

**Government of the Philippines
Department of Trade and Industry
Construction Industry Authority of the Philippines**

**BIDDING DOCUMENTS FOR THE
DISPOSAL THROUGH PUBLIC BIDDING
OF VARIOUS CIAP UNSERVICEABLE
PROPERTIES/ EQUIPMENT**

(ITB NO. 2023-01)



CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

An Attached Agency of the Department of Trade and Industry

5/F Executive Building Center 369 Sen. Gil J. Puyat Ave. cor. Makati Ave Makati City, Philippines

www.ciap.dti.gov.ph

ciap@dti.gov.ph / ciapdti@yahoo.com

(+632) 8 897 9336

(+632) 8 895.6826 / 8 895.4424

INVITATION TO BID CIAP ITB No. 2023-01

Notice is hereby given that the *Construction Industry Authority of the Philippines (CIAP)* shall sell the following items through Public Bidding:

	Item Description	Qty.
	1. Television Set	13
	2. Microwave Oven	1
	3. Printer	54
	4. Floor-mounted Aircon	1
	5. Catwalk(double)	74
	6. Catwalk(single)	6
	7. Scaffolding	209
	8. Lawn Mower	2
	9. Wooden Pedestal	3
	10. Sofa (big)	1
	11. Sofa (small)	4
	12. Steel Locker (12 drawers)	10
One (1) lot of various unserviceable properties and equipment	13. Vertical Steel Cabinet (5 drawers)	2
	14. Vertical Steel Cabinet (4 drawers)	6
	15. Vertical Steel Cabinet (3 drawers)	1
	16. Aircon Compressor	1
	17. Aircon (National)	13
	18. Aircon Compressor (Carrier)	1
	19. Aircon Compressor (no casing)	4
	20. Aircon Compressor (with fan)	4
	21. Split-type Aircon with Compressor (Daikin)	2
	22. Floor-mounted Aircon with compressor (Hitachi)	1
	23. Window-type Aircon	3
	24. Dining Chairs	35
	25. Tubular Ladder with Platform	1
	26. Metal Ladder	2
	27. Gas Range (Fujimak)	1
	28. Overhead Projector	1
	29. Schoolroom Chair with Arm	7
	30. Swivel Chair (blue)	9



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	31. Scanner	5
	32. Computer Set	25
	33. CPU	10
	34. Keyboard	8
	35. Monitor	52
	36. UPS	8
	37. AVR Classroom Chair (Red)	12
	38. Gas Lifter Clerical Chair (Gray)	16
	39. Gas Lifter Clerical Chair (Red)	19
	40. Executive Chair	7
	41. Jr. Executive Mid-back Chair	7
	42. Senior Executive Chair	22
	43. Swivel Chair	55
	44. Visitor's Chair	21
One (1) lot of various unserviceable properties and equipment	45. Cooler (Sanyo)	1
	46. Freezer (Nitso)	1
	47. Refrigerator	1
	48. Wooden Executive Table	1
	49. Lifter	1
	50. Stainless Stove	1
	51. Tires (R16)	17
	52. I Beam (6.5in.X8in.X164in.)	19
	53. Metal Trusses (approx. 13kg. ea)	4
	54. Wire Fence (approx. 32kg. Ea)	14
	55. LPG Tank (approx tare wt. 50kg ea)	10
	56. LPG Tank (approx tare wt. 11kg ea)	1
	57. Angular Bar	22
	58. Fire Extinguisher (approx. 3.3kg ea)	20
	59. Steel Plate (4mX8m)	1
	60. Cleaning Pan	1
	61. Aircon Duct (13.5inX67inX31.5in)	1
	62. Lighting Fixtures	70
	63. Water Boiler	3
	64. Pillows (Cotton)	159
	65. Pillows (Foam)	60
	66. Tubular Long Bar	5
	67. Steel Gate (approx. 100kg ea)	42
	68. GI Pipe	1
	69. PVC Pipe	1



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	70.	Hard Hats	45
	71.	Welding Masks	30
	72.	Welding Hose	1
One (1) lot of various unserviceable properties and equipment	73.	Water Tank	1
	74.	Metal Tube	9
	75.	GI Sheets	6
	76.	GI Sheets including Wooden Frames	1
	77.	Washing Machine (Panasonic & Whirlpool) with missing motor	2
	78.	Panasonic Refrigerator (missing motor)	1

Interested parties/ bidders may inspect the above disposable items at their most convenient time on **05 to 06 December 2023 from 9:00AM to 5:00PM** at the **Construction Manpower Development Foundation (CMDP) Training Center, Carlos P. Trinidad Ave., Brgy. Salawag, Dasmariñas, Cavite.**

Bidding Documents are available at the CIAP Disposal Committee Office from 29 November 2023 to 11 December 2023.

All interested parties/ bidders are invited to attend the Pre-bidding Conference on 04 December 2023 at 10:00AM through video conferencing or webcasting via Microsoft Teams.

Bids must be duly received by the Disposal Committee Secretariat **on 11 December 2023, 12:00NN** at **Room 410 4th Floor, Executive Building Center, 369 Sen. Gil J. Puyat Ave., cor. Makati Ave., Bel-Air, Makati City.** Late bids shall not be accepted.

A Bid Bond in the form of either cash or check equivalent to ten percent (10%) of the Bid Price is required to qualify as bidder during the Public Bidding.

Bid opening shall be on **11 December 2023, 2:00PM** at the given address above and via Microsoft Teams. Bids will be opened in the presence of the bidders' representative who choose to attend the activity.

The ITB will be posted in at least three (3) public places in the locality and at the CIAP website. The CIAP Disposal Committee reserves the right to reject any or all bids and accept the bid that is most advantageous to the government.

You may call the CIAP Disposal Committee Secretariat with telephone 8986-4507 or through email address, allenmarantalan@construction.gov.ph for other queries/ concerns.



RUFINO H. TIVIDAD

Chief Administrative Officer, AFMD

Chairperson, CIAP Disposal Committee



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INSTRUCTION TO BIDDERS

1. The subject properties/ equipment for disposal shall be sold on an “as-is, where-is, clean-up, all must go” basis.
2. Only bidders with an updated Business Permit, Department of Trade and Industry Certificate, Mayor’s Permit and other allied business documents are authorized to participate in the public bidding/auction of disposable properties and equipment.
3. Prospective bidders must request for a *Certificate of Ocular Inspection of Disposable Properties and Equipment* from the Disposal Committee Secretariat upon conduct of physical inspection of the disposable items at Construction Manpower Development Foundation (CMDf) Training Center, Carlos P. Trinidad Ave., Brgy. Salawag, Dasmariñas, Cavite.
4. The opening of bids shall be done by the CIAP Disposal Committee and may be witnessed by the bidders or their duly designated representative
5. Sealed envelopes enclosed with the Technical and Financial Requirements with copy of this Instruction to Bidders duly acknowledged should be submitted on or before **11 December 2023 at 12:00NN**. Original Copy of the bid proposal shall be submitted together with the bid bond.
6. Each bidder must submit three (3) sets of of sealed envelopes. The first envelope must contain the original/ authenticated copies which must be marked “**ORIGINAL**” and the photocopies be marked “**COPY 1**” and “**COPY 2**” for the second and third set of envelopes. In case of discrepancy among the copies, the original shall govern.
7. Each sealed envelope must contain the following documentary requirements:
 - a. **ELIGIBILITY AND TECHNICAL REQUIREMENTS:**
 - i. Signed and conformed Instruction to Bidders;
 - ii. SEC/DTI/CDA Registration;
 - iii. Mayor’s Permit/ Business Permit;
 - iv. Latest Annual Income/ Business Tax Return; and
 - v. Certificate of Ocular Inspection of Disposable Properties and Equipment.
 - b. **FINANCIAL COMPONENT**
 - i. Bid Offer
 - ii. Cash Bond (10% of the Bid Price)



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8. All three (3) sets of envelope must be contained in one sealed package and shall bear the note: **“DO NOT OPEN UNTIL 11 DECEMBER 2023 at 2:00PM”**. The package should be securely sealed, signed on the flap and marked as follows:

RE: DISPOSAL THROUGH PUBLIC BIDDING OF VARIOUS CIAP UNSERVICEABLE PROPERTIES/ EQUIPMENT (ITB NO. 2023-01)

TO: MR. RUFINO H. TIVIDAD

Chairperson, Disposal Committee

Construction Industry Authority of the Philippines

4th Floor, 369 Executive Building Center, Jupiter St.

cor. Makati Ave., Bel-Air, Makati City

FROM: <NAME OF BIDDER>

<ADDRESS OF BIDDER>

9. Failure to comply with the requirement will be a ground for disqualification.
10. The minimum amount for the bid proposal on the whole lot shall not be less than ***One Hundred Sixty-Five Thousand and Thirteen Pesos (Php 165,013.00)*** as determined by the CIAP Inventory and Appraisal Committee based on the Commission on Audit Manual on Disposal.
11. The bidder with the highest calculated and complying bid proposal will be declared as the winning bidder.
12. In case of a “tie” among bidders which takes place when two or more bidders offered exactly the same price quotation, a “drawing of lots” shall be conducted by the CIAP Disposal Committee in the presence of the concerned bidders or their duly authorized representatives and a representative from the Office of the COA Auditor.
13. Bid bond amounting to ten percent (10%) of the total bid amount should be in the form of cash or check. This bid bond should be dropped together with the bid proposal during the submission of bids. Bid bond/s submitted by the losing bidder/s shall be returned after the award is made.
14. The ten percent (10%) bid bond deposited by the awardee shall be automatically converted into a partial payment.
15. Upon the receipt of Notice of Award, the awardee shall pay the remaining bid amount at the CIAP Cashiers’s Office, 5th Floor, 369 Executive Building Center, Jupiter St. cor. Makati Ave., Bel-Air, Makati City.



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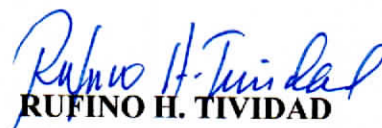
Failure of the awardee to remit/ pay the balance within ten (10) days upon receipt of the Notice of Award shall render the award null and void. The bid bond shall be forfeited in favor of the CIAP.

16. Notice to Proceed (for the withdrawal of awarded items) will be issued by the CIAP Disposal Committee to the winning bidder upon presentation of Official Receipt issued by the CIAP Cashier's Office.
17. The winning bidder must secure and submit to the Secretariat the soonest possible time the list of their authorized personnel who will withdraw the awarded items from the CMDF Training Center. The list of personnel and vehicles will be used to support the issuance of Gate Pass/ Permit.
18. Failure to withdraw the awarded items within thirty (30) days from the acceptance of Notice of Award, a corresponding storage fee equivalent to one-tenth of one (1%) percent of the price of the unwithdrawn items shall be paid by the awardee.
19. Once the cumulative amount of storage fee reaches ten (10%) of the total amount of award, the CIAP may rescind/ cancel the award, forfeit the payment in favor of CIAP.
20. Since the bidding is at an "as-is, where-is basis", in the event that the actual weight/ quantity of the awarded item is less than the specified number, no refund of payment shall be made by CIAP.
21. In the event that the actual weight/ quantity of the awarded items turned out to be greater than the specified number, the awardee shall pay the corresponding amount of the excess quantity based on his/ her bid price.
22. Selective withdrawal is not allowed. The awardee shall withdraw all the items within the awarded lot.
23. The awardee shall pay, in addition to the purchase price, any taxes, customs duties, costs of charges or any kind or nature whatsoever levied, or levied by law, arising from sale of items.
24. All expenses incidental to the withdrawal of the items shall be borne by the awardee. Hauling and transfer of the awarded items from the CMDF Training Center shall be the responsibility and at the cost of the winning bidder including but not limited to the cost of dismantling of equipment (e.g. water tank, scaffoldings and catwalks, GI sheets including wooden frames).
25. The bidder having been issued the Bid Documents has deemed accepted the terms and specifications established by CIAP and therefore waive any right it may have to seek



and obtain a writ of injunction or prohibition or restraining order against CIAP, to prevent restrain the bidding process or any proceedings related thereto, the negotiation or award of the contract to the successful bidder and the implementation of the awarded contract.

26. All of the terms and conditions discussed on this Instruction to Bidders shall be incorporated in the Notice to Proceed.
27. Particulars relative to the disposal procedure, bid bond, bid evaluation and awards shall be governed by PD 1445, Section 79 – Government Auditing Code of the Philippines, other COA Guidelines on the Review of Appraisal Value of Disposed Property and Appraisal of Property and other applicable rules and regulations.
28. The CIAP reserves the right to reject any or all bids, waive any defect contained therein, and accept the offer most advantageous to the government.


RUFINO H. TIVIDAD
Chief Administrative Officer, AFMD
Chairperson, CIAP Disposal Committee

CONFORME:

Printed Name of Bidder/ Business Name

Printed Name and Signature of the Authorized Representative

Date Signed

Complete Business Address

Contact Number

Tax Identification Number





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[LETTERHEAD OF THE BIDDER]

PRICE QUOTATION FORM

Date _____

RUFINO H. TIVIDAD

Chief Administrative Officer, AFMD
Chairperson, CIAP Disposal Committee

Sir:

In response to your Invitation to Bid and in accordance with the stipulations of the Instruction to Bidders (ITB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Item Description	UoM	Qty.	Price Offer
1. Television Set	pc	13	₱ __
2. Microwave Oven	pc	1	₱ __
3. Printer	pc	54	₱ __
4. Floor-mounted Aircon	pc	1	₱ __
5. Catwalk(double)	pc	74	₱ __
6. Catwalk(single)	pc	6	₱ __
7. Scaffolding	pc	209	₱ __
8. Lawn Mower	pc	2	₱ __
9. Wooden Pedestal	pc	3	₱ __
10. Sofa (big)	pc	1	₱ __
11. Sofa (small)	pc	4	₱ __
12. Steel Locker (12 drawers)	pc	10	₱ __
13. Vertical Steel Cabinet (5 drawers)	pc	2	₱ __
14. Vertical Steel Cabinet (4 drawers)	pc	6	₱ __
15. Vertical Steel Cabinet (3 drawers)	pc	1	₱ __
16. Aircon Compressor	pc	1	₱ __
17. Aircon (National)	pc	13	₱ __
18. Aircon Compressor (Carrier)	pc	1	₱ __
19. Aircon Compressor (no casing)	pc	4	₱ __
20. Aircon Compressor (with fan)	pc	4	₱ __



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21.	Split-type Aircon with Compressor (Daikin)	pc	2	P	__
22.	Floor-mounted Aircon with compressor (Hitachi)	pc	1	P	__
23.	Window-type Aircon	pc	3	P	__
24.	Dining Chairs	pc	35	P	__
25.	Tubular Ladder with Platform	pc	1	P	__
26.	Metal Ladder	pc	2	P	__
27.	Gas Range (Fujimak)	pc	1	P	__
28.	Overhead Projector	pc	1	P	__
29.	Schoolroom Chair with Arm	pc	7	P	__
30.	Swivel Chair (blue)	pc	9	P	__
31.	Scanner	pc	5	P	__
32.	Computer Set	set	25	P	__
33.	CPU	pc	10	P	__
34.	Keyboard	pc	8	P	__
35.	Monitor	pc	52	P	__
36.	UPS	pc	8	P	__
37.	AVR Classroom Chair (Red)	pc	12	P	__
38.	Gas Lifter Clerical Chair (Gray)	pc	16	P	__
39.	Gas Lifter Clerical Chair (Red)	pc	19	P	__
40.	Executive Chair	pc	7	P	__
41.	Jr. Executive Mid-back Chair	pc	7	P	__
42.	Senior Executive Chair	pc	22	P	__
43.	Swivel Chair	pc	55	P	__
44.	Visitor's Chair	pc	21	P	__
45.	Cooler (Sanyo)	pc	1	P	__
46.	Freezer (Nitso)	pc	1	P	__
47.	Refrigerator	pc	1	P	__
48.	Wooden Executive Table	pc	1	P	__
49.	Lifter	pc	1	P	__
50.	Stainless Stove	pc	1	P	__
51.	Tires (R16)	pc	17	P	__
52.	I Beam (6.5in.X8in.X164in.)	pc	19	P	__
53.	Metal Trusses (approx. 13kg. ea)	pc	4	P	__
54.	Wire Fence (approx. 32kg. Ea)	pc	14	P	__
55.	LPG Tank (approx tare wt. 50kg ea)	pc	10	P	__
56.	LPG Tank (approx tare wt. 11kg ea)	pc	1	P	__
57.	Angular Bar	pc	22	P	__
58.	Fire Extinguisher (approx. 3.3kg ea)	pc	20	P	__
59.	Steel Plate (4mX8m)	pc	1	P	__
60.	Cleaning Pan	pc	1	P	__



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61. Aircon Duct (13.5inX67inX31.5in)	pc	1	₱
62. Lighting Fixtures	pc	70	₱
63. Water Boiler	pc	3	₱
64. Pillows (Cotton)	pc	159	₱
65. Pillows (Foam)	pc	60	₱
66. Tubular Long Bar	pc	5	₱
67. Steel Gate (approx. 100kg ea)	pc	42	₱
68. GI Pipe	lot	1	₱
69. PVC Pipe	lot	1	₱
70. Hard Hats	pc	45	₱
71. Welding Masks	pc	30	₱
72. Welding Hose	pc	1	₱
73. Water Tank	pc	1	₱
74. Metal Tube	pc	9	₱
75. GI Sheets	pc	6	₱
76. GI Sheets including Wooden Frames	lot	1	₱
77. Washing Machine (Panasonic & Whirlpool) with missing motor	pc	2	₱
78. Panasonic Refrigerator (missing motor)	pc	1	₱

Total Bid Offer : ₱ _____

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for sixty (60) day. Enclosed is the required Bid Security (BS) in the amount of Php _____ which is equivalent to ten percent (10%) of my total bid price.

Very truly yours,

Printed Name of Bidder/ Business Name

Printed Name and Signature of the Authorized Representative

Complete Business Address

Contact Number

Tax Identification Number



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