



Construction Industry Authority of the Philippines
REQUEST FOR QUOTATION/PROPOSAL

CIAP-F-PrM-03
Rev. No.: 00

Procurement of Laptops and Desktops

P.R. No./Date: 24-06050 | 03 June 2024

RFQ/P No. / Date: 2024-09-079 | 23 September 2024

The Construction Industry Authority of the Philippines (CIAP) invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached Terms of Reference/Technical Specifications subject to the Terms and Conditions and within the Approved Budget for the Contract (ABC).

The following are the required document/s to be submitted as attachment/s to the quotation/proposal:

(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)

- 1 Mayor's/Business Permit
2 PhilGEPS Registration Number
3 BIR Certificate of Registration (BIR Form No. 2303)
4 Latest Income/Business Tax Return

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac_ciap@construction.gov.ph/allenmarantalan@construction.gov.ph on or before 27 September 2024, 10:00 AM, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following Terms and Conditions:

- 1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for sixty (60) calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to (BIR 2306) 5% R-VAT and (BIR 2307) 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence is required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference/Technical Specifications.
10. Payment shall be made through check payment (Landbank).
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: _____

Very truly yours,
(ORIGINAL Copy Signed)

Allen Mar P. Antalan
Secretariat, Bids and Awards Committee
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City
Telephone: (+632)8986-4507 / 0917-855-7198 | e-mail: bac_ciap@construction.gov.ph

Table with 5 columns: Item, QTY, ABC, Technical Specifications, and a sub-table for Brand/Model, Unit Price, and Total Amount. Includes rows for Desktop Computers and Laptop Computers, and a Total ABC row.

(Please provide complete information below)

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.

Signature over Printed Name :
Designation/Position :
Name of Company :
Address :
Telephone / Fax :
E-mail Address :
Company Tax Identification Number :

TECHNICAL SPECIFICATIONS

Procurement of Digital Signing Services with Standard Support Package Subscription				
Qty.	Unit	Description / Minimum Specification	Est. Cost / Unit	Amount
3	Pcs	<p>Desktop Computer</p> <p>Specifications:</p> <p>CPU: 13th Gen or Higher Intel i7 Processor and Equivalent</p> <p>RAM: 32GB of RAM or Larger</p> <p>Storage: 1 TB M.2.NVMe SSD or Larger</p> <p>OS: Windows 11 Pro</p> <p>GPU: Integrated or discrete graphics processor capable of wide screen resolution. Preferred an additional graphics card included.</p> <p>Ports/Slots: 1x RJ45 Port 1x or 2x Front/Back Microphone Port 1x or 2x Front/Back Headphone Port 1x or 2x HDMI Port 1x VGA Port 1x Display Port 3x or 4x USB Port Type A 1x or 2x USB Port Type C Preferred with 1x 3.5mm Headset Jack</p> <p>Network: Internet LAN Connection but Preferred with WI-FI Ready and Bluetooth.</p> <p>Screen Size: Preferred 24" widescreen or Higher.</p> <p>Display: 1920x1200 or 16:9 aspect ratio</p> <p>Others: Microsoft Office Home & Student 2021 Wired USB Keyboard with numpad and Mouse.</p>	₱ 65,000.00	₱ 195,000.00

3	Pcs	Laptop <u>Specifications:</u> CPU: 13th Gen or Higher Intel i7 Processor and Equivalent RAM: 16GB of RAM or Larger Storage: 1 TB M2.NVMe SSD or Higher OS: Windows 11 Pro GPU: Integrated or discrete graphics processor capable of wide screen resolution. Preferred an additional graphics card included. Ports/Slots: 1x RJ45 Port 1x or 2x HDMI Port 2x to 4x USB Port Type A 1x or 2x USB Port Type C 1x 3.5mm Headphone/ Mic Combo Network: Internet LAN Connection with WI-FI and Bluetooth. Dimension: 14" wide screen or Higher Display: 1920x1200 or 16:9 aspect ratio preferred with touchscreen Camera: Up to 1080p High Resolution or Better Battery: Internal battery with AC adapter Weight: Preferred Lightweight Others: Microsoft Office Home & Student 2021 USB Wired or Preferably Bluetooth Mouse Laptop Bag	₱ 70,000.00	₱ 210,000.00
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Reviewed and Approved by (for ICT Task Force):


CHARLIE A. BARINQUE
Information Technology Officer
ICT Task Force Member, PPCMD

CONFORME:

This is to certify that the undersigned, as an authorized representative of the Contractor, confirms and complies with all the requirements and deliverables needed for the _____

Name and Signature of Authorized Representative of the Contractor

PhilGEPS Registration Number

Tax Identification Number

Date