



REQUEST FOR QUOTATION / PROPOSAL

CIAP-F-PRO-003 || Rev. 1 || 24/02/2022

Procurement of Various Office Equipment

P.R. No./Date: **23-09-018 | 31 March 2023**

RFQ/P No. / Date: **2023-09-059 | 26 September 2023**

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached **Terms of Reference/Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

The following are the required document/s to be submitted as attachment/s to the quotation/proposal:

(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)

- 1 **Mayor's/Business Permit**
- 2 **PhilGEPS Registration Number**
- 3 **BIR Certificate of Registration (BIR Form No. 2303)**

This pro-forma quotation maybe submitted through registered or electronic mail to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac_ciap@construction.gov.ph/allenmarantalan@construction.gov.ph on or before 02 October 2023, 10:00AM, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following Terms and Conditions:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: _____.

Very truly yours,

(ORIGINAL Copy Signed)

Allen Mar P. Antalan

Secretariat, Bids and Awards Committee

CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City

Telephone: (+632)8986-4507 / 0917-855-7198 | e-mail: bac_ciap@construction.gov.ph

Item	QTY	ABC	Technical Specifications	Brand/Model	Unit Price	Total Amount
				(To be filled-out by the supplier)		
1	1	2,000.00	Wireless Router			
2	4	2,376.00	Omnidirectional Noise Cancelling Mc. USB Headset			
3	2	5,000.00	Full HD 1080P Auto Focus Webcam			
4	5	25,000.00	Steel Rack (Color: Light Gray, Type: No door with 7 adjustable layers, Dimension: L-45cm X W-100cm X H-199.5cm)			
5	1	4,000.00	Electric Stove			
6	1	18,000.00	Biometric Machine			
7	1	4,000.00	Rice Cooker			
			<i>(see attached technical specifications)</i>			
Total ABC		₱ 60,376.00				
Delivery and Other Instructions:			Within 15 calendar days upon receipt of the Purchase Order by the Supplier			

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address: _____

Company Tax Identification Number : _____



TECHNICAL SPECIFICATIONS

Title:				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
1	units	Wireless router • 300mbps multi mode Router Wireless and speed router Multi function Compatible with Ipv4 and Ipv6 internet protocol	^{ya} P 2,000.00	^{ya} P 2,000.00

Prepared by:


PATRICE C. GONZALES
State Auditing Examiner II

Approved by:


JEMM RAMON A. LIWAG
State Auditor II - ATL

CONFORME:	
	Name and Signature of Authorized Representative of the Supplier
	PhilGEPS Registration Number
	Tax Identification Number
	Date







TECHNICAL SPECIFICATIONS

Title:				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
4	units	Omnidirectional Noise-canceling Mic. USB Headset <ul style="list-style-type: none">• Headset• Speaker Unit: 40 mm• Frequency Response: 20 Hz - 20 KHz• Sensitivity: 100 Db• Impedance: 32 ohm• Microphone• Frequency Response: 100 Hz -10 KHz• Sensitivity: - 42 dB• Cable• Material: Tangle-Free Cable• Cable Length: 180 cm• Port: USB	594.00	₱2,376.00

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TECHNICAL SPECIFICATIONS

Title:				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
2	units	FHD 1080P AF Webcam <ul style="list-style-type: none">• Resolution: Full HD 1080P, 1920*1080 Pixels• Lens Type: Full HD AF Glass Lens• Viewing Angle: 75 Wide Degrees• Focus Type: Auto Focus• Focus Range: 10cm and Beyond• Built-in Mic.: Single Digital Mic.• Output Format: MJPEG• Frame Rate: 30fps• USB: USB 2.0• Works in USB Video Device Class (UVC) Mode:	₱2,500.00	₱5,000.00

Prepared by:

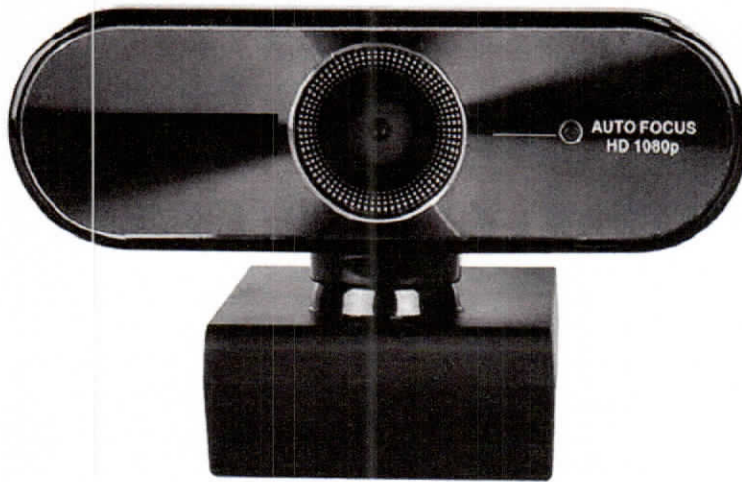

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TECHNICAL SPECIFICATIONS

Title:				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
5	units	Steel Rack, Color: Light Gray, Type: No door with 7 adjustable layers, Dimension: L= 45cM, W=100cM, H= 199.5 cm.	₱ 5,000.00	₱ 25,000.00

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TECHNICAL SPECIFICATIONS

PROCUREMENT OF RICE COOKER FOR OFFICIAL USE OF CIAC EMPLOYEES				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes
1	Unit	RICE COOKER	₱4,000.00	₱4,000.00
SPECIFICATIONS				
PRODUCT TYPE		Rice Cooker		
WATTAGE		1000W		
CAPACITY		2.8LITERS		
TOP COVER		Glass		
DIMENSION (L x W x H)		360x310x345mm		
INCLUDED ACCESSORIES		Steamer		
OTHER FEATURES		Automatic rice cooker with keep warm system With steamer Cooks rice, congee and soup Detachable power cord for easy cleaning.		
WARRANTY		<ul style="list-style-type: none">• Manufacturer's Warranty of 1 year or higher on parts and labor• For the duration of warranty period, the call back response (may be through email, phone or onsite support) time shall be guaranteed within one (1) hour upon notification.		
DELIVERY		Fifteen (15) Calendar Days upon Receipt of Notice of Award or Purchase Order		

Prepared by:

Approved by:


RAYMOND G. GARCIA
TIDS, AMCD


DELIA B. PERLADA
Office-in-Charge, AMCD



CONFORME:

Name and Signature of Authorized Representative of the Supplier

PhilGEPS Registration Number

Tax Identification Number

Date



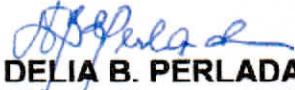
TECHNICAL SPECIFICATIONS

PROCUREMENT OF ELECTRIC STOVE FOR OFFICIAL USE OF CIAC EMPLOYEES				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
1	Unit	ELECTRIC STOVE	₱4,000.00	₱4,000.00
SPECIFICATIONS				
PRODUCT TYPE		Solo		
CONTROL METHOD		Digital		
POWER RATINGS		220v/60Hz (Power Source), 1000W (Output Power), 1500W (Power Consumption), 10 (Power Level)		
DIMENSIONS		290x220x85mm		
MATERIAL FINISHES		Glass (Top), Black (Color), Ceramic Enamel Interior (Cavity Material), LED (Display Type)		
OTHER FEATURES		Energy-saving and efficient cooking. Compatible with induction hob, electric cooker		
WARRANTY		<ul style="list-style-type: none">• Manufacturer's Warranty of 1 year or higher on parts and labor• For the duration of warranty period, the call back response (may be through email, phone or onsite support) time shall be guaranteed within one (1) hour upon notification.		
DELIVERY		Fifteen (15) Calendar Days upon Receipt of Notice of Award or Purchase Order		

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TECHNICAL SPECIFICATIONS

PROCUREMENT OF BIOMETRICS FOR OFFICIAL USE OF CIAC EMPLOYEES				
Qty.	Unit	Specification	Unit Cost	Total Cost / ABC (inclusive of all cost and applicable taxes)
1	Unit	Biometrics	₱18,000.00	₱18,000.00
SPECIFICATIONS				
PRODUCT TYPE		Biometrics		
CAPACITY		10,000 Logs, 1,000 Faces, 10,000 Fingerprint		
SCREEN		Colored		
WARRANTY		1 Year Carry-in Warranty		
FEATURES		<ul style="list-style-type: none">- Face ID Recognition, Fingerprint Time Recorder with USB Interface- Download Logs via USB Flash Drive- Voice Reminder- Wall Mountable		
DELIVERY		Fifteen (15) Calendar Days upon Receipt of Notice of Award or Purchase Order		

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