



# JOB ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

Supplier/Provider : DUSIT THANI PHILIPPINES INC.  
 Address: Dusit Thani Hotel Park Square Road cor. Arnaiz Avenue Ayala Center San Lorenzo Makati City 1223  
 Tel. / Fax No.: 7238-8888  
 TIN: 000-487-652-00000

P.O. No. : 2023-12-079  
 Date : 6 December 2023  
 P.R. No. : 23-11063  
 Date : 14 November 2023  
 Mode of Procurement: NP-Lease of Real Property and Venue (Sec. 53.10)

Sir / Ma'am:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Item No. | Stock No. | Qty. | Unit | Description  | Cost       |              |
|----------|-----------|------|------|--|------------|--------------|
|          |           |      |      |  | Unit       | Total        |
| 1        |           | 100  | Pack | Provision of Food and Lease of Venue for 4th Mediators Arbitrators Continuing Education (MACE) Program on 7 Dec 2023 | ₱ 3,750.00 | ₱ 375,000.00 |
|          |           |      |      | ***Nothing Follows***  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |
|          |           |      |      |  |            |              |

Amount in Words: THREE HUNDRED SEVENTY FIVE THOUSAND PESOS ONLY  
 Total: ₱ 375,000.00  
 \*Subject to applicable taxes  
 Total: ₱ 375,000.00

Place of Delivery: CIAP Makati Office      Payment Term:  Check Payment (Landbank); 30 calendar days after complete delivery  
 Date of Delivery: \_\_\_\_\_      Delivery Term:  Pick-Up       Deliver within Immediate calendar days from receipt of PO by supplier

Penalty Provision:  
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
MARIELLE PANTOZA-TUMATA  
 Authorized Supplier Signature over Printed Name  
12/17/2023  
 Date

Very truly yours, \_\_\_\_\_  
DELIA B. PERLADA  
 Officer-in-Charge, CIAC  
 Date \_\_\_\_\_

Fund Cluster: 07 Trust Receipt 184 B  
 Funds Available: \_\_\_\_\_  
PERLITA M. RASING  
 Chief Accountant/Head of Accounting

ORS/BURS No. : CAF # 2023-11-021  
 Date of the ORS/BURS: 11/16/23  
 Amount: ₱ 375,000.