CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
ANNUAL PROCUREMENT PLAN FOR CY 2014

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement	Source of Funds	Estimated Budget (PhP)			Remarks (Brief description)
						MOOE	CO	Total	
I.a.1.	Office Supplies and Materials	CIAP-GASS	S/NP-PS		GAA CY 2014	490,000.00			Commonly used supplies
	Office Supplies and Materials	CIAP	S/NP-PS			168,000.00			Commonly used supplies for CIAP Windows
II.1.a.	Office Supplies and Materials	PCAB	S/NP-PS			197,000.00			Commonly used supplies
		POCB	S/NP-PS			20,000.00			Commonly used supplies
II.1.b.	Office Supplies and Materials	POCB	S/NP-PS			47,000.00			Commonly used supplies
II.1.c.	Office Supplies and Materials	POCB	S/NP-PS			21,000.00			Commonly used supplies
	Office Supplies and Materials	PDCB	S/NP-PS			111,000.00			Commonly used supplies
	Office Supplies and Materials	CIAP OED/RID	S/NP-PS			284,000.00			Commonly used supplies
II.1.d.	Office Supplies and Materials	PCAB	S/NP-PS			123,000.00			Commonly used supplies
II.1.e.	Office Supplies and Materials	CIAC	S/NP-PS			52,000.00		1,513,000.00	Commonly used supplies
I.a.1.	Accountable Forms	CIAP-GASS	NP-NPO		GAA CY 2014	53,000.00			Official receipts
II.a.1.	Accountable Forms	PCAB	S			212,000.00		265,000.00	Contractors licenses
I.a.1.	Gasoline, Oil & Lubricant	CIAP-GASS	NP		GAA CY 2014	427,000.00		427,000.00	Supply of petroleum, Oil & Lubricants
I.a.1.	Procurement of Transportation Equipment	CIAP-GASS	PB	Second Semester	GAA CY 2014		1,027,000.00	1,027,000.00	AUV, 2000 cc. gasoline
I.a.1.	Repairs & Maintenance - Vehicles	CIAP-GASS	S/NP		GAA CY 2014	236,000.00			Repair of vehicles
I.a.1.	Repairs & Maintenance - Leased Assets Improvement	CIAP-GASS	S/NP			300,000.00			Leasehold improvements
I.a.1.	Repairs & Maintenance-Equipment	CIAP-GASS	S			14,000.00			Repair of equipment
II.1.a.	Repairs & Maintenance-Equipment	PCAB	S			28,000.00			Repair of equipment
II.1.b.	Repairs & Maintenance-Equipment	POCB	S			4,000.00			Repair of equipment
II.1.c.	Repairs & Maintenance-Equipment	POCB	S			4,000.00			Repair of equipment
	Repairs & Maintenance-Equipment	CIAP OED/RID	S			40,000.00			Repair of equipment
II.1.d.	Repairs & Maintenance-Equipment	PCAB	S			21,000.00			
II.1.e.	Repairs & Maintenance-Equipment	CIAC	S			6,000.00		653,000.00	
I.a.1.	Janitorial Services	CIAP-GASS	PB	c/o DTI-BAC	GAA CY 2014	749,344.00			Provision of janitorial services
	Allied Services	CIAP-GASS	PB/Direct Contract	c/o DTI-BAC/Job Order		1,053,000.00			Provision of manpower services
	Allied Services	CIAP	PB/Direct Contract	c/o DTI-BAC/Job Order		1,757,000.00			Provision of manpower services- CIAP Windows
II.1.a.	Allied Services	PCAB	PB/Direct Contract	c/o DTI-BAC/Job Order		612,000.00			Provision of manpower services
II.1.b.	Allied Services	POCB	PB/Direct Contract	c/o DTI-BAC/Job Order		148,000.00			Provision of manpower services
II.1.c.	Allied Services	PDCB	PB/Direct Contract	c/o DTI-BAC/Job Order		249,000.00			Provision of manpower services
II.1.d.	Allied Services	PCAB	PB/Direct Contract	c/o DTI-BAC/Job Order		233,000.00		4,801,344.00	Provision of manpower services
I.a.1.	Development of Computerized Systems and Acquisition of Hardware & Software	CIAP	PB	Second Semester	GAA CY 2014	5,236,000.00	4,714,000.00	9,950,000.00	For the second year implementation of the approved Information Systems Strategic Plan (ISSP)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement	Source of Funds	Estimated Budget (PhP)			Remarks (Brief description)
						MOOE	CO	Total	
I.a.1.	Security Services	CIAP-GASS	PB	c/o DTI-BAC	GAA CY 2014	767,844.00		767,844.00	Provision of security services
I.a.1.	Rents - Building	CIAP-GASS	AMP		GAA CY 2014	11,906,000.00		11,906,000.00	Rental of building
I.a.1.	Rents - Equipment	CIAP-GASS	AMP		GAA CY 2014	598,000.00		598,000.00	Rental of duplicating machines
I.a.1.	Water Drinking Services	CIAP-GASS	S		GAA CY 2014	88,000.00		88,000.00	Purified drinking water
I.a.1.	Communication Services	CIAP-GASS	AMP		GAA CY 2014	107,000.00			Telephone (landline & mobile), internet
	Communication Services	CIAP	AMP			25,000.00			Mobilephone expenses for CIAP Windows
II.1.a.	Communication Services	PCAB	AMP			256,000.00			Telephone (landline & mobile), internet
	Communication Services	POCB	AMP			44,000.00			Telephone (landline & mobile), internet
II.1.b.	Communication Services	POCB	AMP			65,000.00			Telephone (landline & mobile), internet
II.1.c.	Communication Services	POCB	AMP			68,000.00			Telephone (landline & mobile), internet
	Communication Services	PDCB	AMP			114,000.00			Telephone (landline & mobile), internet
	Communication Services	CIAP OED/RID	AMP			168,000.00			Telephone (landline & mobile), internet
II.1.d.	Communication Services	PCAB	AMP			103,000.00			Telephone (landline & mobile), internet
II.1.e.	Communication Services	CIAC	AMP			141,000.00		1,091,000.00	Telephone (landline & mobile), internet
II.1.a.	Communication Services	PCAB	S		GAA CY 2014	120,000.00		120,000.00	Courier services
I.a.1.	Electricity	CIAP-GASS	AMP		GAA CY 2014	2,688,000.00		2,688,000.00	Electric expenses
II.1.a.	Advertising Expenses	PCAB	S		GAA CY 2014	150,000.00			Advertisement in newspapers
II.1.a.	Advertising Expenses	POCB	S			5,000.00			Advertisement in newspapers
II.1.b.	Advertising Expenses	POCB	S			10,000.00			Advertisement in newspapers
II.1.c.	Advertising Expenses	CIAP	S			57,000.00			Advertisement in newspapers
II.1.d.	Advertising Expenses	PCAB	S			66,000.00		288,000.00	Advertisement in newspapers
II.1.a.	Printing Services	PCAB	S			10,000.00			Printing of info materials
II.1.b.	Printing Services	POCB	S			32,000.00			Printing of info materials
II.1.c.	Printing Services	PDCB	S			30,000.00			Printing of info materials
II.1.c.	Printing Services	CIAP	S			150,000.00		222,000.00	Printing of info materials
			GRAND TOTAL			30,664,188.00	5,741,000.00	36,405,188.00	

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ANNUAL PROCUREMENT PLAN FOR 2015
For Common-Use Supplies and Equipment

CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
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Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 36 watts	piece		3		3		3		3		3		3	18	71.03	1,278.54
2. BATTERY, size AA, alkaline, 2 pcs./packet	packet	53	5	53	53	53	5	53	5	53	53	5	53	444	15.39	6,833.16
3. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	5	5	5	5	5	5	5	5	5	5	5	5	60	16.77	1,006.20
4. BATTERY, size D, alkaline, 2 pcs./packet	packet	2	2	2	2	2	2	2	2	2	2	2	2	24	75.66	1,815.84
5. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	312.00	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	364.00	-
7. FLUORESCENT LAMP, tubular, 18 watts	piece	10	10	10	10	10	10	10	10	5	5	5	5	100	40.56	4,056.00
8. FLUORESCENT LAMP, tubular, 36 watts	piece	10	20	10	10	20	10	10	20	5	5	15	5	140	42.56	5,958.40
9. COMPACT FLUORESCENT LIGHT, 18 watts	piece	10	10	10	15	10	10	10	10	10	10	10	10	125	100.78	12,597.50
10. STARTER, 4-40 watts	piece	8	4	4	8	4	4	8	4	4	8	4	4	64	3.50	224.00
11. TAPE, electrical	roll	4		2	2	2		4		2	2	2		20	19.24	384.80
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	1												1	834.60	834.60
2. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box		1			1			1			1		4	651.77	2,607.08
3. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	11	5	11	5	11	5	11	5	11	5	11	5	96	10.14	973.44
4. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	5	11	5	11	5	11	5	11	5	11	5	11	96	17.42	1,672.32
5. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece			2										2	3,316.56	6,633.12
6. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	11	5	5	11	5	5	11	5	5	11	5	5	84	11.19	939.96
7. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	11	5	11	5	11	5	11	5	11	5	11	5	96	21.11	2,026.56
8. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	13	10	12		3	14	3		7		3		65	340.08	22,105.20
9. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart		1		1		1		1		1		1	6	1,310.40	7,862.40

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
10. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart		1		1		1		1		1		1	6	1,456.00	8,736.00
11. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	627.12	7,525.44
12. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	722.80	8,673.60
13. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	328.64	3,943.68
14. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	328.64	3,943.68
15. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	2,992.40	35,908.80
16. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart	2	2	2	2	2	2	2	2	2	2	2	2	24	2,540.72	60,977.28
17. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	2,981.68	35,780.16
18. RIBBON, Epson RN 8750	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	76.75	921.00
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll	3						3						6	561.60	3,369.60
2. AIR FRESHENER, 280mL/can	can	4	4	4	4	4	4	4	4	4	4	4	4	48	89.44	4,293.12
3. ALCOHOL, 70%, ethyl	bottle	15	3	3	15	3	15	15	3	3	15	15	3	108	38.22	4,127.76
4. AUDIO CASSETTE TAPE, 90min. recording time	piece	180			180			180			180			720	21.48	15,465.60
5. BINDER, 3-ring, D-type, A4,64mm (2.5")thick, with insert clear-view pocket on front, back and spine for label	pair													0	109.20	-
6. BINDER, 3-ring, D-type, legal, 64mm(2.5")thick, with insert clear-view pocket on front, back and spine for label	pair													0	114.40	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	4			2			2			2			10	327.60	3,276.00
8. CARTOLINA, assorted color, 20s/pack	pack	6		6		6		6		6		6		36	70.72	2,545.92
9. CARTOLINA, white, 20s/pack	pack	1		1		1		1		1		1		6	45.66	273.96
10. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece	2		5			5				5			17	78.00	1,326.00
11. CLIP, bulldog (3")	piece	6												6	7.18	43.08
12. CLIP, backfold, 25mm, 12s/box	box			6										6	10.92	65.52
13. CLIP, backfold, 50mm, 12s/box	box					6								6	41.60	249.60
14. CLIP, backfold, 19mm, 12s/box	box		6											6	7.59	45.54
15. CLIP, backfold, 32mm, 12s/box	box			6										6	17.68	106.08
16. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	3	3	3	3	3	3	3	3	3	3	3	3	36	12.05	433.80
17. DATA FILE BOX, (5"x9"x15-3/4")	box		5			5			5			5		20	61.36	1,227.20
18. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece			6										6	62.40	374.40
19. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece			2										2	46.70	93.40
20. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod																

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
21. ENVELOPE, documentary (10"x15"), 500s/box	box	3			3			3			3			12	507.40	6,088.80
22. ENVELOPE, expanding, kraft, legal size, 100s/box	box	1	3	1		4		1	3	1		4		18	577.20	10,389.60
23. ENVELOPE, mailing white, 500s/box	box	3			2		1	2			2			10	139.24	1,392.40
24. ENVELOPE, mailing white with window, 500s	box	2		1		1	1	1		1		1		8	182.92	1,463.36
25. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box	1												1	104.62	104.62
26. ENVELOPE, expanding, plastic, legal size	piece	4			4			4			4			16	34.72	555.52
27. ENVELOPE, documentary, A4, 500s/box	box	1			1			1			1			4	403.52	1,614.08
28. ERASER, blackboard/whiteboard	piece	6		2			2			2				12	12.46	149.52
29. ERASER, rubber	piece	6			6			6			6			24	3.12	74.88
30. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	1		1		1		1		1		1		6	76.32	457.92
31. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set													0	12.48	-
32. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(5) colors per set	set													0	13.00	-
33. FOLDER, pressboard, plain, legal, 100s/box	pack	6		1	6		1	6		1	6		1	28	842.40	23,587.20
34. FOLDER, tagboard, legal size, 100s/box	pack		6	2	6		8		6	2	6		8	44	299.98	13,199.12
35. FOLDER, tagboard, A4 size, 100s/box	pack	6		8		6	2	6		8		6	2	44	296.40	13,041.60
36. FOLDER, morocco/fancy, legal size, 50s/pack	pack		18	1	18		19		18	1	18		19	112	336.54	37,692.48
37. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle		6	1	6		7		6	1	6		7	40	284.75	11,390.00
38. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack			2			2			2			2	8	180.63	1,445.04
39. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack		1	1		1	1		1	1		1	1	8	201.43	1,611.44
40. GLUE, all purpose, 300 grams min.	jar		2	1	2		1	2		1	2		1	12	47.82	573.84
41. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece	12			12			12			12			48	39.00	1,872.00
42. INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack			2			2			2			2	8	47.32	378.56
43. INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack		2			2	1		2			2	1	10	128.96	1,289.60
44. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box			1			1			1			1	4	36.40	145.60
45. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box		1			1			1			1		4	52.00	208.00
46. INDEX TAB, self-adhesive, 10 pcs/box	box	36		10	36			36	10		36			164	52.00	8,528.00
47. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle	1		3						3				7	520.00	3,640.00
48. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve	10	10	10	10	10	10	10	10	10	10	10	10	120	26.00	3,120.00
49. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	12			12			12			12			48	40.72	1,954.56
50. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece	12			12			12			12			48	36.40	1,747.20
51. MAP PIN, round head, 100s/case	case	6		1	6			6		1	6			26	41.60	1,081.60
52. MARKER, fluorescent, 3 colors/set	set	8	2	2	8	2	2	8	2	2	8	2	2	48	36.92	1,772.16
53. MARKING PEN, whiteboard, black	piece	68	20	20	68	20	20	68	20	20	68	20	20	432	12.27	5,300.64
54. MARKING PEN, whiteboard, blue	piece	20	68	20	20	68	20	20	68	20	20	68	20	432	12.27	5,300.64
55. MARKING PEN, whiteboard, red	piece	10	10	16	10	10	16	10	10	16	10	10	16	144	12.27	1,766.88
56. MARKER, permanent, black	piece	53	5	5	53	5	5	53	5	5	53	29	5	276	14.56	4,018.56
57. MARKER, permanent, blue	piece	5	29	5	5	29	5	5	29	5	5	29	5	156	14.56	2,271.36

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
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59. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece	33	15	15	33	15	15	33	15	15	33	15	15	20	8.11	162.20
60. NOTE PAD, (3"x3"), 100 sheets/pad	pad	8	2	2	8	2	2	8	2	2	8	2	2	48	36.19	1,737.12
61. NOTE PAD, (3"x4"), 100 sheets/pad	pad	4	4	4	4	4	4	4	4	4	4	4	4	48	53.96	2,590.08
62. NOTE PAD, (2"x2"), 400 sheets/pad	pad	2	8	2	2	8	2	2	8	2	2	8	2	48	91.52	4,392.96
63. NOTE PAD, (2"x3"), 100 sheets/pad	pad	2	2	8	2	2	8	2	2	8	2	2	8	48	32.24	1,547.52
64. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream	80	80	80	80	80	80	80	80	80	80	80	70	950	106.39	101,070.50
65. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream			10						10				20	92.74	1,854.80
66. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	340	10	10	340	10	10	340	10	10	355	10	10	1455	95.63	139,141.65
67. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream				2									2	148.72	297.44
68. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	6		4	6		4	6		4	6		4	40	17.47	698.80
69. PAPER, thermal, 216mmx30M, 1/2" core	roll	5	5	5	5	5	5	5	5	5	5	5	5	60	34.84	2,090.40
70. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream	1												1	123.64	123.64
71. PAPER FASTENER, for paper, metal, 50 sets/box	box	4	7	4	4	7	4	4	7	4	4	7	4	60	65.50	3,930.00
72. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	10	4	4	10	4	4	10	4	4	10	4	4	72	13.52	973.44
73. PAPER CLIP, gem type, 32mm, 100s/box	box	4	22	4	4	22	4	4	22	4	4	22	4	120	6.76	811.20
74. PENCIL, lead, w/eraser, one(1) dozen per box	box													0	23.82	-
75. PUSH PIN, flat head type, assorted colors, 100s/case	case		1						1					2	20.23	40.46
76. RECORD BOOK, 300 pages, smythe sewn	book	16			16			16			16			64	49.92	3,194.88
77. RECORD BOOK, 500 pages, smythe sewn	book	3												3	83.20	249.60
78. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece		24			24			24			24		96	5.30	508.80
79. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle			24			24			24			24	96	74.35	7,137.60
80. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle		24			24			24			24		96	98.79	9,483.84
81. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece	48			48			48			48			192	11.39	2,186.88
82. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle			3			3			3			3	12	148.19	1,778.28
83. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece		6			6			6			6		24	26.00	624.00
84. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	2			1		1	1				1		6	102.94	617.64
85. RULER, plastic, 300mm	piece	6			6			6			6			24	2.27	54.48
86. RULER, plastic, 450mm	piece		6			6			6			6		24	18.72	449.28
87. SIGN PEN, black	piece	60	12	12	60	12	12	60	12	12	60	12	12	336	42.52	14,286.72
88. SIGN PEN, blue	piece	12	36	12	12	36	12	12	36	12	12	36	12	240	42.52	10,204.80
89. SIGN PEN, red	piece	6	6	18	6	6	18	6	6	18	6	6	18	120	42.52	5,102.40
90. STAMP PAD INK, violet, 50mL	bottle			4			4			4			4	16	22.88	366.08
91. STAMP PAD, felt pad, min 60mm x 100mm	piece	6		1	6		1	6		1	6		1	28	22.76	637.28
92. STAPLE WIRE, standard, 5000 pcs/box	box	10			10	4		6		4	6			40	22.34	893.60
93. TAPE, adding machine, GSP bond	roll			3			3			3			3	12	8.68	104.16
94. TAPE, masking, 24mm, 50 meters length	roll	51	3	3	51	3	3	51	3	3	51	3	3	228	47.84	10,907.52
95. TAPE, masking, 48mm, 50 meters length	roll		36			36			36			36		144	95.68	13,777.92
96.TAPE, transparent, 24mm, 50 meters	roll	4	4	28	4	4	28	4	4	28	4	4	28	144	15.39	2,216.16
97. TAPE, transparent, 48mm, 50 meters	roll	24			24			24			24			96	30.99	2,975.04
98. TAPE, packaging, 48mm, 50 meters length	roll		12	4		12			16			12		56	30.99	1,735.44
99. TOILET TISSUE, 12 rolls/pack	pack	3	3	3	3	3	3	3	3	3	3	3	3	36	67.60	2,433.60
100. TWINE, plastic, one kilo per roll	roll			3			3			3			3	12	41.80	501.60

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	3			3			3			3			12	8.30	99.60
2. CUTTER, heavy duty	piece		2	3			3			3				11	29.62	325.82
3. PUNCHER, heavy duty	piece	10	7		5	3			3			3		31	91.78	2,845.18
4. SCISSORS, (6")	pair	10	5	3	5		3			3			3	32	12.77	408.64
5. SHARPENER, single cutterhead	piece	10		1	5		1			1			1	19	176.80	3,359.20
6. STAMPING DATER, self-inking stamp	piece	4	2		1			1			1			9	473.20	4,258.80
7. STAPLER, heavy duty, standard	piece	10	9		5	3			3			3		33	112.11	3,699.63
8. STAPLE REMOVER, twin jaws	piece	13	6		13			3			3			38	17.16	652.08
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	2	5		2	3			3			3		18	48.20	867.60
10. WASTE BASKET, plastic	piece	10	10	1	5		1			1			1	29	26.00	754.00
COMMON JANITORIAL SUPPLIES																
1. BROOM, soft (tambo)	piece	2	2	2	2	2	2	2	2	2	2	2	2	24	88.40	2,121.60
2. BROOM, STICK (tingting)	piece	4	4	4	4	4	4	4	4	4	4	4	4	48	22.88	1,098.24
3. CLEANSER, powder, 350gms.	canister	4	4	4	4	4	4	4	4	4	4	4	2	46	15.44	710.24
4. DETERGENT POWDER, all purpose, 500gms.	pouch	3	3	3	3	3	3	3	3	3	3	3	3	36	22.36	804.96
5. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	2	2	2	2	2	2	2	2	2	2	2	2	24	17.32	415.68
6. DISINFECTANT SPRAY, 400 grams net content	can	3	3	3	3	3	3	3	3	3	3	3	3	36	177.16	6,377.76
7. DUST PAN, non-rigid plastic, with detachable handle	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	33.28	399.36
8. FURNITURE CLEANER, 300mL/can min	can	2	2	2	2	2	2	2	2	2	2	2	2	24	98.80	2,371.20
9. INSECTICIDE, 600mL (420g) /can	can	3	3	3	3	3	3	3	3	3	3	3	3	36	114.40	4,118.40
10. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll	2	2	2	2	2	2	2	2	2	2	2	2	24	144.25	3,462.00
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream	15	5	5	15	5	5	15	5	5	15	5	5	100	98.28	9,828.00
2. PAPER, for Plain Paper Copier	ream	5	5	5	5	5	5	5	5	5	5	5	5	60	109.62	6,577.20
3. PAPER, multicopy, legal, for laser printing	ream	10	10	10	10	10	10	10	10	10	10	10	10	120	121.18	14,541.60
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit			4				1						5	1,300.00	6,500.00
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit					5				5				10	2,059.20	20,592.00
3. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit			5					5					10	930.80	9,308.00
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit				3									3	331.64	994.92
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit			3			1					1		5	155.88	779.40
6. CHAIR, monobloc, without armrest, beige/white	unit													0	249.60	-
7. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit			1										1	20,592.00	20,592.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
9. ELECTRIC FAN, with stand	unit		10	4	10									24	884.00	21,216.00
10. ELECTRIC FAN, wall type	unit			12										12	777.92	9,335.04
11. INDUSTRIAL FAN, 18" metal blade	unit			2										2	932.88	1,865.76
12. FACSIMILE TRANSCEIVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit			4				2						6	3,562.00	21,372.00
13. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	5		8										13	1,089.92	14,168.96
14. FIRE EXTINGUISHER, pure HCFC 123, with fire, rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit	5		8										13	3,710.72	48,239.36
15. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit			1										1	20,020.00	20,020.00
16. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit			1										1	16,640.00	16,640.00
17. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit							1						1	4,004.00	4,004.00
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS,																
8-1/2" x 11", offset printing, one color print, laminated																
kromcote cover, newsprint inside pages, perfect binding for:																
a. Procurement of Goods & Services, 110-115 pages	piece	1		1										2	32.24	64.48
b. Procurement of Civil Works, 139-149 pages	piece	1		1										2	37.65	75.30
c. Procurement of Consulting Services, 139-149 pages	piece	1		1										2	22.36	44.72
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece	1		1										2	88.40	176.80
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(6th Edition), 6" x 9", 300 pages,	piece			1										1	39.52	39.52
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece	1		1										2	13.52	27.04
HANDBOOK ON GENERIC PROCUREMENT	set			1										1	130.00	130.00
MANUAL (GPM), A-4 size(210mm x 297mm),																
foldcote 12 w/ plastic lamination, one(1) set of four																
(4) volumes as follows:																
Volume I (103 pages) - white color																
Volume II (138 pages) - light blue color																
Volume III (124 pages) - light yellow color																
Volume IV (118 pages) - light green color																
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
Lighting and fixtures and accessories																
1. CABINET,Vertical w/ Sliding Metal Doors with Lock, 6 Layers, Powder					1				2			1		4	8,000.00	32,000.00
2. CABINET, Lateral w/ Sliding Glass Doors 900W X 450D X 1800H																

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Computer Supplies																
1. Ink Cartridge, 810 (black) for Canon MP-287	cart	3			3			3			3			5	800.00	4,000.00
2. Ink Cartridge, 811 (colored) for Canon MP-287	cart		3			3			3			3		12	950.00	11,400.00
3. Ink Cartridge, black, for Brother 2820, Laser (Fax)	cart			3			3			3			3	12		-
4. Ink Cartridge, CE-663A, black, for HP-P1566	cart	3			3			3			3			12		-
5. Ink Cartridge, CE-663A, colored, for HP-P1566	cart		6			6			6			6		24		-
6. Ink Cartridge, HP-685, black, for HP-4615	cart			3			3			3			3	12	400.00	4,800.00
7. Ink Cartridge, HP-685, colored, for HP-4615	cart	6			6			6			6			24	290.00	6,960.00
8. Ink Cartridge, LC57, black for Brother 1360 (Fax)	cart		2			2			2			2		8	900.00	7,200.00
9. Ink Cartridge, T6641, black, 70 ml. for EPSON L-210	cart			3			4			4			4	15	210.00	3,150.00
10. Ink Cartridge, T6641, colored, 70 ml. for EPSON L-210	cart	6			6			6			6			24	210.00	5,040.00
11. Ink Cartridge., LC-39, black, for Brother -MFC-J220	cart		3			3			3			3		12	699.00	8,388.00
12. Ink Cartridge., LC-39, colored, for Brother -MFC-J220	cart			6			6			6			6	24	465.00	11,160.00
13. Ink Cartridge, 564, black, for HP-B209am	cart	3			3			3			3			12	550.00	6,600.00
14. Ink Cartridge, 564, colored, for HP-B209am	cart		6			6			6			6		24	650.00	15,600.00
15. Ink Cartridge, 60A, black, for HP-C4680	cart			3			3			3			3	12	590.00	7,080.00
16. Ink Cartridge, 60A, colored, for HP-C4680	cart	6			6			6			6			24	700.00	16,800.00
17. Ink Cartridge, 702A, black, for HP-J3608	cart		3			3			3			3		12	1,000.00	12,000.00
18. Ink Cartridge, 22A, colored, for HP-J3608	cart			6			6			6			6	24	690.00	16,560.00
19. Ink Cartridge, 74A, black, for HP-C4280	cart	3			3			3			3			12	600.00	7,200.00
20. Ink Cartridge, 75A, colored, for HP-C4280	cart		6			6			6			6		24	700.00	16,800.00
21. Ribbon Cartridge, for Fujitsu DL 3850+	cart			3			3			3			3	12	300.00	3,600.00
22. Toner Cartridge, CE-505A, for HP-P-2055dn	cart	3			3			3			3			12	2,800.00	33,600.00
23. Toner Cartrdge, HL2140 for brother-TN 2130	cart		3			3			3			3		12	1,700.00	20,400.00
24. Toner Cartridge, for Fuji Xerox Phaser 3160	cart			3			3			3			3	12	3,550.00	42,600.00
25. Toner Cartridge, XP3124 for Xerox Phaser 3124	cart	3			3			3			3			12	4,470.00	53,640.00
26. Toner Cartridge, 12A for HP-jet 1020	cart		3			3			3			3		12	1,850.00	22,200.00
27. Toner Cartridge, 05A, for HP-jet 1020	cart			3			3			3			3	12	2,620.00	31,440.00
28. Toner Cartridge, for HP P1102	cart	3			3			3			3			12	2,000.00	24,000.00
29. Toner Cartridge, for Samsung HQ-200	cart		3			3			3			3		12	2,000.00	24,000.00
30. Toner Cartridge, for Samsung ML-2165W	cart			3			3			3			3	12	2,660.00	31,920.00
31. Toner Cartridge, for Samsung ML-2851nd/ML-2850nd	cart				3			3			3			3	5,141.00	15,423.00
32. Toner Cartridge., for Brother 2840 (Fax)	cart		3			3			3			3		12	625.00	7,500.00
33. Toner Cartridge., LC38 colored, for Brother DCP-375	cart			3			3			3			3	12	455.00	5,460.00
34. Toner Cartridge., TN-2260, for Brother 2840 (Fax)	cart	3			3			3			3			12	1,800.00	21,600.00
35. Toner Cartridge., TN-2260, for Brother DCP-7065DN	cart		3			3			3			3		12	1,800.00	21,600.00
36. Toner Cartridge, 6200L, for Epson EPL-6200L	cart	3			3			3			3			12	1,800.00	21,600.00
37. Ink Cartridge, 702A, black, for HP-J3608	cart	1			1			1			2			5	1,000.00	5,000.00
38. Ink Cartridge, 74A, black, for HP-C4280	cart	1			1			1			2			5	600.00	3,000.00
39. Ink Cartridge, 75A, colored, for HP-C4280	cart	2			2			2			2			8	700.00	5,600.00
40.Toner Cartridge, 05A, for HP-jet 1020	cart	2		2		2		2		2		2		12	2,620.00	31,440.00
41. Toner Cartridge, CE-505A, for HP-P-2055dn	cart	1			2			2			1			6	2,800.00	16,800.00
42. Toshiba Dp80F, Drumkit, Toner Kit BW	cart	1		1		1		1		1		1		6	2,700.00	16,200.00

Item & Specifications	Unit of Measure	Quantity Requirement												Total	** PS Price Catalogue as of (09.10.14)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
1. Monitor, LED, (18.5")	unit	6			6			6			6			24	4,900.00	117,600.00
2. DVD-RW, "Lite-On" 124X	pc.	3			3			3			3			12	1,100.00	13,200.00
3. Memory, 1Gb,	pc.	2		2			2			2			2	10	2,200.00	22,000.00
4. Uninterruptible Power Supply (U.P.S.), built-in AVR, 1,000W	unit	2		2		2		2		2		2		12	3,500.00	42,000.00
5. A.V.R.	unit		2			2			2			2		8	2,500.00	20,000.00
6.Power Supply	unit	2			2			2			2			8	1,500.00	12,000.00
Office Supplies																
1. Ballpen	piece	20	20	20	20	20	20	20	20	20	20	20	20	240	5.00	1,200.00
2.Battery 9v	piece	2	2	2	2	2	2	2	2	2	2	2	2	24	135.00	3,240.00
3. Parchment with printed logo	piece	300	300	300	300	300	300	300	300	300	300	300	300	3600	3.10	11,160.00
4. Philippine flag 4' x 7'	piece		2			2			2					6	650.00	3,900.00
5. Plastic ID jacket	piece	50	50	50	50	50	50	50	50	50	50	50	50	600	5.50	3,300.00
6. BINDER, 3-ring, D-type, A4, (1")thick, with insert clear-view pocket on front, back and spine for label	pair	50	50	50	50	50	50	50	50	50	50	50	50	600	90.00	54,000.00
														0		-
*Other Categories																
1. PCAB License, Regular (new, renewal, ammendments)	pcs.	12,000												12,000	12.50	150,000.00
2. PCAB License, Special	pcs.							3,000						3,000	20.80	62,400.00
3. Official Receipt	pcs.	200						200						530	100.00	53,000.00

***GRAND TOTAL: 2,390,186.74

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 2,629,205.41

APPROVED BUDGET:

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

DOMINADOR B. BAYO
Property/Supply Officer

Date Prepared: _____

Certified Funds Available /
Certified Appropriate Funds Available:

EDNA S. DOMINGO
OIC, Finance and Admin Division

Approved:

ENG'R SONIA T. VALDEAVILLA
Officer-In-Charge CIAP

12/03/14