



**BOARD RESOLUTION NO. 402
Series of 2013**

ENJOINING ALL CONTRACTORS TO FILE THEIR APPLICATIONS FOR LICENSE RENEWAL ON SCHEDULED FILING MONTHS AND PROVIDING FOR AN ADDITIONAL PROCESSING FEE (APF) FOR NON-COMPLIANCE THEREWITH STARTING CFY 2014-2015

WHEREAS, as provided for by Republic Act No. 4566 (RA 4566) otherwise known as the Contractor's License Law, all construction contractors' licenses issued by the Philippine Contractors Accreditation Board (PCAB), formerly known as the Philippine Licensing Board for Contractors (PLBC), simultaneously expire on 30 June of every year;

WHEREAS, there exists a big volume of licensed contractors whose qualifications need be individually evaluated and determined for the continued grant of the contractor's license;

WHEREAS, owing to the demands of the administrative work entailed in the evaluation and determination of contractor's qualifications which bear upon the timely delivery of the renewed license, the Board has adopted a staggered renewal filing schedule based on license number endings as follows:

License Number Ending	Filing Month
0 and 1	February
2 and 3	March
4 and 5	April
6 and 7	May
8 and 9 and new licenses approved from January to June	June

WHEREAS, there is a very low turn-out of compliance with the scheduled filing months among renewing contractors which causes heavy workload resulting to increased administrative costs and unnecessary delay in the processing of renewal applications and issuance of corresponding licenses;

WHEREAS, renewing contractors must equally assume their responsibility of filing their respective applications within the designated filing months to avoid such delay;

WHEREAS, after years of lukewarm compliance with the staggered filing schedule, measures must be placed to instill discipline among contractors;

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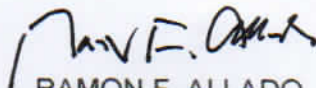


NOW THEREFORE, for and in consideration of the foregoing premises, the Board RESOLVES as it is hereby RESOLVED to enjoin all contractors to strictly follow the staggered renewal filing schedule and in case of non-compliance therewith, require the payment of an Additional Processing Fee (APF) in the amount of Five Thousand Pesos (Php 5,000). Further, the Board RESOLVES as it is hereby RESOLVED that contractors filing their renewal applications after the license expiry on 30 June shall continue to pay the Additional License Fee (ALF) currently in force in the amount of Five Thousand Pesos (Php 5,000).

This Resolution shall take effect starting CFY 2014-2015.

SO ORDERED.


08 October 2013, Makati City, Philippines.


RAMON F. ALLADO
Chairman


VICTORINO V. LAHOZ
Member


FAROUK M. MACARAMBON, SR.
Member

Attested by:


ANN CLAIRE C. CABOCHAN
Director-in-Charge


RENE E. FAJARDO
Board Secretary