



**Construction Industry Authority of the Philippines  
REQUEST FOR QUOTATION/PROPOSAL**

CIAP-F-PrM-03  
Rev. No.: 00

**Purchase of Desktop and Laptop Computers**

P.R. No./Date: **24-10112 | 15 October 2024**

RFQ/P No. / Date: **2024-10-097 | 16 October 2024**

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached **Terms of Reference/Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

**The following are the required document/s to be submitted as attachment/s to the quotation/proposal:**

*(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)*

- 1 **Mayor's/Business Permit**
- 2 **PhilGEPS Registration Number**
- 3 **Latest Income/Business Tax Return**
- 4 **BIR Certificate of Registration (BIR Form No. 2303)**

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac\_ciap@construction.gov.ph/russellracelis@construction.gov.ph on or before 23 October 2024, 12:00 NN, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications. and subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence is required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: \_\_\_\_\_.

Very truly yours,  
*(ORIGINAL Copy Signed)*

**Russell N. Racelis**  
Secretariat, Bids and Awards Committee  
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES  
4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City  
Telephone: (+632)8986-4507 / 0917-855-7198 | e-mail: bac\_ciap@construction.gov.ph

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-out by the supplier)		
1	3 units	₱ 195,000.00	Desktop Computer (please see technical specifications)			
2	7 units	₱ 465,500.00	Desktop Computer (please see technical specifications)			
3	3 units	₱ 210,000.00	Laptop Computer (please see technical specifications)			
4	1 unit	₱ 90,000.00	Laptop Computer (please see technical specifications)			
<b>Total ABC</b>		<b>₱ 960,500.00</b>	<b>(Please see attached Technical Specifications)</b>			
<b>Delivery and Other Instructions:</b>			Within 30 calendar days upon receipt of the Purchase Order by the Supplier. Award shall be per item.			

*(Please provide **complete** information below)*

*We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.*

*We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.*

*Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.*

**Signature over Printed Name :** \_\_\_\_\_

**Designation/Position :** \_\_\_\_\_

**Name of Company :** \_\_\_\_\_

**Address :** \_\_\_\_\_

**Telephone / Fax :** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Company Tax Identification Number :** \_\_\_\_\_



## TECHNICAL SPECIFICATIONS

### PROCUREMENT OF DESKTOP AND LAPTOP COMPUTERS

Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Total Cost
3	Pcs	<p><b>Desktop Computer</b></p> <p><u>Specifications:</u>  <b>CPU:</b> 13th Gen or Higher Intel i7 Processor and Equivalent  <b>RAM:</b> 32GB of RAM or Larger  <b>Storage:</b> 1 TB M.2.NVMe SSD or Larger  <b>OS:</b> Windows 11 Pro  <b>GPU:</b> Integrated or discrete graphics processor capable of wide screen resolution. Preferred an additional graphics card included.  <b>Ports/Slots:</b> 1x RJ45 Port  1x or 2x Front/Back Microphone Port  1x or 2x Front/Back Headphone Port  1x or 2x HDMI Port  1x VGA Port  1x Display Port  3x or 4x USB Port Type A  1x or 2x USB Port Type C  Preferred with 1x 3.5mm Headset Jack  <b>Network:</b> Internet LAN Connection but Preferred with WI-FI Ready and Bluetooth.  <b>Screen Size:</b> Preferred 24" widescreen or Higher.  <b>Display:</b> 1920x1200 or 16:9 aspect ratio  <b>Others:</b> Microsoft Office Home &amp; Student 2021  Wired USB Keyboard with numpad and Mouse</p>	₱65,000.00	₱195,000.00
7	Units	<p><b>Desktop Computer</b></p> <p><u>Specifications:</u>  <b>CPU: Core i7</b> 14700 Cache with Turbo Boost Max Technology 3.0 or equivalent or equivalent to Ryzen technology  <b>RAM:</b> 32GB DDR5 of RAM or Larger  <b>Storage:</b> 1 TB M.2.NVMe SSD or Larger</p>	₱ 66,500.00	₱465,500.00

Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Total Cost
		<p><b>OS:</b> Windows 11 Pro</p> <p><b>GPU:</b> Integrated graphics / dedicated Graphics.</p> <p><b>Ports/Slots:</b> 1x RJ45 Port, 1x or 2x Front/Back Microphone Port, 1x or 2x Front/Back Headphone Port, 1x or 2x HDMI Port, 1x VGA Port, 1x Display Port, 3x or 4x USB Port Type A, 1x or 2x USB Port Type C, 1 SD Card Slot, 1x 3.5mm Headset Jack</p> <p><b>Network:</b> Ethernet WI-FI 6 or Higher Bluetooth 5.3 or Higher</p> <p><b>Display: 24"</b> AMOLED 1920x1200 or 16:9 aspect ratio, 2x HDMI™ (2.0b), 1x DP (1.2a) 1x Headphone-out - 2x 2W Power - 100~240V, 50~60Hz Energy Star HDMI™: 2560 x 1440 (Up to 100Hz) Adaptive Sync Support</p> <p><b>Others to included/pre-installed: Preloaded and Activated</b> Microsoft Office Home &amp; Student 2021 Wireless/Wired Mouse Wireless/Wired Keyboard with numpad.</p>		
3	Pcs	<p><b>Laptop Computer</b></p> <p><u>Specifications:</u></p> <p><b>CPU:</b> 13th Gen or Higher Intel i7 Processor and Equivalent</p> <p><b>RAM:</b> 16GB of RAM or Larger</p> <p><b>Storage:</b> 1 TB M2.NVMe SSD or Higher</p> <p><b>OS:</b> Windows 11 Pro</p> <p><b>GPU:</b> Integrated or discrete graphics processor capable of wide screen resolution. Preferred an additional graphics card included.</p> <p><b>Ports/Slots:</b> 1x RJ45 Port 1x or 2x HDMI Port 2x to 4x USB Port Type A 1x or 2x USB Port Type C 1x 3.5mm Headphone/ Mic Combo</p> <p><b>Network:</b> Internet LAN Connection with WI-FI and Bluetooth.</p> <p><b>Dimension:</b> 14" wide screen or Higher</p>	₱70,000.00	₱210,000.00

Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Total Cost
		<b>Display:</b> 1920x1200 or 16:9 aspect ratio preferred with touchscreen <b>Camera:</b> Up to 1080p High Resolution or Better <b>Battery:</b> Internal battery with AC adapter <b>Weight:</b> Preferred Lightweight <b>Others:</b> Microsoft Office Home & Student 2021 USB Wired or Preferably Bluetooth Mouse Laptop Bag		
1	Pc	<b>Laptop Computer</b>  <u>Specifications:</u> <b>Processor:</b> At least Intel Core i5 12th Generation / AMD Ryzen 7 <b>Display:</b> At least 15.6 inch FHD (1920 x 1080) <b>Graphics:</b> At least Integrated Intel Iris Xe Graphics / NVIDIA GeForce RTX 3050 <b>Memory:</b> At least 16 GB DDR5 (2 x 8 GB) <b>Storage:</b> At least 512 GB SSD M.2 <b>I/O Ports:</b> HDMI, USB 3.2/2.0, 3.55mm Combo Audio Jack <b>Built-in Audio and Microphone:</b> Included <b>Wireless:</b> Wi-Fi 6 + Bluetooth 5.2 combo <b>Keyboard:</b> Backlit with Numeric Pad <b>Pointing Device:</b> Touch Pad <b>Camera:</b> At least 720p HD camera with privacy shutter <b>Optical Drive:</b> None <b>Weight:</b> Between 1.4kg to 2.20kg <b>Security:</b> BIOS Administrator Password and User Password Protection, Kensington Security Slot <b>Operating System:</b> Windows 11 Pro (Genuine Authenticated Product Certificate) <b>Others:</b> Microsoft Office Home & Student 2021 USB Wired or Preferably Bluetooth Mouse Laptop Bag	₱90,000.00	₱90,000.00

Reviewed by (for ICT Task Force):

Approved by:

*(Original Copy Signed)*  
**CHARLIE A. BARINQUE**  
Information Technology Officer, CIAP

*(Original Copy Signed)*  
**ATTY. HERBER D.G. MATIENZO**  
Acting Executive Director, CIAP

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**CONFORME:**

*This is to certify that the undersigned, as an authorized representative of the Contractor, confirms and complies with all the requirements and deliverables needed for the Purchase of Desktop and Laptop Computers (RFQ No. 2024-10-097)*

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Name and Signature of Authorized Representative of the Contractor

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PhilGEPS Registration Number

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Tax Identification Number

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Date