



PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

| | | | |
|---|---|---|--|
| 1 | Supplier/Provider : ACCESSORIES AND SUPPLIES DEPOT INC | 2 | P.O. No. : 2024-05-037 |
| | Address: 110 Labo St. Brgy Salvacion, Quezon City | | Date : 22 May 2024 |
| | Tel. / Fax No.: 7978-9228/85162133 | | P.R. No. : 24-03024 |
| | TIN: 005-679-268-000 | | Date : 5 February 2024 |
| | | | Mode of Procurement: Shopping B (Sec. 52.1.b) |

3 Sir / Ma'am:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Item No. | Stock No. | Qty. | Unit | Description | Cost | |
|----------|-----------|------|--------|--|----------|------------|
| | | | | | Unit | Total |
| 1 | | 10 | Piece | T04D100 Maintenance Box L6290 Original | ₱ 435.00 | ₱ 4,350.00 |
| 2 | | 10 | Bottle | EPSON T03Y100 001 Black | ₱ 458.00 | ₱ 4,580.00 |
| | | | | ***Nothing Follows*** | | |
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| Amount in Words: EIGHT THOUSAND NINE HUNDRED THIRTY PESOS ONLY | Total *Subject to applicable taxes Total | ₱ 8,930.00 ₱ 8,930.00 |
|--|--|-------------------------------------|

4 Place of Delivery: CIAP Makati Office Payment Term: Check Payment (Landbank); 30 calendar days after complete delivery

Date of Delivery: _____ Delivery Term: Pick-Up Deliver within 15 calendar days from receipt of PO by supplier

5 Penalty Provision:
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

| | |
|--|---|
| _____ Authorized Supplier Signature over Printed Name <u>6-13-24</u> Date | <i>Very truly yours,</i> ATTY. HERBERT D.G. MATIENZO Executive/Director, PCAB _____ Date |
|--|---|

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|---|--------------------------------------|
| 6 Fund Cluster: <u>PCAB Rev. Inc.</u> | ORS/BURS No. : <u>2024-03-014</u> |
| Funds Available: _____ | Date of the ORS/BURS: <u>5/24/24</u> |
| PERLITA M. RASING Chief Accountant/Head of Accounting | Amount : <u>₱ 8,930.-</u> |