

**CIAP Board Resolution No. 02  
Series of 2024**

**APPROVING AND ENCOURAGING THE USE OF THE SHORT FORM OF  
CONSTRUCTION CONTRACT FOR PRIVATE CONSTRUCTION PROJECTS  
UNDER CIAP DOC. 102**

**WHEREAS**, under Section 2 (a) of PD 1746, the Construction Industry Authority of the Philippines (CIAP), provides in its mandate that it should recommend and encourage the adoption of equitable and realistic contract conditions for construction and this is being exercised by the Philippine Domestic Construction Board (PDCB);

**WHEREAS**, in line with this, CIAP created a Committee composed of various professional groups in the industry to formulate the Uniform General Conditions of Contract for Private Construction otherwise known as CIAP Document 102;

**WHEREAS**, the PDCB, with the help of its pool of certified trainers on CIAP Document 102, has developed a short form of construction contract that can be used by our stakeholders, especially by small contractors;

**WHEREAS**, during the CIAP Regular Meeting No. 1, series of 2024, held on 16 February 2024, the Board agreed that the sample short form of construction contract is part of the promotion and development mandate of PDCB to assist the industry on facilitating agreements between contractors and owners with small or medium size project under CIAP Doc. 102.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the CIAP in its Regular Board Meeting No. 1, series of 2024 held on 16 February 2024, **RESOLVES** as it is hereby **RESOLVED**, approving and encouraging the use of sample short form of construction contract to stakeholders. The sample short form of construction contract, is hereto attached as "Annex A" and made an integral part of thereof.

MAJORITY APPROVED.  
16 February 2024

FOR THE CIAP BOARD



**AGATON TEODORO O. UVERO**

DTI Assistant Secretary and  
Alternate Chairman

(Representing DTI Secretary and CIAP Chairman ALFREDO E. PASCUAL)



**CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES**

An Attached Agency of the Department of Trade and Industry  
5/F Executive Building Center 369 Sen. Gil J. Puyat Ave. cor. Makati Ave Makati City, Philippines  
Website: [construction.gov.ph](http://construction.gov.ph)  
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Telephone Number: + (632) 8895-6826 or 8895-4424

APPROVING AND ENCOURAGING THE USE OF THE SHORT FORM OF CONSTRUCTION CONTRACT FOR PRIVATE CONSTRUCTION PROJECTS UNDER CIAP DOC. 102

ATTESTED BY:



MA. ESTRELLA C. GODIA  
CIAP BOARD SECRETARY

REPUBLIC OF THE PHILIPPINES)  
CITY OF MAKATI ) ss.

MAR 20 2024

SUBSCRIBED AND SWORN TO BEFORE ME, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ MA.  
ESTRELLA C. GODIA, BOARD SECRETARY EXHIBITING HER GOVERNMENT ID No. \_\_\_\_\_  
ISSUED ON \_\_\_\_\_.

DOC. No. 183  
PAGE No. 38  
BOOK No. 12  
SERIES OF 2024.

NOTARY PUBLIC

ATTY. JOEL FERRER FLORES  
Notary Public for Makati City  
Until December 31, 2024  
Appointment No. M-115(2023-2024)  
Roll of Attorney No. 77376  
MCLC Compliance VIII NO. 0001393  
Jan. 03, 2023 Until Apr. 14, 2028  
PTR No. 10073945/ Jan 02 2024/Makati City  
IBP No. 330740/ Jan 02 2024/Pasig City  
1107 D Bataan St. Guadalupe Nuevo, Makati City

## SECRETARY'S CERTIFICATE

I, **MA. ESTRELLA C. GODIA** of legal age with office address at the 5<sup>th</sup> Floor of the Executive Center Building 369 Sen. Gil Puyat cor. Makati Avenue, Makati City being duly sworn under oath, deposes and says:

- 1) I am a Senior Trade and Industry Specialist of the Construction Authority of the Philippines (CIAP) and the Board Secretary of CIAP, an attached agency of the Department of Trade and Industry;
- 2) During CIAP Regular Meeting No. 1,s, 2024 held on 16 February 2024, a quorum being present and acted throughout, the following discussions ensued and action taken by the CIAP Board are as follows:

The Construction Industry Authority of the Philippines (CIAP) thru Philippine Domestic Construction Board (PDCB created a Committee composed of various professional groups in the industry to formulate the Uniform General Conditions of Contract for Private Construction otherwise known as CIAP Document 102;

The PDCB has developed a short form of construction contract that can be used by our stakeholders especially between contractors and owners of small or medium size project on facilitating their agreements.

**The CIAP Board RESOLVED**, approving and encouraging the use of sample short form of construction contract to stakeholders. The sample short form of construction contract, is hereto attached as "Annex A" and made an integral part of thereof.

MAJORITY APPROVED".

IN WITNESS WHEREOF, I HEREBY AFFIX MY SIGNATURE, THIS MAR 20 2024  
DAY OF \_\_\_\_ 2024 AT CITY OF MAKATI.



**MA. ESTRELLA C. GODIA**  
CIAP BOARD SECRETARY



**CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES**

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5/F Executive Building Center 369 Sen. Gil J. Puyat Ave. cor. Makati Ave Makati City, Philippines  
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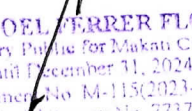
SECRETARY'S CERTIFICATE ON approving and encouraging the use of sample short form of construction contract to stakeholders.

Republic of the Philippines)  
City of Makati )ss.

Subscribed and sworn to before me, this 20 day of MAR 20 2024 affiant Ma. Estrella C. Godia, CIAP Board Secretary exhibiting her Governmet ID No. \_\_\_\_\_ issued on \_\_\_\_\_.

NOTARY PUBLIC

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Book No. 122  
Series of 2024

  
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