



**1. Frontline Service with Description**

- **Issuance of Registration for Government Infrastructure Project (New, Re-registration, Upgrading of Size Range, Additional Project Type)** - Processing of application & issuance of Registration for Government Infrastructure Projects

**2. Schedule of Availability of Service**

- 8:00 a.m. – 5:00 p.m. (Monday thru Friday)

**3. Address and Contact Information of Frontline Office**

- 5<sup>th</sup> Floor, Executive Building Center, 369 Sen. Gil J. Puyat Ave., Makati City
- Tel. No.: 895-4258, Telefax: 895-4220
- [pcab@dti.gov.ph](mailto:pcab@dti.gov.ph), [ciappcab.main@gmail.com](mailto:ciappcab.main@gmail.com)

**4. Who May avail of the Service**

- Licensed contractors with at least 75% Filipino equity participation

**5. What are the Requirements**

- Detailed checklist of requirements indicated in the application form.
  - Duly accomplished application form for registration (forms are available at CIAP website: [www.ciap.dti.gov.ph](http://www.ciap.dti.gov.ph))
  - Certified copy of contract agreement and certificate of completion or acceptance of the single largest project undertaken for the project type applied for.
  - If a private project or sub-contract, certified copy of withholding tax for the project.

## 6. Fees

Registration for Government Infrastructure Projects (New Registration & Re-registration)			
Fee Particulars	Size Range		
	Large A/B	Medium A/B	Small A/B
Filing Fee	1,200	1,200	1,200
Project Kind Fee			
First Project Kind	7,200	4,800	2,400
Succeeding Project Kind/s (if any)	1,200	1,200	1,200
Documentary Stamp Tax	15	15	15
Legal Research Fund	12	12	12
<b>Grand Total (P)</b>	<b>9,627</b>	<b>7,227</b>	<b>4,827</b>

Registration for Government Infrastructure Projects (Additional Project Kind)					
Fee Particulars	Large A/B & presently with all Medium A/B	Medium A/B & presently with all Medium A/B	Large A/B & presently with all Small A/B	Medium A/B & presently with all Small A/B	Small A/B & presently with all Small A/B
Filing Fee	1,200	1,200	1,200	1,200	1,200
Project Kind Fee					
First Project Kind	2,400	1,200	4,800	2,400	1,200
Succeeding Project Kind/s	1,200	1,200	1,200	1,200	1,200
Documentary Stamp Tax	15	15	15	15	15
Legal Research Fund	12	12	12	12	12
<b>Grand Total (P)</b>	<b>4,827</b>	<b>3,627</b>	<b>7,227</b>	<b>4,827</b>	<b>3,627</b>

Registration for Government Infrastructure Projects (Upgrading)						
Fee Particulars	Large A to Large B	Medium A/B to Large A/B	Medium A to Medium B	Small A/B to Large A/B	Small A/B to Medium A/B	Small A to Small B
Filing Fee	1,200	1,200	1,200	1,200	1,200	1,200
Upgrading of Size Range	nil	2,400	nil	4,800	2,400	nil
Documentary Stamp Tax	15	15	15	15	15	15
Legal Research Fund	12	12	12	12	12	12
<b>Grand Total (P)</b>	<b>1,227</b>	<b>3,627</b>	<b>1,227</b>	<b>6,027</b>	<b>3,627</b>	<b>1,227</b>

- Form of Payment: Cash / Postal Money Order payable to "CIAP" / Manager's Check / Cashier's Check