|  |  |
| --- | --- |
| NEW REGISTRATION [ ]  | DTS NO.: |
| FOR RENEWAL [ ]  | DATE OF APPLICATION: 28/02/2019 |
| NAME OF COMPANY: Type here |
| ADDRESS: Type here |
| CONTACT NUMBER: Type here | EMAIL ADDRESS: Type here |
| SEC REG. NO.: Type here | DATE ISSUED: Select date |
| PCABLICENSE NO.:Type here | DATE OF FIRST REGISTRATION:Select date | DATERENEWED:Select date | VALID UNTIL: Select date | CATEGORY:Select here |
| Select here |
| **WORK EXPERIENCE** | STARTING DATE OF EARLIEST CONTRACT: Select date |
| LARGEST SINGLE CONTRACT COMPLETED TO DATE |
| TITLE: Type here |
| LOCATION: Type here |
| OWNER: Type here | CONTRACT COST: ₱0.00 |
| **KEY MANAGEMENT PERSONNEL** | NAME | DESIGNATION | YEARS IN SERVICE |
| Type here | Type here | Type here |
| Type here | Type here | Type here |
| Type here | Type here | Type here |
| Type here | Type here | Type here |
| Type here | Type here | Type here |
| Type here | Type here | Type here |
| **FINANCE** | DATE OF STATEMENTS FOR THE LAST THREE (3) YEARS | YEAR (1) ONE:Type year | YEAR (2) TWO:Type year | YEAR (3) THREE:Type year |
| ASSETS | ₱0.00 | ₱0.00 | ₱0.00 |
| LIABILITIES | ₱0.00 | ₱0.00 | ₱0.00 |
| NET WORTH | ₱0.00 | ₱0.00 | ₱0.00 |
| PAID-IN CAPITAL | ₱0.00 | ₱0.00 | ₱0.00 |
| **WORK VOLUME** | GROSS SALES FOR THE LAST THREE (3) YEARS |
| YEAR (1) ONE:  | ₱0.00 |
| YEAR (2) TWO: | ₱0.00 |
| YEAR (3) THREE: | ₱0.00 |
| TOTAL GROSS SALES | ₱0.00 |
| AVERAGE GROSS SALES | ₱0.00 |
| NAME OF COMPANY REPRESENTATIVE: Type here | DESIGNATION: Type here |
| EMAIL ADDRESS: Type here | CONTACT NUMBER: Type here |
| SEX: MALE [ ]  FEMALE [ ]  | Type hereSignature over printed name |
| SENIOR CITIZEN [ ]  PERSON WITH DISABILITY [ ]  |

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_, AFFIANT EXHIBITING TO ME HIS/HER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ISSUED AT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NOTARY PUBLIC

INSTRUCTIONS FOR ACCOMPLISHING THE APPLICATION FOR REGISTRATION (POCB-F-SVD-001)

1. Prepare the form and have it notarized before a Notary Public.
2. In filling up the data, please take note of the following:
	1. Reference Number: Do not fill this up. This will be assigned by POCB.
	2. Date of Application: Write the date when form is being prepared.
	3. Name of Company: Indicate the complete name of the company to be registered.
	4. Address: Write the present address or location of the company's main office.
	5. SEC Registration: Write the applicant's SEC Registration Number and the date of the Certificate of Registration.
	6. Contractor's License No.: Write the contractor's License No. (issued by the Philippine Contractors Accreditation Board, formerly Philippine Licensing Board) and the date of issue of license. Also write the category and classification of company as indicated in the Contractor's License.
	7. Work Experience:
		1. Indicate the date when earliest construction contract started.
		2. Indicate the title, location, owner and the cost of the largest single contract completed to date.
		3. If there are any rescinded contracts, enter the title of contract and justifications.
	8. Key TechnicalPersonnel: From List of Principal Officers and Operations Personnel (POCB Form 01-B), enter the names of key technical and management personnel with their corresponding designation and number of years with the company.
	9. Finance: From the company's audited financial statements for the last three (3) years, indicate in the application form the following information:
		1. Date of each financial statements
		2. Assets for each year
		3. Liabilities for each year
		4. Networth for each year
		5. Paid in capital for each year
	10. Work Volume: Entries in this portion should be compatible with your entries in POCB Form 01-A.
		1. Write the annual work volume for each of the last three (3) years of operations of the applicant.
		2. Sum of the work volume for three years.
		3. Divide the three (3)-year total by 3. This is the average work volume.