

# CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES CY 2019 (1st Quarter) ANNUAL PROCUREMENT PLAN\*

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PnpP)		Remarks (brief description of Program/Project)		
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE CO			
2018 budget													
1st quarter 2019													
A. TRAVELLING EXPENSES													
				1183									
Local Travel				CIAP & Implementing board	Direct Contracting	as needed	as needed	as needed	as needed	GoP	793	198.25	Local travel CIAP/ Windows
Foreign Travel					Direct Contracting	as needed	as needed	as needed	as needed	GoP	390	97.50	Trade nego/outbound mission
B. COMMUNICATION SERVICES													
				1865									
Landline				CIAP and its implementing boards	Direct Contracting	monthly	monthly	monthly	monthly	GoP	320	80.00	CIAP offices telephone requirements
Mobile					Direct Contracting	monthly	monthly	monthly	monthly	GoP	257	64.25	Mobile phones for CIAP Officers
Postage & courier						January to December 2019	monthly	monthly	monthly	GoP	20	5.00	Postage & delivery of promotional mat'l
Internet					Shopping	monthly	monthly	monthly	monthly	GoP	1268	317.00	Internet subscription
C. REPAIR & MAINTENANCE													
				4074									
Repair of vehicles				CIAP and its implementing boards	Shopping	as needed	as needed	as needed	as needed	GoP	817	204.25	Preventive maintenance of vehicles
Repair office equipment					Shopping	as needed	as needed	as needed	as needed	GoP	1441	360.25	Repairs and maintenance of office equipment, furniture & fixtures
Repair of ICT equipment					Shopping	as needed	as needed	as needed	as needed	GoP	1816	454.00	
D. SUPPLIES & MATERIALS													
				2923									
Accountable forms expenses				PCAB	Direct contracting	as needed	as needed	as needed	as needed	GoP	270	67.50	Accountable forms available at NPO/APO
Gasoline, oil & lubricant expenses				CIAP and its implementing boards	Shopping / Direct Contracting	January to December 2019			GoP	763	190.75	Common use office supplies, devices, accessories and equipment available at DBM Procurement Service	
Office supplies					PS/Small Value Procurement	1st Quarter to 4th Quarter			GoP	1642	410.50		
ICT equipment supplies					small Value Procurement				GoP	112	28.00		
Other office supplies					Shopping				GoP	136	34.00		
E. RENTS													
				15021									
Building rental				CIAP, PCAB	Direct Contracting	January to December 2019			GoP	14439	3,609.75	Building and parking rental for CIAP & implementing boards	
Copying machines				CIAC, CMDF	small Value Procurement	January to December 2019			GoP	582	145.50		
F. UTILITY EXPENSES													
				3223									
Water expenses				CIAP - AFMD	Small Value Procurement	covered by one(1) year contract			GoP	160	40.00	Supply & delivery of potable water	
Electricity expenses					Direct Contracting	monthly	monthly	monthly	monthly	GoP	3063	765.75	CIAP power supply
G. TRAINING EXPENSES													
CIAP				Small Value Procurement	January to December 2019			GoP	1643	410.75	Enhancement of capabilities		
H. EXTRAORDINARY EXPENSES													
CIAP & its implementing board							GoP	702	175.50				
I. TAXES, INSURANCE & OTHER FEES													
				1079									
Insurance expenses				CIAP - AFMD	GSIS	Annual			GoP	900	225.00	Insurance coverage of CIAP CMDF building and equipments. Registration of CIAP vehicles	
Taxes, duties & fees					BR	Annual			GoP	35	8.75		
Fidelity bond premiums					GSIS/LTO	Annual			GoP	144	36.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Total	MOOE	CO	

J. PROFESSIONAL SERVICES										11177		CIAP Information System Strategic Plan		
ICT Consultancy Services Other Professional Services	CIAP and its boards	Public Bidding and Negotiated Procurement	January to December 2019			Gop	917		229.25	Other Consultancy services				
			as needed	as needed	as needed		10260	2,565.00						
K. GENERAL SERVICES										6040				
Security services Janitorial services Other general services	CIAP - AFMD	Public Bidding Public Bidding	Annual			Gop	3631		907.75	Security guards requirements Janitorial requirements Allied services				
			Annual				2401				600.25			
			Annual				8					2.00		
L. ADVERTISING EXPENSES										53			13.25	Publication requirements
M. REPRESENTATION EXPENSES										338		84.50	Consultancy meetings	
N. SUBSCRIPTION EXPENSES	CIAP/POCB	Small Value Procurement	as needed			Gop	2249		391.50	Software subscription services				
			January to December 2019				1566							
Other software subscription										683		170.75		
O. CAPITAL EQUIPMENT										7314 (2018)				
ICT Equipment	CIAP & its	Small Value Procurement							318	For ISSP plan				
Communication Equipment	Implementing boards								25	For communication equipment				
Transportation Equipment									235	For computer software				
TOTAL MOOE										51570		12,892.50	578	

\*Based on FY 2018 Re-enacted Budget

Prepared by

Certified Funds Available

Recommending Approval

Approved by

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