PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

1

Supplier/Provider : **CL SIA TRADING**

Address: 23 Hungary St. Betterliving Subd. Don Bosco Parañaque City

Tel. / Fax No.: 0917-589-0727

TIN: 211-517-441-00000

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P.O. No. : **2024-05-031**

Date : 20 May 2024

P.R. No. 24-02019

Date : 28 February 2024

Mode of Procurement: Shopping B (Sec. 52.1.b)

3

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost Unit	Cost Total
1		2	Box	Folder, Pressboard	₱ 952.00	₱ 1,904.00
2		24	Piece	MS300, Marker, Permanent Black	₱ 9.00	₱ 216.00
3		24	Piece	Erasing, Marker, Whiteboard, Black	₱ 12.00	₱ 288.00
4		12	Bottle	Assured, Hand Soap, Liquid 500ml	₱ 80.00	₱ 960.00
5		180	Pack	KingEver, Battery AA	₱ 35.00	₱ 6,300.00
6		180	Pack	KingEver, Battery AAA	₱ 20.00	₱ 3,600.00
				Nothing Follows		

Amount in Words:

THIRTEEN THOUSAND TWO HUNDRED SIXTY EIGHT PESOS ONLY

Total ₱ **13,268.00**

*Subject to applicable taxes

Total ₱ **13,268.00**

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Place of Delivery: CIAP Makati Office

Date of Delivery:

Payment Term: ☐ Check Payment (Landbank); 30 calendar days after complete delivery

Delivery Term: ☐ Pick-Up ☐ Deliver within 15 calendar days from receipt of PO by supplier

5 Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Andrew Corrales

Authorized Supplier Signature over Printed Name

05/24/24

Date

Very truly yours,

DELIA B. PERLADA

Officer-in-Charge, CIAC

Date

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Fund Cluster: CIAC Trust (07)

Funds Available:

PERLITA M. RASING 6/6/24

Chief Accountant/Head of Accounting

ORS/BURS No. : CAF # 2024-02-006

Date of the ORS/BURS: 2/28/24

Amount : ₱ 13,268-