



# PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

Supplier/Provider : **IJA ENTERPRISES...**  
 Address: B5 L10 Brentwood Park Home, Antipolo City  
 Tel. / Fax No.: 682-1211/0919-2724475  
 TIN: 190-792-593-000

P.O. No. : **2023-10-062**  
 Date : 10 October 2023  
 P.R. No. 23-09048  
 Date : 15 September 2023  
 Mode of Procurement: Shopping B (Sec. 52.1.b)

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		1	Unit	UGREEN Console Cable USB to RJ45	₱ 1,440.00	₱ 1,440.00
2		1	Unit	INGCO Phillips and Flat Screwdriver 6pcs set	₱ 920.00	₱ 920.00
3		1	Unit	WESTERN DIGITAL MY PASSPORT 5TB External Hard drive	₱ 8,990.00	₱ 8,990.00
***Nothing Follows***						

Amount in Words:

**ELEVEN THOUSAND THREE HUNDREDFIFTY PESOS ONLY**

Total **₱ 11,350.00**  
 \*Subject to applicable taxes  
 Total **₱ 11,350.00**

Place of Delivery: (blank) Payment Term:  Check Payment (Landbank); 30 calendar days after complete delivery  
 Date of Delivery: \_\_\_\_\_ Delivery Term:  Pick-Up  Deliver within 15 calendar days from receipt of PO by supplier

**Penalty Provision:**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Authorized Supplier Signature over Printed Name

Date

Very truly yours,

ATTY. MARCO C. MAAT  
Executive Director, CIAP

Date

Fund Cluster: 0101  
Funds Available:

PERLITA M. RASING 10/17/23  
Chief Accountant/Head of Accounting

ORS/BURS No. : 2023-10-929  
 Date of the ORS/BURS: 10/11/23  
 Amount : ₱ 11,350.00 -