PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

Supplier/Provider :	**MCSA MARKETING**	P.O. No. :	**2023-09-051**
Address:	Room 2016 Kim Sin Ching Foundation Building # 173 Sto Cristo Street Binondo, Manila	Date :	5 September 2023
		P.R. No.	23-08038
Tel. / Fax No.:	8986-9840/77385050	Date :	10 August 2023
TIN:	103-916-601-000	Mode of Procurement:	Shopping B (Sec. 52.1.b)

3

Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
1		200	Piece	Kodak, Battery AA	₱ 19.90	₱ 3,980.00
2		200	Piece	Kodak, Battery AAA	₱ 19.00	₱ 3,800.00
3		24	Piece	Puncher HD, UK	₱ 149.00	₱ 3,576.00
				xxxxxx Nothing Follows xxxxx		

Amount in Words:

ELEVEN THOUSAND THREE HUNDREDFIFTY SIX PESOS ONLY

Total	₱ 11,356.00
*Subject to applicable taxes	
Total	₱ 11,356.00

4

Place of Delivery: CIAP Makati Office

Date of Delivery:

Payment Term: ☐ Check Payment (Landbank); 30 calendar days after complete delivery

Delivery Term: ☐ Pick-Up ☐ Deliver within 15 calendar days from receipt of PO by supplier

5 Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

CYNTHIA BARCE

Authorized Supplier Signature over Printed Name

Oct. 4, 2023

Date

Very truly yours,

ATTY. MARCO C. MAAT

Executive Director, CIAP

Date

6

Fund Cluster: 01 101

Funds Available:

PERLITA M. RASING 9/19/23

Chief Accountant/Head of Accounting

ORS/BURS No. : 2023-09-392

Date of the ORS/BURS: 9/8/23

Amount : ₱11,356-