



JOB ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

<p>1</p> <p>Supplier/Provider : <u>PROVENTURES ARTS AND CRAFTS MANUFACTURING</u></p> <p>Address: <u>Mira-Monte Subd. Ph.3Brgy Tinamnan Lucban, Quezon 4328</u></p> <p>Tel. / Fax No.: <u>(043)540-5795</u></p> <p>TIN: <u>214-120-830-00000</u></p>	<p>2</p> <p>P.O. No. : <u>2024-06-042</u></p> <p>Date : <u>13 June 2024</u></p> <p>P.R. No. <u>24-06046</u></p> <p>Date : <u>15 May 2024</u></p> <p>Mode of Procurement: <u>NP-Small Value Procurement (Sec. 53.9)</u></p>
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3

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		200	Piece	Eco Bag (8x13x4 inches)	P 50.00	P 10,000.00
2		6	Piece	Tarpaulin (9ft x 6.5ft)	P 1,465.00	P 8,790.00
3		300	Piece	Bamboo Pens	P 30.00	P 9,000.00
4		300	Piece	Foldable Fan	P 32.00	P 9,600.00
				Nothing Follows		

<p>Amount in Words:</p> <p>THIRTY SEVEN THOUSAND THREE HUNDRED NINETY PESOS ONLY</p>	<p>Total P 37,390.00</p> <p>*Subject to applicable taxes</p> <p>Total P 37,390.00</p>
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4

Place of Delivery: CIAP Makati Office Payment Term: Check Payment (Landbank); 30 calendar days after complete delivery

Date of Delivery: _____ Delivery Term: Pick-Up Deliver within 15 calendar days from receipt of PO by supplier

5

Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

<p><u>Sabelle Marie M. Enciso</u></p> <p>Authorized Supplier Signature over Printed Name</p> <p><u>06/17/2024</u></p> <p>Date</p>	<p>Very truly yours,</p> <p><u>DORIS U GACHO</u></p> <p>Executive Director-in-Charge, CIAP...</p> <p>_____</p> <p>Date</p>
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6

<p>Fund Cluster: <u>0110101</u></p> <p>Funds Available: _____</p> <p style="text-align: center;"><u>PERLITA M. RASING</u></p> <p style="text-align: center;">Chief Accountant/Head of Accounting</p>	<p>ORS/BURS No. : <u>2024-06-409</u></p> <p>Date of the ORS/BURS: <u>6/20/24</u></p> <p>Amount : <u>P 37,390</u></p>
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JOB ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

<p>1</p> <p>Supplier/Provider : PROVENTURES ARTS AND CRAFTS MANUFACTURING.</p> <p>Address: <u>Mira-Monte Subd. Ph.3Brgy Tinamnan Lucban, Quezon 4328</u></p> <p>Tel. / Fax No.: <u>(043)540-5395</u></p> <p>TIN: <u>214-120-830-00000</u></p>	<p>2</p> <p>P.O. No. : <u>2024-06-043</u></p> <p>Date : <u>13 June 2024</u></p> <p>P.R. No. <u>24-06046</u></p> <p>Date : <u>15 May 2024</u></p> <p>Mode of Procurement: <u>NP-Small Value Procurement (Sec. 53.9)</u></p>
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3

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		100	Piece	Bamboo Pens with Bamboo case (engraved)	₱ 180.00	₱ 18,000.00
2		200	Piece	Bamboo Pens	₱ 30.00	₱ 6,000.00
3		200	Piece	Foldable Fan	₱ 32.00	₱ 6,400.00
4		200	Piece	Notebook A5	₱ 95.00	₱ 19,000.00
5		700	Piece	Expandable Box Type Canvass Tote Bag(8x10x2 inches)	₱ 100.00	₱ 70,000.00
Nothing Follows						
					Total	₱ 119,400.00
					*Subject to applicable taxes	
					Total	₱ 119,400.00

Amount in Words: ONE HUNDRED NINETEEN THOUSAND FOUR HUNDRED PESOS ONLY

4

Place of Delivery: CIAP Makati Office Payment Term: Check Payment (Landbank); 30 calendar days after complete delivery

Date of Delivery: _____ Delivery Term: Pick-Up Deliver within 15 calendar days from receipt of PO by supplier

5

Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Sobelle Marie M. Enciso
Authorized Supplier Signature over Printed Name
Date: 26/12/2024

Very truly yours,
DELIA B. PERLADA
Officer-in-Charge, CIAC
Date: _____

6

Fund Cluster: 07 Trans Acct. CIAC

Funds Available: _____

PERLITA M. RASING
Chief Accountant/Head of Accounting

ORS/BURS No. : 2024-06-02

Date of the ORS/BURS: 6/5/24

Amount : ₱ 119,400.00