



PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

1 Supplier/Provider: PRINTCORE OFFICE SYSTEMS INC. Address: 4 S Pedraco St. Barangay Dalig, Antipolo City, Rizal Tel. / Fax No.: 8682-4931/7987-3114 TIN: 010-094-018-000		2 P.O. No.: 2022-05-019 Date: 11 May 2022 P.R. No.: 22-03016 Date: 11 February 2022 Mode of Procurement: Shopping B (Sec. 52.1.b)	
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 Sir / Ma'am:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
2			set	1 Cart Toner Cartridge (CT202634)	P 9,000.00	P 9,000.00

Amount in Words: NINE THOUSAND PESOS ONLY	Total P 9,000.00 *Subject to applicable taxes Total P 9,000.00
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4
 Place of Delivery: CIAP Makati Office Payment Term: Check Payment (Landbank): 30 calendar days after complete delivery
 Date of Delivery: (blank) Delivery Term: Pick-Up Deliver within (blank) calendar days from receipt of PO by supplier.

5 Penalty Provision:
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

<u>Angelica U. Ricafrente</u> Authorized Supplier Signature over Printed Name <u>June 20, 2022</u> Date	Very truly yours, <u>DORIS U. BACHO</u> Executive Director-in-Charge, CIAP Date
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6 Fund Cluster: <u>A1101</u> Funds Available: <u>PERLITA M. RASING</u> <u>6/20/22</u> Chief Accountant/Head of Accounting	ORS/BURS No.: <u>2022-05-247</u> Date of the ORS/BURS Amount: <u>5/11/22</u> <u>P 9,000.00</u>
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