



ANNOUNCEMENT!

RENEWAL ALERT TO PCAB CONTRACTORS

“Avoid the Rush, Delay and Penalties!”

PCAB will accept renewal of regular license applications for CFY 2020-2021 starting **02 January 2020**.

Contractors may now file for the renewal of their regular licenses before their scheduled date of filing as stated below (Board Resolution No. 376, s. 2014). Note the following schedule:

Last Digit of License Number	Filing Month
0	February 1-14
1	February 15-28
2	March 1-15
3	March 16-31
4	April 1-15
5	April 16-30
6	May 1-15
7	May 16-31
8 and new license approved from January 2020 to March 2020	June 1-15
9 and new license approved from April 2020 to June 2020	June 16-30

Reminders:

- 1) Use the updated and latest application forms, which are downloadable at the official website of the Construction Industry Authority of the Philippines (CIAP): ciap.dti.gov.ph/content/philippine-contractors-accreditation-board. **PCAB will only accept application forms that have been downloaded from the official CIAP website.**
- 2) Contractors filing their renewal application **on or before 15 April 2020** may use the previously submitted Audited Financial Statement (AFS). If the renewal application is filed after 15 April 2020, the contractor shall submit the required Annual Income Tax Returns (ITR) and AFS duly filed with the BIR for preceding taxable year.
- 3) Submission of the required ITR and AFS duly filed with the BIR for preceding taxable year can be done on or before the release of the renewed license certificate.
- 4) Should the contractor fail to meet the qualification requirement based on the current AFS for its present category, the license category shall be downgraded to the next lower sustainable category.
- 5) A penalty of Php 5,000.00 shall be imposed to Contractors filing their renewal applications beyond the assigned filing schedule.
- 6) If the renewal application is filed after 30 June 2020, an additional penalty of Php 5,000.00 will be imposed on top of the penalty for the renewal beyond their filing schedule.

Online Filing Reminders:

- 7) Filing of license applications online thru CLiRS remains to be mandatory for the contractors under the categories of “AA, “AAA” and “AAAA”. NO application for these categories will be accepted at the PCAB Office or CIAP Windows.
- 8) Contractors that belong to categories “A” to “E/Trade” may file their respective license applications at the PCAB Office or at the nearest DTI Regional / Provincial Office or CIAP Windows.
- 9) PCAB renewal applications for CFY 2019-2020 should be duly encoded/accomplished to avoid issues and delays in filing for renewal applications for CFY 2020-2021.
- 10) Complete and comprehensive work experience of newly/previously nominated STEs should be reflected in the constructor’s portal account.
- 11) Only system computed/encoded work experience of STEs will be the basis of final Technical recommendation. Any additional STE work experience that has not been duly updated in our system will be disregarded.