

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011, and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-philips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/ajdsq>. Instructions on how to fill-out is included in the reminders of the APP-CSE form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is not submitted on time or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form shall be covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-295426 (Smart) or 09162-8255139 (Smart), or email appcse.helpdesk@ps-philips.gov.ph, or visit the PS-DBM website (www.ps-philips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: CUP Agency Code/LICS: T015 Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.
Region: NCR Organization Type: NATIONAL GOVERNMENT AGENCY Correct Person: DOMINADOR R. DAÑO
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PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS

1.	12191601-AL-104	ALCOHOL, Ethyl, 500 mL	bottle	0	200	0	200	10,086.00	0	200	0	200	10,086.00	0	200	0	200	10,086.00	0	136	0	136	7,564.50	750	90.43
2.	12191601-AL-103	ALCOHOL, Ethyl, 1 Gallon	gallon	0	10	0	10	3,570.90	0	10	0	10	3,570.90	0	10	0	10	3,570.90	0	10	0	10	3,570.90	40	397.09

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3. 60121413-CA-101 CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16
4. 60121413-CA-102 CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.16
5. 60121534-FR-101 ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.26
6. 60121534-SP-001 SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20
7. 60121534-SP-004 SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72
8. 60121534-SP-007 SIGN PEN, Medium Tip, Black	piece	0	50	0	50	2,860.00	0	50	0	50	2,860.00	0	50	0	50	2,860.00	0	50	0	50	2,860.00	200	57.20
9. 60121534-SP-002 SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20
10. 60121534-SP-005 SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72
11. 60121534-SP-008 SIGN PEN, Medium Tip, Blue	piece	0	50	0	50	2,860.00	0	50	0	50	2,860.00	0	50	0	50	2,860.00	0	50	0	50	2,860.00	200	57.20
12. 60121534-SP-003 SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20
13. 60121534-SP-006 SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.76
14. 60121534-SP-009 SIGN PEN, Medium Tip, Red	piece	0	10	0	10	972.00	0	0	0	0	0.00	0	10	0	10	972.00	0	0	0	0	0.00	20	57.20
15. 60121124-WR-101 WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16. 45121517-DC-003 DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.00
17. 45111609-HM-101 MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,988.00

BATTERIES AND CELLS AND ACCESSORIES

18. 26111703-BT-002 BATTERY, dry cell, size AA	pack	0	50	0	50	1,024.50	0	50	0	50	1,024.50	0	50	0	50	1,024.50	0	50	0	50	1,024.50	200	20.49
19. 26111703-BT-001 BATTERY, dry cell, size AAA	pack	0	50	0	50	917.00	0	50	0	50	917.00	0	50	0	50	917.00	0	50	0	50	917.00	200	18.34

CLEANING EQUIPMENT AND SUPPLIES

20. 47131812-AP-001 AIR FRESHENER	can	0	6	0	6	923.86	0	6	0	6	923.86	0	6	0	6	923.86	0	6	0	6	923.86	24	87.31
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price
			Jan												Feb													
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
21	41211604-BR-501	BROOM (Walls Turbo)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	124.80		
22	41211604-BR-701	BROOM (Walls Tmp-Htg)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	26.00		
23	41211809-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	41.60		
24	41211805-C1-M01	CLEANER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	23.82		
25	41211811-DE-802	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	9.34		
26	41211811-DE-902	DETERGENT POWDER, all purpose	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	54.08		
27	41211803-OS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	139.89		
28	41211601-DA-M01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	46.80		
29	41211802-FM-M03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	309.76		
30	41211809-FC-A01	FLAUNTIFRE CLEANER	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	341.39		
31	72101612-HS-101	HAND SOAP, liquid 500mL	bottle	0	20	0	20	859.00	0	20	0	859.00	0	20	0	859.00	0	0	20	20	859.00	80	42.95					
32	41211804-HP-A01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	2,288.00		
33	41211501-HG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	69.47		
34	41211602-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	85.63		
35	41212101-TB-P04	TRASIBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	130.00		
36	41212101-TB-P05	TRASIBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	99.28		
37	41212101-TB-P06	TRASIBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	92.66		
38	41212702-MB-M01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	43.68		
COLOR COMPOUNDS AND DISPERSIONS																												
39	12171703-SL-P01	INK, for stamp pad	bottle	0	5	0	5	143.95	0	0	0	0.00	0	0	0	0.00	0	0	5	5	143.95	15	26.79					
CONSUMER ELECTRONICS																												
40	52161535-DV-A02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	7,239.16		
FILMS																												
41	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	1,243.84		
42	13111201-CF-P02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	351.83		
FIRE FIGHTING EQUIPMENT																												
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	1,144.00		
FLAG OR ACCESSORIES																												
44	55121905-PH-M01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	5	0	5,424.20	0	0	0	0.00	0	0	0	0	0.00	5	204.04					
FURNITURE AND FURNISHINGS																												
45	56101504-CH-A01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	341.12		
46	56101501-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	341.12		
HEATING AND VENTILATION AND AIR CIRCULATION																												
47	46101604-EF-C01	ELECTRIC FAN, ceiling mount, coil type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	1,222.00		
48	46101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	1,109.86		
49	46101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	1,560.00		
50	46101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	901.68		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																												
51	42111501-DS-M03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	24,793.60		
52	42111501-DS-M04	DESKTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	42,390.40		
53	4201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	3,614.96		
54	43200310-FD-L04	FLASH DRIVE	piece	0	15	0	15	2,291.10	0	15	0	2,291.10	0	15	0	2,291.10	0	0	0	0	0.00	45	132.74					
55	43211501-LAP-M04	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	42,380.00		
56	43211501-LAP-M03	LAPTOP COMPUTER, lightweight	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	46,000.00		
57	43211706-MD-X02	COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	161.92		

Item & Specifications				Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
LIGHTING AND FIXTURES AND ACCESSORIES																										
58	Q321205-PR-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,638.89	
59	3910168-LB-101	LIGHT-EMITTING DIODE (LED), LIGHT BALL, 7 watts	piece	0	25	0	25	1,890.25	0	25	0	25	1,890.25	0	0	0	0	0.00	0	0	0	0	0.00	50	75.61	
60	3910168-LT-101	LIGHT-EMITTING DIODE (LED), LINEAR TUBE, 18 watts	piece	0	25	0	25	5,145.50	0	25	0	25	5,145.50	0	0	0	0	0.00	0	0	0	0	0.00	50	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-CL-102	CLUE, all purpose	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	82.34	
62	31151804-SM-101	STAPLE WIRE, heavy duty (brake type), 23/13	box	0	20	0	20	728.00	0	20	0	20	728.00	0	20	0	20	728.00	0	0	0	20	10	728.00	80	36.40
63	31151804-SM-501	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.76	
64	31201502-1A-102	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.46	
65	31201503-1A-101	TAPE, masking, 24mm	roll	0	25	0	25	1,392.00	0	25	0	25	1,392.00	0	0	0	0	0.00	0	0	0	0	0.00	50	56.68	
66	31201503-1A-102	TAPE, masking, 48 mm	roll	0	10	0	10	1,211.60	0	10	0	10	1,211.60	0	0	0	0	0.00	0	0	0	0	0.00	20	121.16	
67	31201517-2A-101	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.35	
68	31201512-1A-101	TAPE, transparent, 24mm	roll	0	50	0	50	884.00	0	50	0	50	884.00	0	50	0	50	884.00	0	0	50	10	884.00	206	17.68	
69	31201512-1A-102	TAPE, transparent, 48 mm	roll	0	20	0	20	451.40	0	20	0	20	451.40	0	20	0	20	451.40	0	0	20	10	451.40	80	22.57	
70	31151507-TW-101	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111804-RL-102	RULER, plastic, 45cm	piece	0	10	0	10	199.30	0	10	0	10	199.30	0	0	0	0	0.00	0	0	0	0	0.00	20	18.93	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-101	B.A.D.E. for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.37	
73	44101602-PR-101	EMBOING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	
74	44122017-1R-110	EMBOING RING/COMP, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.89	
75	44101807-CA-101	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	233.77	
76	44121710-CH-101	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.87	
77	44122105-BF-101	CLIP, banded, 19mm	box	0	50	0	50	468.00	0	0	0	0	0.00	0	50	0	50	468.00	0	0	0	0	0.00	100	9.36	
78	44122105-BF-102	CLIP, banded, 25mm	box	0	50	0	50	780.00	0	0	0	0	0.00	0	50	0	50	780.00	0	0	0	0	0.00	100	15.60	
79	44122105-BF-103	CLIP, banded, 32mm	box	0	50	0	50	1,664.00	0	0	0	0	0.00	0	50	0	50	1,664.00	0	0	0	0	0.00	100	33.28	
80	44122105-BF-104	CLIP, banded, 50mm	box	0	25	0	25	1,108.00	0	0	0	0	0.00	0	25	0	25	1,108.00	0	0	0	0	0.00	50	60.32	
81	44121801-CT-102	CORRECTION TAPE	piece	0	50	0	50	675.00	0	50	0	50	675.00	0	49	0	49	661.50	0	0	0	0	0.00	148	13.50	
82	44121612-CU-101	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	
83	44111515-DF-101	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.89	
84	44122011-LF-101	DATA HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	
85	44101020-DS-101	DATE STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	
86	44121506-EN-101	ENVELOPE, Documentry, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	829.92	
87	44121506-EN-102	ENVELOPE, Documentry, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,057.58	
88	44121506-EN-101	ENVELOPE, Expanding, Kraft	box	0	2	0	2	1,879.90	0	2	0	2	1,879.90	0	2	0	2	1,879.90	0	0	2	2	1,879.90	8	939.95	
89	44121506-EN-102	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.48	
90	44121506-EN-102	ENVELOPE, Mailing	box	0	5	0	5	2,162.60	0	5	0	5	2,162.60	0	5	0	5	2,162.60	0	0	0	0	0.00	15	432.62	
91	44121504-EN-102	ENVELOPE, Mailing, with window	box	0	5	0	5	2,563.60	0	5	0	5	2,563.60	0	5	0	5	2,563.60	0	0	0	0	0.00	15	512.72	
92	44111912-ER-101	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	
93	44122118-FA-101	FASTENER	box	0	15	0	15	1,419.60	0	15	0	15	1,419.60	0	15	0	15	1,419.60	0	0	15	15	1,419.60	60	94.64	
94	44111515-FO-101	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	
95	44122018-FT-101	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	
96	44122018-FT-102	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	
97	44122011-FO-101	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	
98	44122011-FO-102	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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99	4412301-F0-101	FOLDER, L-type, A4	pack	0	10	0	10	2,002.80	0	10	0	10	2,002.80	0	10	0	10	2,002.80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price								
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug			Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
PERFUMES OR COLOGNES OR FRAGRANCES																								
143	53110505-HS-501	HAND SANITIZER	bottle	0	20	0	20	1,701.60	0	20	0	20	1,701.60	0	20	0	20	1,701.60	0	0	20	20	1,701.60	85.08
PESTICIDES OR PEST REPELLENTS																								
144	10101509-H-A01	INSECTICIDE	can	0	5	0	6	836.16	0	6	0	6	816.16	0	6	0	6	836.16	0	0	6	6	836.16	139.36
PRINTED PUBLICATIONS																								
145	55101524-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9181 and its RPR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	37.21
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	4410105-AR-006	INK CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6,941.20
2	4410105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,124.32
3	4410105-CA-C02	INK CARTRIDGE, CANON CL-911, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,171.32
4	4410105-CA-B04	INK CARTRIDGE, CANON PG-700, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	865.12
5	4410105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	892.32
6	4410105-EP-B17	INK CARTRIDGE, EPSON C13T66410C (T6641), Black	cart	0	40	0	40	9,276.00	0	40	0	40	9,276.00	0	40	0	40	9,276.00	0	0	40	40	9,276.00	160
7	4410105-EP-C17	INK CARTRIDGE, EPSON C13T66420C (T6642), Cyan	cart	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	0	20	20	4,844.00	80
8	4410105-EP-M17	INK CARTRIDGE, EPSON C13T66430C (T6643), Magenta	cart	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	0	20	20	4,844.00	80
9	4410105-EP-Y17	INK CARTRIDGE, EPSON C13T66440C (T6644), Yellow	cart	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	20	0	20	4,844.00	0	0	20	20	4,844.00	80
10	4410105-HP-B40	INK CARTRIDGE, HP CE700AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	892.80
11	4410105-HP-T40	INK CARTRIDGE, HP CE700AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,044.32
12	4410105-HP-B09	INK CARTRIDGE, HP CE351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	910.00
13	4410105-HP-T10	INK CARTRIDGE, HP CE351AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,051.52
14	4410105-HP-B17	INK CARTRIDGE, HP CE413VA (HP63), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	880.88
15	4410105-HP-T17	INK CARTRIDGE, HP CE413VA (HP63), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,047.28
16	4410105-HP-C40	INK CARTRIDGE, HP CE972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	823.68
17	4410105-HP-M40	INK CARTRIDGE, HP CE972AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	823.68
18	4410105-HP-Y40	INK CARTRIDGE, HP CE972AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	823.68
19	4410105-HP-B40	INK CARTRIDGE, HP CE975AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,541.28
20	4410105-HP-B20	INK CARTRIDGE, HP CE961VA (HP91), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	866.28
21	4410105-HP-T20	INK CARTRIDGE, HP CE962VA (HP91), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,066.00
22	4410105-HP-B40	INK CARTRIDGE, HP CE965AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,972.80
23	4410105-HP-C43	INK CARTRIDGE, HP CE966AA (HP95), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,513.26
24	4410105-HP-M43	INK CARTRIDGE, HP CE967AA (HP95), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,513.26
25	4410105-HP-Y43	INK CARTRIDGE, HP CE968AA (HP95), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,513.26
26	4410105-HP-B36	INK CARTRIDGE, HP CE992AA (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	419.12
27	4410105-HP-T36	INK CARTRIDGE, HP CE993AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	419.12
28	4410105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	404.56
29	4410105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP67), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	404.56
30	4410105-HP-T43	INK CARTRIDGE, HP F6726AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	424.32
31	4410105-HP-B43	INK CARTRIDGE, HP F6727AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	424.32
32	4410105-HP-C40	INK CARTRIDGE, HP U0515AA (HP953), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	982.80
33	4410105-HP-M40	INK CARTRIDGE, HP U0544AA (HP953), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	982.80
34	4410105-HP-Y50	INK CARTRIDGE, HP U0557AA (HP953), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	982.80
35	4410105-HP-B50	INK CARTRIDGE, HP U0569AA (HP953), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,294.80
36	4410105-HP-C48	INK CARTRIDGE, HP U0563AA (HP953X), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,339.52
37	4410105-HP-M48	INK CARTRIDGE, HP U0566AA (HP953X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,339.52
38	4410105-HP-Y48	INK CARTRIDGE, HP U0569AA (HP953X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,339.52

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price										
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
39	4410103-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,817.22
40	4410103-HP-C51	INK CARTRIDGE, HP T6L89AA (HP990), Cyan Original	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,658.00
41	4410103-HP-M51	INK CARTRIDGE, HP T6L93AA (HP990), Magenta Original	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,658.00
42	4410103-HP-V51	INK CARTRIDGE, HP T6L97AA (HP990), Yellow Original	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,658.00
43	4410103-HP-B01	INK CARTRIDGE, HP T6V01AA (HP905), Black Original	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,774.80
44	4410312-EP-B05	RIBBON CARTRIDGE, EPSON C13S015516 (48750), Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	77.43
45	4410312-EP-B13	RIBBON CARTRIDGE, EPSON C13S015632 (48750), Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	77.94
46	4410112-EP-B07	RIBBON CARTRIDGE, EPSON C13S015531 (5315986)	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	816.46
47	4410103-HP-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,567.20
48	4410103-HP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,500.20
49	4410103-HP-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,537.44
50	4410103-HP-B16	TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,594.56
51	4410103-HP-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,716.80
52	4410103-HP-M03	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,716.80
53	4410103-HP-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,716.80
54	4410103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	11,399.36
55	4410103-HP-B12	TONER CARTRIDGE, HP CM435A, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	3,439.28
56	4410103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,705.36
57	4410103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,152.72
58	4410103-HP-B22	TONER CARTRIDGE, HP CE285A (HP95A), Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	3,598.40
59	4410103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,606.32
60	4410103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,687.44
61	4410103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,687.44
62	4410103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,687.44
63	4410103-HP-B28	TONER CARTRIDGE, HP CE305A, Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,495.32
64	4410103-HP-B52	TONER CARTRIDGE, HP CP217A (HP17A), Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,194.08
65	4410103-HP-B53	TONER CARTRIDGE, HP CP226A (HP23A), Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,622.96
66	4410103-HP-B56	TONER CARTRIDGE, HP CP281A (HP81A), Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	6,656.00
67	4410103-HP-B57	TONER CARTRIDGE, HP CP283A (HP83A), LaserJet Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	1,367.52
68	4410103-HP-B58	TONER CARTRIDGE, HP CP287A (HP87), Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	11,908.56
69	4410103-HP-B60	TONER CARTRIDGE, HP CP350A, Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,856.88
70	4410103-HP-C60	TONER CARTRIDGE, HP CP351A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,943.20
71	4410103-HP-Y60	TONER CARTRIDGE, HP CP352A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,943.20
72	4410103-HP-M60	TONER CARTRIDGE, HP CP353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	2,943.20
73	4410103-HP-B61	TONER CARTRIDGE, HP CP360A (HP938A), Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	7,803.12
74	4410103-HP-C61	TONER CARTRIDGE, HP CP361A (HP938A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	9,783.28
75	4410103-HP-Y61	TONER CARTRIDGE, HP CP362A (HP938A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	9,783.28
76	4410103-HP-M61	TONER CARTRIDGE, HP CP363A (HP938A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	9,783.28
77	4410103-HP-B62	TONER CARTRIDGE, HP CP400A (HP201A), Black LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	3,439.28
78	4410103-HP-C62	TONER CARTRIDGE, HP CP401A (HP201A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,003.28
79	4410103-HP-Y62	TONER CARTRIDGE, HP CP402A (HP201A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,003.28
80	4410103-HP-M62	TONER CARTRIDGE, HP CP403A (HP201A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,003.28
81	4410103-HP-B63	TONER CARTRIDGE, HP CP410A (HP410A), Black	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	4,328.48
82	4410103-HP-C63	TONER CARTRIDGE, HP CP411A (HP410A), Cyan	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	3,592.08
83	4410103-HP-Y63	TONER CARTRIDGE, HP CP412A (HP410A), Yellow	Cart	0	0	0	0	0.00	0	3	0	0	0	0.00	0	3	0	0	0	0	0.00	0	3	0.00	3	5,592.08

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price						
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct			Nov	Dec	Q4	Q4 amount		
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	Cert	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,592.08		
85	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,155.84		
86	44103103-HP-M48	TONER CARTRIDGE, HP Q7553A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,680.00		
SOFTWARE																										

SOFTWARE

1	43211513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
2	43211602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
3	43221204-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
4	43231217-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
10	43233501-SFT-016	Intermediary exchange software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
11	43233701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
12	43233802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
13	43233905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBN BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate prices of items)

1	80141506-15-001	BALUN	pieces	0	100	0	0	0.00	0	100	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	200	0.00
2	80141506-15-002	MULTIJUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
3	80141506-15-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
4	80141506-15-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
5	80141506-15-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
6	80141506-15-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
7	80141506-15-007	BLEACHING SOLUTION	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
8	80141506-15-008	CERTIFICATE FRAME	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
9	80141506-15-009	CERTIFICATE HOLDER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
10	80141506-15-010	UNINTERFERABLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
11	80141506-15-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
12	80141506-15-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
13	80141506-15-013	WHITE BOARD	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
14	80141506-15-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
15	80141506-15-015	MEDICAL	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
16	80141506-15-016	DISHWASHING LIQUID	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
17	80141506-15-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
18	80141506-15-018	STEEL FILING CABINET	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
19	80141506-15-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
20	80141506-15-020	EXTENSION CORD	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
21	80141506-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
22	80141506-15-022	COLORING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
23	80141506-15-023	BOARD PAPER	reel	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
24	80141506-15-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year		Price		
				Jan												Q2								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
25	80141505-15-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
26	80141505-15-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
27	80141505-15-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
28	80141505-15-028	DECORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
29	80141505-15-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
30	80141505-15-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
31	80141505-15-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
32	80141505-15-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
33	80141505-15-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
34	80141505-15-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
35	80141505-15-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
36	80141505-15-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
37	80141505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
38	80141505-15-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
39	80141505-15-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
40	80141505-15-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
41	80141505-15-041	PACKET/BOX	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
42	80141505-15-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
43	80141505-15-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
44	80141505-15-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
45	80141505-15-045	PORTABLE PHONE	mobile	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
46	80141505-15-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
47	80141505-15-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
48	80141505-15-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
49	80141505-15-049	LAUNDRYING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
50	80141505-15-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
51	80141505-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
52	80141505-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
53	80141505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
46	80141505-15-054	MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
47	80141505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
48	80141505-15-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
49	80141505-15-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
50	80141505-15-058	TRU WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
51	80141505-15-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
52	80141505-15-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
53	80141505-15-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
50	80141505-15-062	ASSEMBLED PASSENGER JEEPNEY TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
51	80141505-15-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
52	80141505-15-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00
53	80141505-15-065	MULTI BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price					
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:


DOMINADOR B. DAVO
Property/Supply Officer


KRISTINA P. DELA VENTURA
Accountant/Budget Officer


ATTY. HERBERT D.G. MATENCOLL M. MBA
Head of Office/Agency

Date Prepared:

JULY 16, 2024