

**Procurement of Consultancy Services for the Enhancement and Maintenance of the PCAB  
Online Licensing Portal System (Rebidding)**

**Questions and Answers as of 15 August 2022**

Reference	Question	Answer
<p><b>Section VI.</b> Terms of Reference <b>No. III.</b> Scope of Works and Duration of the Contract</p>	<p>1. Are the Activity we will use are the ones indicated as the deliverables below? Or do we add other sub activities?</p> <div data-bbox="427 831 1166 1339" style="border: 1px solid black; padding: 5px;"> <p><b>III. Scope of Works and Duration of the Contract</b></p> <p>The System Developer-IT Consulting Firm will be engaged for a duration of <b>120 calendar days</b> from the receipt of Notice to Proceed (NTP) to deliver the following:</p> <p><i>For the PCAB Online Portal Enhancement and Expansion:</i></p> <ol style="list-style-type: none"> <li>a. Enhancement and maintenance of Completed Functionalities (Table 1) for the PCAB Online Licensing Portal project of the Philippine Contractors Accreditation Board, one of the CIAP's Implementing Board.</li> <li>b. Continuation of on-going Projects in the Pipeline for PCAB Online Licensing Portal (Table 2).</li> <li>c. Monitoring and maintenance of infrastructure and software products used in PCAB Online Licensing Portal project such as but not limited to:               <ol style="list-style-type: none"> <li>I. Cognito Forms (Form/Framework for development of PCAB Portal Digital Forms)</li> <li>ii. <a href="#">PHPCGrid</a></li> <li>iii. <a href="#">NameSilo</a> (hosting for domain name pcabgovph.com)</li> <li>iv. Digital Ocean (cloud storage space for Production and UAT/Testing Server)</li> </ol> </li> <li>d. Identification and solving of system loopholes/glitches and provide system restrictions.</li> <li>e. Transferring of technology and turnover of necessary technical documentations and knowledgebase for completed functionalities for business continuity purposes.</li> </ol> <p><i>For the Capacity Building and Strategic Stakeholder Communication:</i></p> <ol style="list-style-type: none"> <li>a. Training of the CIAP-PCAB key personnel on the developed functionalities.</li> <li>b. Provide necessary technical support and recommendations that may be deemed critical for the PCAB Online Licensing Portal project.</li> </ol> </div>	<p>You may add other sub-activities as the Consultant deem fit and necessary for the development of the project.</p>
<p><b>Section II.</b> Instruction to Bidders <b>C.</b> Preparation of Bids <b>No. 10.</b> Documents Comprising the Bid: Technical Proposal <b>(v)</b> Curriculum Vitae</p>	<p>2. In the presentation during the pre-bid meeting. It says we can only submit one CV for each position. We have one CV for Lead Expert, but we have 6 CVs for Technical staff that covers different roles. Can we submit the 6 CVs for the technical staff role?</p>	<p>Yes. You can submit 6 CVs of the Technical Staffs covering different roles.</p>

<p><b>Section II.</b> Instruction to Bidders <b>C. Preparation of Bids</b> <b>No. 14.</b> Bid Validity</p>	<p>3. What is the bid validity period?</p>	<p>Bid validity is <b>120 calendar days</b> from the date of opening of bids.</p>
<p><b>Section II.</b> Instruction to Bidders <b>C. Preparation of Bids</b> <b>No. 15.</b> Bid Security</p>	<p>4. We can submit a Bid Security Document instead of a bank draft/guarantee or an irrevocable Letter of Credit, or a surety bond?</p>	<p>Yes. You may submit a Bid Security using the Bid-Securing Declaration</p>
<p><b>Section VI.</b> Terms of Reference <b>No. III.</b> Scope of Works and Duration of the Contract</p>	<p>5. For the actual training, are we allowed to bring assistants to assist with the main developers that are included in the project?</p>	<p>Yes. You may bring assistants as support staffs during the conduct of training without additional cost to CIAP.</p>