



PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

1
Supplier/Provider : **KDN SALES CORPORATION**
Address: Unit 1D Metro HQ Bldg 346 Cagayan Valley Rd.Santa Rita Guiguinto Bulacan
Tel. / Fax No.: 0947-890-8953
TIN: 601-862-372-000

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P.O. No. : **2024-04-025**
Date : 29 April 2024
P.R. No. 24-03023
Date : 4 March 2024
Mode of Procurement: Shopping B (Sec. 52.1.b)

3
Sir / Ma'am:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		60	Set	Excel, Marker Flourescent Highlighter	₱ 37.00	₱ 2,220.00
2		50	Box	Paper clip,vinyl/plastic coated 33mm	₱ 9.00	₱ 450.00
3		10	Box	Gator,Clip,Backfold,50mm	₱ 60.00	₱ 600.00
4		40	Can	Gecko,Insecticide	₱ 210.00	₱ 8,400.00
Nothing Follows						

Amount in Words:
ELEVEN THOUSAND SIX HUNDRED SEVENTY PESOS ONLY

Total **₱ 11,670.00**
*Subject to applicable taxes
Total **₱ 11,670.00**

4
Place of Delivery: CIAP Makati Office Payment Term: Check Payment (Landbank); 30 calendar days after complete delivery
Date of Delivery: _____ Delivery Term: Pick-Up Deliver within 15 calendar days from receipt of PO by supplier

5
Penalty Provision:
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.
Conforme:
Francis B. Cabunagan *Very truly yours,*
Authorized Supplier Signature over Printed Name **ATTY. HERBERT DG. MATIENZO**
5-7-24 Date Executive Director-in-Charge, CIAP
Date

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Fund Cluster: 0100101
Funds Available: _____
PERLITA M. RASING *5/21/24*
Chief Accountant/Head of Accounting

ORS/BURS No. : 2024-05-295
Date of the ORS/BURS: 05/14/24
Amount : ₱ 11,670.00