

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APP for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

- Instructions:**
1. Download the worksheet file APP-CSE 2021 FORM at www.ps-phillips.gov.ph
 2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
 3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
 4. Agency must not delete any item in the template; neither should revise the template.
 5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-phillips.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
 6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
 7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Nam of Agency_Main or Regional Office (e.g. APP2021_DSM_Central Office, APP2021_DSM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
 8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the Procuring Entity. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
 9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
 10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. 8-290-8300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: ABEP2021 CIAP Agency Account Code: T-015 Dominador R. Dyo
Region: Region III Position: Supply Officer II
Address: 5th Floor Executive Building Center, 369 Sen. Gil Puyat Avenue Organization Type: Local Government Agency comptroller@ciap.gov.ph
Beltail Market City Telephone/Mobile No: _____

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year								
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
PESTICIDES OR PEST REPELLENTS																									
1	10151501-IN-A01	INSECTICIDE, aerosol type, net content: 600ml /ml	can	10	10	10	30	4,100.00	10	10	10	30	4,100.00	10	10	10	30	4,100.00	10	10	10	30	4,100.00	120.00	120.00
PERFUMES OR COLOGNES OR FRAGRANCES																									
2	531165H-HS-001	HAND SANITIZER, 500 ml	bottle	15	15	15	45	6,814.35	15	15	15	45	6,814.35	15	15	15	45	6,814.35	15	15	15	45	6,814.35	180.00	151.43
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
3	121816D-AL-001	ALCOHOL, ethyl, 68%-72%, sanitized, 500ml (1/2l)	bottle	40	40	40	120	5,229.60	40	40	40	120	5,229.60	40	40	40	120	5,229.60	40	40	40	120	5,229.60	480.00	43.98
4	121816D-AL-002	ALCOHOL, ethyl, 68%-72%, sanitized, 3.75l liters	gallon	5	5	5	15	6,864.00	5	5	5	15	6,864.00	5	5	5	15	6,864.00	5	5	5	15	6,864.00	60.00	457.60
5	514718D-AL-001	ALCOHOL, isopropyl, 68%-72%, 100ml (1/2l)	bottle	40	40	40	120	5,229.60	40	40	40	120	5,229.60	40	40	40	120	5,229.60	40	40	40	120	5,229.60	480.00	43.98
6	514718D-AL-002	ALCOHOL, isopropyl, 68%-72%, sanitized, 3.75l liters	gallon	5	5	5	15	6,864.00	5	5	5	15	6,864.00	5	5	5	15	6,864.00	5	5	5	15	6,864.00	60.00	455.00
7	514713D1-FO-001	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																									
8	121712D1-SI-001	STAMP PAD INK, purple or violet, 100ml (1ml)	bottle	3	3	3	94.56		1		3	94.56		3		3	94.56		3	2	5	157.60	14.00	11.52	
FILMS																									
9	131112D1-AC-001	ACETATE, thickness: 0.075mm (mil) (Gauge #2)	roll	2			2	1,691.64			0	0.00		2		2	1,691.64			0	0.00	4.00	847.82		3381.28
10	131112D1-CF-001	CARBON FILM, PE, black, size 210mm x 207mm	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	221.00		0.00
11	131112D1-CF-002	CARBON FILM, PE, black, size 216mm x 250mm	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	208.52		0.00
PAPER MATERIALS AND PRODUCTS																									
12	141112D1-CA-001	CARTON INK, assorted colors	pack	20			20	1,674.40			0	0.00		20		20	1,674.40			0	0.00	40.00	81.72		3148.80
13	141112D1-CF-011	CONTINUOUS FORM, 1 RY, 280 x 241mm	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	882.55		0.00
14	141112D1-CF-012	CONTINUOUS FORM, 1 RY, 280 x 278mm	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	1028.50		0.00
15	141112D1-CF-022	CONTINUOUS FORM, 2 PLY, 280 x 278mm, carbonless	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	1528.00		0.00
16	141112D1-CF-021	CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	906.36		0.00
17	141112D1-CF-031	CONTINUOUS FORM, 3 RY, 280 x 241mm, carbonless	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	884.00		0.00

57	47131604-8R-501	BROOM, soft (bambo)	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			136.24		0.00	
58	47131604-8R-T01	BROOM, STICK (TING-TING), usable length: 760mm min	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			18.20		0.00	
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 800ml-1000ml cap	bottles				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			43.60		0.00	
60	47131805-CL-R01	CLEANSER, SCOURING POWDER, 350g min/can	can				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			23.92		0.00	
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			9.03		0.00	
62	47131811-DE-R02	DETERGENT POWDER, all purpose, 1kg	pack			20	746.60				20	746.60				20	746.60				20	746.60				20	746.60			80.00		2594.40		
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-450 grams	can		10	10	30	3,868.80		10	10	10	30	3,868.80		10	10	30	3,868.80		10	10	30	3,868.80		10	10	30	3,868.80		128.96		15475.20	
64	47131601-DU-R01	DUST PAN, non-rigid plastic, w/ detachable handle	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			34.83		0.00	
65	51241352-SH-501	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			131.25		0.00	
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottles			11	1,544.40				11	1,544.40				11	1,544.40				11	1,544.40				11	1,544.40			60.00		502.96		
67	47131802-PV-R02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			209.76		0.00	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 200ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			11.53		0.00	
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			2288.00		0.00	
70	47131613-MP-H02	MONHANDLE, heavy duty, aluminum screw type	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			141.60		0.00	
71	47131619-MP-R01	MONHEAD, made of rayon, weight: 400 grams min	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			123.76		0.00	
72	47131501-RC-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			13.82		0.00	
73	47131602-SC-H01	SCOURING PAD, 3 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			107.12		0.00	
74	47121701-TB-R04	TRASHBAG, GPP spec, black, 640mmx1016mm	pack		4	4	12	1,616.16		4	4	4	12	1,616.16		4	4	12	1,616.16		4	4	12	1,616.16		2	4	4	10	1,396.80		134.68		6153.28
75	47121702-WB-R01	WASTEBASKET, non-rigid plastic	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			27.96		0.00	

PERSONAL PROTECTIVE EQUIPMENT

76	46181503-CA-C01	COVERALL, non-stain, protective, medical grade	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			1144.00		0.00	
77	46181702-FB-H01	FACE SHIELD, direct splash protection	pieces		150		150	18,720.00				0	0.00		150		150	18,720.00				0	0.00				0	0.00			300.00		124.80	
78	46181804-GG-C01	PROTECTIVE SAFETY GOGGLES	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			186.00		0.00	
79	42131601-PV-A01	Polyethylene Apron (50g)	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			13.08		0.00	
80	42131702-SG-O1	SURGICAL GOWN	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			298.52		0.00	
81	42131711-HC-H01	HEAD COVER, disposable	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			2.60		0.00	
82	42131608-SC-501	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			8.32		0.00	
83	42132013-MG-G01	NITRILE GLOVES	pieces		200		200	614.00		200		200	614.00		200		200	614.00				200	614.00				200	614.00			860.00		2456.00	
84	42132013-MG-G02	PREMIUM LATEX GLOVES	pieces		100		100	502.00		100		100	502.00		100		100	502.00				100	502.00				100	502.00			460.00		2008.00	
85	42131713-SM-H01	SURGICAL MASK, 3-ply	pieces		200		600	8,424.00		200		200	600	8,424.00		200		600	8,424.00				200	600				200	600			2,400.00		23696.00
86	46182008-KH-H01	KN95 FACE MASK	pieces				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			104.00		0.00	

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES

87	43211507-DS-K001	MITH-DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			24,793.60		0.00
88	43211507-DS-K002	MITH-DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			43,390.40		0.00
89	43211503-LA-R001	MITH-LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			41,382.00		0.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	pieces		10		10	26,598.30		10		10	26,598.30		10		10	26,598.30				10	26,598.30				10	26,598.30			2650.83		32016.60
91	43202010-FD-L01	FLASH DRIVE, 16 GB capacity	pieces		36		30	5,023.20		30		30	5,023.20		30		30	5,023.20				30	5,023.20				23	4,188.00			167.44		19253.60
92	43211708-HD-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 3 unit in ind	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			11.30		0.00
93	43211708-HD-O02	MOUSE, WIRELESS, USB	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			144.00		0.00
94	43211102-PR-O02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			380.00		97.00
95	43211102-PR-O01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				1	9,151.52				1	9,151.52				1	9,151.52				0	0.00			9181.52		9181.52
96	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			724.88		0.00
97	43212105-PR-L02	PRINTER, laser, colored	unit		10		10	78,990.00		10		10	78,990.00		10		10	78,990.00				10	78,990.00				0	0.00			20.00		157960.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

98	44121710-CH-W01	CHAIR, model, white, 610mm, length: 780mm min	boo				0	0.00				0	0.00				0	0.00				0	0.00				0	0.00			29.64		0.00
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99	4412205-6F-C01	CLIP, BAKPCLO, all metal, clamping, 19mm (1mm)	box	10	10	90.50	10		10	90.50						0	0.00			0	0.00					20.00	9.05		181.00
100	4412205-6F-C02	CLIP, BAKPCLO, all metal, clamping, 25mm (1mm)	box	10	10	152.70	10		10	152.70						0	0.00			0	0.00					20.00	15.27		303.40
101	4412205-6F-C03	CLIP, BAKPCLO, all metal, clamping, 30mm (1mm)	box	10	10	208.00	10		10	208.00						0	0.00			0	0.00					20.00	20.80		416.00
102	4412205-6F-C04	CLIP, BAKPCLO, all metal, clamping, 30mm (1mm)	box	10	10	478.40	10		10	478.40						0	0.00			0	0.00					20.00	47.84		956.80
103	44121801-CT-001	CORRECTION TAPE, film base type, UL film run	piece	50	50	701.00	50		50	701.00						50	701.00			0	0.00					150.00	14.02		2103.00
104	4411515-5F-801	DATA FILE BOX, made of chipboard, with closed ends	piece			0	0	6.00							0	0.00			0	0.00					0.00	77.20		0.00	
105	44122011-5F-F01	DATA FOLDER, made of chipboard, single back	piece	100	100	6584.00									0	0.00			0	0.00					100.00	65.64		6564.00	
106	441206-6N-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	10	10	6,730.90	10		10	6,730.90					10	6,730.90			10	0.00					40.00	673.09		26923.60	
107	441206-6N-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	10	10	9,271.60	10		10	9,271.60					10	9,271.60			10	0.00					40.00	927.15		37086.40	
108	441206-6N-X01	ENVELOPE, EXPANDING, KRAFTBOARD for legal size doc	box	10	10	7,384.00	10		10	7,384.00					10	7,384.00			10	0.00					40.00	738.40		29536.00	
109	441206-6N-X02	ENVELOPE, EXPANDING, PLASTIC, 0.30mm thickness run	piece	50	50	1,524.50									0	0.00			0	0.00					50.00	30.46		1524.50	
110	441206-6N-X02	ENVELOPE, mailing, white, 70gsm	box			0	0	0.00							5	1,689.00			0	0.00					5.00	378.20		1691.00	
111	441204-6N-W02	ENVELOPE, mailing, white, with window	box			0	0	0.00							5	2,168.40			0	0.00					5.00	433.68		2168.40	
112	4411912-6N-801	ERASER, FELT, for blackboard/whiteboard	piece			0	0	0.00											0	0.00					0.00	10.30		0.00	
113	4412218-6N-R01	FASTENER, METAL, 70mm between prongs	box	40	40	3,138.40			40	3,138.40					40	3,138.40			40	0.00					140.00	82.43		11677.40	
114	4411515-5F-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			0	0	0.00							0	0.00			0	0.00					0.00	86.04		0.00	
115	44122018-6F-D01	FILE TRADIVIDER, brevel board, for A4	set			0	0	0.00							0	0.00			0	0.00					0.00	11.12		0.00	
116	44122018-6F-D02	FILE TRADIVIDER, brevel board, for legal	set			0	0	0.00							0	0.00			0	0.00					0.00	14.23		0.00	
117	44122011-FO-R01	FOLDER, FINANC', for A4 size documents	bundle	5	5	1,352.00			5	1,352.00					5	1,352.00			5	0.00					20.00	270.40		5408.00	
118	44122011-FO-R02	FOLDER, FINANC', for legal size documents	bundle	5	5	1,559.40			5	1,559.40					5	1,559.40			5	0.00					20.00	311.88		6237.60	
119	44122011-FO-U01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	5	5	857.15									0	0.00			0	0.00					5.00	171.43		857.15	
120	44122011-FO-U02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	4	4	972.96									0	0.00			0	0.00					4.00	243.24		972.96	
121	44122007-FO-R01	FOLDER, PRESBOARD, size: 240mm x 330mm (5mm)	box			0	0	0.00							0	0.00			0	0.00					0.00	932.64		0.00	
122	44122011-FO-T03	FOLDER, TACBOARD, for A4 size documents	pack	10	10	2,790.00			10	2,790.00					10	2,790.00			10	0.00					40.00	279.00		11160.00	
123	44122011-FO-T04	FOLDER, TACBOARD, for legal size documents	pack	10	10	3,213.60			10	3,213.60					10	3,213.60			10	0.00					40.00	321.36		12854.40	
124	44122008-6T-T01	INDEX TAB, self-adhesive, transparent	box	20	20	1,133.60			20	1,133.60					20	1,133.60			20	0.00					100.00	56.66		5668.00	
125	44115155-5F-802	MAAGINE FILE BOX, LARGE size, made of chipboard	piece			0	0	0.00							0	0.00			0	0.00					0.00	41.60		0.00	
126	4412176-6A-R01	MARKER, FLUORESCENT, 3 assorted colors per set	set	25	25	1,167.00			25	1,167.00					25	1,167.00			25	0.00					100.00	46.68		4668.00	
127	4412176-6A-R01	MARKER, whiteboard, black, felt tip, bullet type	piece	80	80	1,070.40			80	1,070.40					80	1,070.40			80	0.00					320.00	13.38		4281.60	
128	4412176-6A-R02	MARKER, whiteboard, blue, felt tip, bullet type	piece	100	100	1,338.00			100	1,338.00					100	1,338.00			100	0.00					400.00	13.38		5352.00	
129	4412176-6A-R03	MARKER, whiteboard, red, felt tip, bullet type	piece	30	30	401.40			30	401.40					30	401.40			30	0.00					120.00	13.38		1605.60	
130	4412176-6A-R01	MARKER, PERMANENT, bullet type, black	piece	30	30	269.40			30	269.40					30	269.40			30	0.00					120.00	8.98		1077.60	
131	4412176-6A-R02	MARKER, PERMANENT, bullet type, blue	piece	30	30	269.40			30	269.40					30	269.40			30	0.00					120.00	8.98		1077.60	
132	4412176-6A-R03	MARKER, PERMANENT, bullet type, red	piece	20	20	179.60			20	179.60					20	179.60			20	0.00					70.00	8.98		628.60	
133	44122014-6C-Q01	PAPER CLIP, vinyl/plastic coat, length: 37mm min	box	50	50	388.00			50	388.00					50	388.00			20	151.20					140.00	7.76		1086.40	
134	44122014-6C-Q02	PAPER CLIP, vinyl/plastic coat, length: 37mm min	box	50	50	857.00			50	857.00					50	857.00			20	342.80					140.00	17.14		2599.60	
135	4412176-6C-U01	PENCIL, lead, 1/4" eraser, wood cased, handness: H8	box			0	0	0.00							0	0.00			0	0.00					0.00	20.75		0.00	
136	44122017-48-P10	RING BINDER, plastic, 30mm, 84 rings	bundle			0	0	0.00							0	0.00			0	0.00					0.00	220.75		0.00	
137	44122101-6U-R01	RUBBER BAND, 70mm min by 161 length (1/16)	box			0	0	0.00							0	0.00			0	0.00					0.00	109.50		0.00	
138	44121005-5A-R01	STAMP PLO, FELT, lead dimensions: 50mm x 100mm min	piece	3	3	104.85			3	104.85					3	104.85			0	0.00					6.00	34.95		209.70	
139	4412012-8L-H01	CUTTER BLADE, for heavy duty cutter	piece			0	0	0.00							0	0.00			0	0.00					0.00	14.82		0.00	
140	4412012-6U-H01	CUTTER KNIFE, for general purpose	piece			0	0	0.00							0	0.00			0	0.00					0.00	33.43		0.00	
141	4410302-5S-401	DATING AND STAMPING MACHINE, heavy duty	piece			0	0	0.00							0	0.00			0	0.00					0.00	453.96		0.00	
142	4412016-5S-401	PENCIL SHARPENER, manual single cutter head	piece			0	0	0.00							0	0.00			0	0.00					0.00	202.86		0.00	
143	44101602-6U-R01	PUNCHER, paper, heavy duty, with two hole guide	piece	5	5	659.80									0	0.00			0	0.00					5.00	131.96		659.80	
144	4412018-5S-501	SCISSORS, symmetrical, blade length: 65mm min	pair	20	20	811.20									0	0.00			0	0.00					20.00	40.56		811.20	

145	44121615-ST-501	STAYER, STANDARD TYPE, load cap: 200 sheets/min	piece	10	10	1,798.00				0	0.00					0	0.00				0	0.00						10.00	175.80	1798.00
146	44121615-ST-801	STAYER, BINDER TYPE, heavy duty, desktop	unit			0	0.00			0	0.00					0	0.00				0	0.00						0.00	914.16	0.00
147	44121613-SR-P01	STAGE REMOVER, PIER-TYPE	pieces	20	20	498.00				0	0.00					0	0.00				0	0.00						20.00	21.90	498.00
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	pieces			0	0.00		3	192.50						0	0.00				0	0.00						3.00	61.20	192.60
149	44101002-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 30mm	unit			0	0.00			0	0.00					0	0.00				0	0.00						0.00	959.12	0.00
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	3	3	1,046.55				0	0.00					0	0.00				0	0.00						3.00	346.85	1046.55
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			0	0.00			0	0.00					0	0.00				0	0.00						0.00	564.20	0.00
152	44101001-PT-M01	PAPER THINNER/CUTTING MACHINE, max paper size: 84	unit			0	0.00			0	0.00					0	0.00				0	0.00						0.00	927.60	0.00
153	44101003-PS-M01	PAPER SHREDDER, cutting width: 3mm-17mm (Entry Level)	unit	3	3	17,097.60				0	0.00					0	0.00				0	0.00						3.00	5699.20	17097.60

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

154	44101005-BR-D05	DRUM CART, BROTHER DR-3455	Cart			0	0.00									0	0.00														
155	44101005-BR-B04	INK CART, BROTHER LC618, Black	Cart			0	0.00									0	0.00														
156	44101005-BR-B05	INK CART, BROTHER LC618YK, Black	Cart			0	0.00									0	0.00														
157	44101008-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart			0	0.00									0	0.00														
158	44101003-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart			0	0.00									0	0.00														
159	44101003-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart			0	0.00									0	0.00														
160	44101003-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart			0	0.00									0	0.00														
161	44101003-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart			0	0.00									0	0.00														
162	44101003-SA-B03	TONER CART, SAMSUNG ML-D2800B, Black	Cart			0	0.00									0	0.00														
163	44101005-CA-C04	INK CART, CANON CL-791, Col	Cart			0	0.00									0	0.00														
164	44101005-CA-C02	INK CART, CANON CL-811, Colored	Cart			0	0.00									0	0.00														
165	44101005-CA-B04	INK CART, CANON PG-790, Black	Cart			0	0.00									0	0.00														
166	44101005-CA-B02	INK CART, CANON PG-810, Black	Cart			0	0.00									0	0.00														
167	44101005-BP-B17	INK CART, EPSON C13T664400 (T6641), Black	Cart	50	50	12,480.00		50		50	12,480.00		50		50	12,480.00															
168	44101005-BP-C17	INK CART, EPSON C13T664400 (T6642), Cyan	Cart	25	25	6,240.00		25		25	6,240.00		25		25	6,240.00															
169	44101005-BP-M17	INK CART, EPSON C13T664400 (T6643), Magenta	Cart	25	25	6,240.00		25		25	6,240.00		25		25	6,240.00															
170	44101005-BP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	Cart	25	25	6,240.00		25		25	6,240.00		25		25	6,240.00															
171	44101005-BP-B40	INK CART, HP C893AA (HP82), Black	Cart			0	0.00									0	0.00														
172	44101005-BP-T40	INK CART, HP C896AA (HP82), Tri-color	Cart			0	0.00									0	0.00														
173	44101005-BP-B09	INK CART, HP C931AA, (HP22), Black	Cart			0	0.00									0	0.00														
174	44101005-BP-T10	INK CART, HP C932AA, (HP22), Tri-color	Cart			0	0.00									0	0.00														
175	44101005-BP-P46	Ink Cartridge, HP C897A, (HP72) 66ml Photo Black	Cart			0	0.00									0	0.00														
176	44101005-BP-C46	Ink Cartridge, HP C898A, (HP72) 66ml Cyan	Cart			0	0.00									0	0.00														
177	44101005-BP-M46	Ink Cartridge, HP C899A, (HP72) 66ml Magenta	Cart			0	0.00									0	0.00														
178	44101005-BP-Y46	Ink Cartridge, HP C940A, (HP72) 66ml Yellow	Cart			0	0.00									0	0.00														
179	44101005-BP-G48	Ink Cartridge, HP C940A, (HP72) 66ml Gray	Cart			0	0.00									0	0.00														
180	44101005-BP-B48	Ink Cartridge, HP C940A, (HP72) 130ml Matte Black	Cart			0	0.00									0	0.00														
181	44101005-BP-B17	INK CART, HP C840YWA, (HP80), Black	Cart			0	0.00									0	0.00														
182	44101005-BP-T17	INK CART, HP C843YWA, (HP80), Tri-color	Cart			0	0.00									0	0.00														
183	44101005-BP-B15	INK CART, HP C887AA, (HP703), Black	Cart			0	0.00									0	0.00														
184	44101005-BP-T15	INK CART, HP C888AA, (HP703), Tri-color	Cart			0	0.00									0	0.00														
185	44101005-BP-C40	INK CART, HP C897AA, (HP 920XL), Cyan	Cart			0	0.00									0	0.00														
186	44101005-BP-M40	INK CART, HP C897AA, (HP 920XL), Magenta	Cart			0	0.00									0	0.00														
187	44101005-BP-Y40	INK CART, HP C897AA, (HP 920XL), Yellow	Cart			0	0.00									0	0.00														
188	44101005-BP-B40	INK CART, HP C897AA, (HP 920XL), Black	Cart			0	0.00									0	0.00														
189	44101005-BP-B20	INK CART, HP C851YWA, (HP81), Black	Cart			0	0.00									0	0.00														

236	44103103-HP-V23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2541.80	0.00
237	44103103-HP-M23	TONER CART, HP CE311A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2541.80	0.00
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2916.16	0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	3072.16	0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	3072.16	0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	3072.16	0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7856.16	0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	6900.40	0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	10159.04	0.00
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	10159.04	0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	10159.04	0.00
247	44103103-HP-B27	TONER CART, HP CE410A, (HP303), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	6011.20	0.00
248	44103103-HP-C27	TONER CART, HP CE411A, (HP303), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP303), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A, (HP303), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	4466.80	0.00
251	44103103-HP-B28	TONER CART, HP CE395A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7332.00	0.00
252	44103103-HP-B28	TONER CART, HP CE395X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	3044.01	0.00
253	44103103-HP-B32	TONER Cartridge, HP CE312A, (HP17A), Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	5787.60	0.00
254	44103103-HP-B33	TONER Cartridge, HP CE320A, (HP25A), Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	5200.00	166400.00
255	44103103-HP-B35	TONER Cartridge, HP CE390A, LaserJet Pro M401/M425	cart			8	8	41,600.00		8		8	41,600.00		8		8	41,600.00		8		8	0.00			32.00	712.56	0.00
256	44103103-HP-B31	HP Toner, CE280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	8606.00	0.00
257	44103103-HP-B36	TONER Cartridge, HP CE321A, (HP17A), Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2341.70	51687.20
258	44103103-HP-B37	TONER Cartridge, HP CE323A, (HP17A), Black, LaserJet	cart			4	4	12,966.80		4		4	12,966.80		4		4	12,966.80		4		4	0.00			16.00	4036.00	0.00
259	44103103-HP-B31	TONER Cartridge, HP CE283XC, (HP163) BK, Connect L	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	10013.00	0.00
260	44103103-HP-B38	TONER Cartridge, HP CE321A, (HP17) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	13135.00	0.00
261	44103103-HP-B32	TONER Cartridge, HP CE283XC, (HP23) Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2901.60	0.00
262	44103103-HP-B60	TONER Cartridge, HP CE350A, Black, LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2951.60	0.00
263	44103103-HP-C60	TONER Cartridge, HP CE351A, Cyan, LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2951.60	0.00
264	44103103-HP-Y60	TONER Cartridge, HP CE352A, Yellow, LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2951.60	0.00
265	44103103-HP-M60	TONER Cartridge, HP CE353A, Magenta, LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	2951.60	0.00
266	44103103-HP-B61	TONER Cartridge, HP CE360A, (HP308A), Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7036.40	0.00
267	44103103-HP-C61	TONER Cartridge, HP CE361A, (HP308A), Cyan, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	8846.24	0.00
268	44103103-HP-Y61	TONER Cartridge, HP CE362A, (HP308A), Yellow, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	8846.24	0.00
269	44103103-HP-M61	TONER Cartridge, HP CE363A, (HP308A), Magenta, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	8846.24	0.00
270	44103103-HP-B62	TONER Cartridge, HP CE400A, (HP301A), Black, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	3423.78	0.00
271	44103103-HP-C62	TONER Cartridge, HP CE401A, (HP301A), Cyan, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	4041.83	0.00
272	44103103-HP-Y62	TONER Cartridge, HP CE402A, (HP301A), Yellow, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	4041.83	0.00
273	44103103-HP-M62	TONER Cartridge, HP CE403A, (HP301A), Magenta, LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	4041.83	0.00
274	44103103-HP-B63	TONER Cartridge, HP CE410A, (HP101A), Black	cart			8	8	35,526.40		8		8	35,526.40		8		8	35,526.40		8		8	0.00			32.00	4446.80	142603.60
275	44103103-HP-B34	TONER Cartridge, HP CE410C, (HP101C), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7441.20	0.00
276	44103103-HP-C63	TONER Cartridge, HP CE411A, (HP101A), Cyan	cart			4	4	22,466.00		8		8	44,928.00		8		8	44,928.00		8		8	0.00			28.00	5616.00	137248.00
277	44103103-HP-Y63	TONER Cartridge, HP CE412C, (HP101C), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7472.40	0.00
278	44103103-HP-Y63	TONER Cartridge, HP CE412A, (HP101A), Yellow	cart			4	4	22,466.00		8		8	44,928.00		8		8	44,928.00		8		8	0.00			28.00	5616.00	137248.00
279	44103103-HP-Y94	TONER Cartridge, HP CE412C, (HP101C), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7472.40	0.00
280	44103103-HP-M63	TONER Cartridge, HP CE413A, (HP101A), Magenta	cart			4	4	22,466.00		8		8	44,928.00		8		8	44,928.00		8		8	0.00			28.00	5616.00	137248.00
281	44103103-HP-M94	TONER Cartridge, HP CE413C, (HP101C), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00			0.00	7472.40	0.00

Common Office Supplies														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00

Common Janitorial Supplies														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00

Office Equipment and Accessories														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00

[illegible]

6	4322609-NR-001	Network Routers					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
7	4322640-WA-F01	Wireless Access Point					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
8	43211711-SF-001	Scanner, Flatbed					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
9	4311601-WP-P01	Wireless Printing Device / Laser Printer					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
10	6111206-MF-P01	Multi Function PRINTER				5	5	14,500.00					0	0.00				0	0.00					0	0.00	5.00	14,500.00		72,500.00
11	3912011-UP-S01	UNINTERUPTIBLE POWER SUPPLY (UPS)				12	12	8,000.00					0	0.00				0	0.00					0	0.00	12.00	8000.00		96000.00
12	43191901-MIP-P01	Mobile Phone					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
13	43211771-SC-001	Scanner, Colored, Double sided / feeder type					0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
14							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
15							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
16							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
17							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
18							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
19							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
20							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
21							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
22							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00
23							0	0.00					0	0.00				0	0.00					0	0.00	0.00			0.00

