without AC adapter)	P3,500.00 <i>Ju</i>	P 21,000.00 <i>Ju</i>
		<b>Consumables</b> <b>Exchanger Roller Kit</b>		

Requested by:



Digitally signed by Mark  
Lawrence U. Muñoz  
Date: 2025.01.17  
14:57:55 +08'00'

**MARK LAWRENCE U. MUNOZ**  
TIDS, PCAB-RID

Reviewed and Approved by:


**CHARLIE A. BARINQUE**  
ICT Task Force Member/ Officer-in-  
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\_\_\_\_\_  
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### TECHNICAL SPECIFICATIONS

Procurement of Portable Wireless Hotspot				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
2	Pc	<b>PORTABLE WIRELESS HOTSPOT</b>  <b><u>Specifications:</u></b> <ul style="list-style-type: none"><li>• Support WIFI 2.4 and 5Ghz Bands</li><li>• Support 5G NR SA and NSA</li><li>• USB-C port for faster charging</li><li>• Support WPA2 encryption</li><li>• Built-in 5000mAh battery</li><li>• Nano SIM card slot supports 5G or 4G/LTE (Open Line)</li><li>• Support FOTA</li></ul>	₱ 10,000.00	₱ 20,000.00

Requested by:

  
Digitally signed by Mark  
Lawrence U. Muñoz  
Date: 2025.01.14  
**MARK LAWRENCE U. MUÑOZ**  
TIDS, PCAB-RID

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ICT Task Force Member/ Officer-in-  
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**TECHNICAL SPECIFICATIONS**

Procurement of PC Tablet				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
2	Pc	<b>PC TABLET</b> <u>Specifications:</u> <ul style="list-style-type: none"> <li>• <b>Processor:</b> Intel Core Ultra 7 Processor 165U</li> <li>• <b>NPU:</b> Intel AI Boost</li> <li>• <b>Graphics:</b> Intel Graphics</li> <li>• <b>Display:</b> 13 inch PixelSense flow display touchscreen, 120Hz refresh rate, Corning® Gorilla® Glass 5, Anti-reflective</li> <li>• <b>Resolution:</b> 2880 x 1990 (267 PPI)</li> <li>• <b>Memory:</b> 16GB LPDDR5x</li> <li>• <b>Storage:</b> 1TB Gen4 SSD</li> <li>• <b>I/O Ports and Charging:</b> 2 X USB-C® with USB 4®/Thunderbolt 4 with support for Charging, DisplayPort 2.1 with support up to 1 X 8K monitor, Supports fast charging with minimum 45W power supply via Surface Connect port Surface Pro Keyboard port</li> <li>• <b>Built-in Audio and Microphone:</b> Dual Studio Mics with voice focusFootnote 10,2W stereo speakers with Dolby® AtmosFootnote®11, Support for Bluetooth® LE Audio</li> <li>• <b>Network and Connectivity:</b> Wi-Fi 6E:802.11 ax compatible, Bluetooth® Wireless 5.3 technology</li> <li>• <b>Keyboard Compatibility:</b> Surface Pro Keyboard for Business, Surface Pro X Signature Keyboard for Business</li> <li>• <b>Pen &amp; accessories compatibility Pen compatibility:</b> Designed for Surface Slim Pen for Business, Integrated storage and wireless charging for surface slim pen 2 with surface pro keyboard with pen, Storage for BusinessFootnote14, Supports tactile signals with surface slim pen for BusinessFootnote14, Supports Microsoft Pen Protocol (MPP)</li> <li>• <b>Camera:</b> Full HD front-facing Surface Studio Camera, 1440p Quad HD Camera with ultrawide field of view, Windows Studio Effects with automatic framing, eye contact, and background blur, Windows Hello face authentication camera, 10.5 MP Ultra HD Rear-facing camera</li> <li>• <b>Weight:</b> 1.94lbs (879g)</li> <li>• <b>Size:</b> Length: 11.3inch (287mm), Width: 8.2inch (208.6mm), Height: 0.37inch (9.3mm)</li> <li>• <b>Security:</b> Hardware TPM 2.0 Chip for enterprise-grade security and BitLocker</li> </ul>	P180,000	P360,000

	<p>support, Windows Hello facial recognition with enhanced Sign-in Security, NFC authentication, Windows 11 Secured-core PC</p> <ul style="list-style-type: none"> <li>• <b>Operating System:</b> Windows 11 Pro</li> <li>• <b>Battery Capacities:</b> Battery Capacity Nominal (Wh) 48</li> <li>• <b>Exterior Casing:</b> Anodized aluminum</li> <li>• <b>Kickstand:</b> Kickstand with 165 degrees full friction hinge</li> <li>• <b>Sensors:</b> Ambient color sensor, Accelerometer, Gyroscope, Magnetometer, NFC</li> <li>• <b>Warranty:</b> 1-year limited hardware warranty</li> <li>• <b>Inclusions:</b> Microsoft Type Cover, Keyboard and Slim Pen 2 black, Case/Bag (if available)</li> </ul>		
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Requested by:

Approved by:

  
**RAYMOND G. GARCIA**  
 Supervising TIDS, CIAC

  
**DELIA B. BILLED0-PERLADA**  
 Division Chief, AMCD

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**TECHNICAL SPECIFICATIONS**

<b>Procurement of IPAD Accessories (Keyboard and Stylus Pen)</b>				
<b>Qty.</b>	<b>Unit</b>	<b>Description / Minimum Specification</b>	<b>Est. Cost / Unit</b>	<b>Amount</b>
3	Pc	<b>Keyboard for Ipad</b> <u>Specifications:</u> <ul style="list-style-type: none"> <li>➤ Compatible with Ipad Air 11-inch (M2)</li> <li>➤ Comfortable backlit keys and a scissor mechanism with 1 mm travel for quiet, responsive typing.</li> <li>➤ Designed for Multi-Touch gestures</li> <li>➤ Smooth angle adjustability delivers the perfect viewing angle.</li> <li>➤ USB-C connector for charging iPad Air, freeing up the connector on the iPad for other accessories.</li> <li>➤ Folds into a case to provide front and back protection.</li> </ul>	<b>P20,000</b>	<b>P60,000</b>
3	Pc	<b>Stylus Pen for Ipad</b> <u>Specifications:</u> <ul style="list-style-type: none"> <li>➤ <b>Features:</b> Pixel-perfect precision, Low latency, Tilt sensitivity, Pressure sensitivity, attaches magnetically, Wireless pairing and charging, Double-tap to change tools, Barrel roll, Squeeze, Haptic feedback</li> <li>➤ <b>Connection:</b> Bluetooth</li> </ul>	<b>P10,000</b>	<b>P30,000</b>

Requested by:

Approved by:

  
**RAYMOND G. GARCIA**  
 Supervising TIDS, CIAC

  
**DELIA B. BILLEDO-PERLADA**  
 Division Chief, AMCD

Reviewed by (for ICT Task Force):

  
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