



REQUEST FOR QUOTATION / PROPOSAL

CIAP-F-PRO-003 || Rev. 1 || 24/02/2022

Purchase of 4 Units Laptops for CMDF Employees

P.R. No./Date Received: **2022-10077 / 17 October 2022**

RFQ/P No. / Date: **2022-12-0090 / 13 December 2022**

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described item/s in the attached **Terms of Reference/Technical Specifications** subject to the Terms and Conditions and within the **Approved Budget for the Contract (ABC)**.

The following are the required document/s to be submitted as attachment/s to the quotation/proposal:

(Please check the appropriate documents needed to be submitted by the bidder. Please refer to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Professional License/Curriculum Vitae for consulting services
- PCAB Licence
- Net Financial Contracting Capacity Computation
- Latest Income/Business Tax Return
- Notarized Omnibus Sworn Statement
- Signed Terms of Reference or Technical Specifications, if applicable
- BIR Certificate of Registration (BIR Form No. 2303)

This pro-forma quotation maybe submitted through **registered** or **electronic mail** to the CIAP Bids and Awards Committee Secretariat at address indicated below or email to bac_ciap@construction.gov.ph / russellracelis@construction.gov.ph on or before **19 December 2022, 4:00pm**, together with any additional requirements indicated in the attached Terms of Reference / Technical Specifications, and subject to the following **Terms and Conditions**:

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for **sixty (60)** calendar days upon receipt of the bid. Alternative bids shall be rejected.
4. Price quotations to be denominated in Philippine Peso shall include all applicable government taxes subject to **(BIR 2306)** 5% R-VAT and **(BIR 2307)** 1% (PO) or 2% (JO) deductions.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: _____.

Very truly yours,

RUSSELL N. RACELIS

Secretariat, Bids and Awards Committee

CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES

4th Floor Room 410, Executive Building Center, 369 Sen. Gil Puyat Ave., cor. Makati Ave., Makati City

Telephone: (+632)8986-4507 / 0917-855-7198 | e-mail: bac_ciap@construction.gov.ph

| Item | QTY | ABC | Technical Specifications | Brand/Model | Unit Price | Total Amount |
|------------------------------------|---------|--------------|--|-------------|--------------|--------------|
| (To be filled-out by the supplier) | | | | | | |
| 1 | 4 Units | ₱ 360,000.00 | Intel i7 15.6" Laptop | | | |
| | | | | | | |
| | | | (Please see attached Technical Specifications) | | | |
| | | | xxxxx NOTHING FOLLOWS xxxxxxxx | | | |
| Total ABC | | ₱ 360,000.00 | | | TOTAL Amount | |
| Delivery and Other Instructions: | | | Fifteen (15) to twenty (20) calendar days from receipt of Purchase Order | | | |

*(Please provide **complete** information below)*

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase/Job Order or a Contract is prepared and executed, this Quotation/Proposal shall be binding upon us. We understand that CIAP is not bound to accept the lowest or any proposal that CIAP may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Company : _____

Address : _____

Telephone / Fax : _____

E-mail Address : _____

Company Tax Identification Number : _____



TECHNICAL SPECIFICATIONS

| 4 units of Intel i7 15.6" Laptops for CMDF Official use | | | | |
|---|------|--|-----------|--|
| Qty. | Unit | Specification | Unit Cost | Total Cost / ABC (inclusive of all cost and applicable taxes) |
| 4 | unit | <p>Intel i7 15.6" Laptop</p> <p>Processor: 11th Gen Intel® Core™ i7-11800H Operating System: Windows 11 Memory: 32GB 3200MHz DDR4 Hard Drive: 512GB M.2 NVMe PCIe SSD Display: 15.6" FHD IPS (1920 x 1080), 300 nits, 165Hz <3 ms Response Time, 100% sRGB, Dolby Vision® supported, NVIDIA® G-SYNC™ supported Graphics: NVIDIA® GeForce RTX™ 3060 Laptop GPU (6GB GDDR6), 14" FHD (1920 x 1080) TN antiglare, 220 nits AC Adapter: Starting at 170W Slim Adapter Warranty: 1 Year Courier or Carry-in Camera: HD (720p) webcam Keyboard: With backlight Wireless: WiFi 6 (2 x 2 802.11 ax) Bluetooth 5.1 Battery: Up to 8 hours (MM2018) Supports Rapid Charge</p> <p>Delivery: Fifteen (15) to Twenty (20) Calendar Days upon Receipt of Notice of Award</p> | 90,000.00 | 360,000.00 |

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|---|
| CONFORME: |
| Name and Signature of Authorized Representative of the Supplier |
| PhilGEPS Registration Number |
| Tax Identification Number |
| Date |