PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

Supplier/Provider :	IJA ENTERPRISES	P.O. No. :	2023-12-087
Address:	B5 L10 Brentwood Park Homes Antipolo City	Date :	27 December 2024
		P.R. No.	23-11064
Tel. / Fax No.:	682-1211/09197274775	Date :	12 October 2023
TIN:	190-792-593-000	Mode of Procurement:	Shopping B (Sec. 52.1.b)

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost Unit	Cost Total
1		100	Bottle	Ink for EPSON 003 Yellow	₱ 195.00	₱ 19,500.00
				Nothing Follows		

Amount in Words:

NINETEEN THOUSAND FIVE HUNDRED PESOS ONLY

Total	₱ 19,500.00
*Subject to applicable taxes	
Total	₱ 19,500.00

Place of Delivery: CIAP Makati Office

Date of Delivery:

Payment Term: ☐ Check Payment (Landbank); 30 calendar days after complete delivery

Delivery Term: ☐ Pick-Up ☐ Deliver within 15 calendar days from receipt of PO by supplier

Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jose C. Fernando Jr.

Authorized Supplier Signature over Printed Name

1-31-24

Date

Very truly yours,

DELIA B. PERLADA

Officer-in-Charge, CIAC

Date

Fund Cluster: CIAC Trust

Funds Available:

PERLITA M. RASING

Chief Accountant/Head of Accounting

ORS/BURS No. : CAF # 2023 11-023

Date of the ORS/BURS: 11/27/23

Amount : ₱ 19,500