PURCHASE ORDER

CIAP-F-PRO-002 || Rev. 1 || 07/03/2022

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Supplier/Provider : **NEW A.G. STYLIST FURNITURE**
Address: 132 Aurora Blvd San Juan City Metro Manila
Tel. / Fax No.: 8350-4038/09178531600
TIN: 142-050-732-000

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P.O. No. : **2022-04-018**
Date : 25 April 2022
P.R. No. 22-03029
Date : 14 March 2022
Mode of Procurement: Shopping B (Sec. 52.1.b)

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Sir / Ma'am:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Item No.	Stock No.	Qty.	Unit	Description	Cost	
					Unit	Total
				2 units Steel Cabinet Pedestal 3 Drawer with Lock Size: 56"D x 40"W x 65"H 1 unit Steel Lateral Filling Cabinet 2 Drawer Size: 45"D x 90"W x 74"H 1unit Metal Filling Cabinet with Safe Vault 4 Drawer Size: 62"D x 47"W x 138"H xxxxxxx NOTHING FOLLOWS xxxxxxx	6,200.00 7,000.00 10,000.00	₱ 23,200.00

Amount in Words:

TWENTY THREE THOUSAND TWO HUNDRED PESOS ONLY

Total	₱ **23,200.00**
*Subject to applicable taxes	
Total	₱ **23,200.00**

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Place of Delivery: CIAP Makati Office
Date of Delivery: (blank)

Payment Term: ☑ Check Payment (Landbank); 30 calendar days after complete delivery
Delivery Term: ☐ Pick-Up ☑ Deliver within 10 calendar days from receipt of PO by supplier

5 Penalty Provision:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Authorized Supplier Signature over Printed Name
6/10/2022
Date

Very truly yours,

DORIS U. GACHO
Executive Director-in-Charge, CIAP
Date

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Fund Cluster: 01
Funds Available: 101

PERLITA M. RASING 6/8/2022
Chief Accountant/Head of Accounting

ORS/BURS No. : 2022-06-318
Date of the ORS/BURS: 6/8/22
Amount : ₱23,200-